

CHAPTER 3
GENERAL FUNCTIONS

Section 1. Authority.

Wyoming Statute 21-18-202(a) and 21-18-202(h).

Section 2. Purpose.

This chapter defines the Commission's general functions.

Section 3. Advocating Community College Education.

(a) The Commission shall be the primary voice for matters relating to community college education affecting two or more of the community colleges.

(b) The community colleges shall provide to the Commission:

(i) all data referenced in Chapter 7 of *Commission Rules*,

(ii) three copies of current community college catalogs,

(iii) minutes of all college trustees meetings to be delivered in a timely manner, or posted to the college website in a timely manner.

(iv) names of new trustees to be delivered in a timely manner,

(v) other materials necessary to support advocating community college education activities.

(c) The Commission shall encourage community colleges and school districts to utilize the procedures provided by W.S. 21-20-101 through 21-20-111.

Section 4. Establishing Tuition Rates.

(a) The Commission shall establish tuition rates for the community colleges.

(b) The Commission shall establish a long-range tuition policy (four to six years) and renew or alter it as needed.

(c) The Commission may review tuition rates at any time and may address tuition rate changes on a short-term or emergency basis. At a minimum, tuition rates will be reviewed by each December.

(d) The tuition rates may include recognition of differential program delivery costs.

(e) In the event a commission-approved tuition rate results in an amount other than even dollars, the colleges will round down to the nearest whole dollar amount. This provision applies to in-state, out-of-state, and WUE enrollees.

Section 5. Establishing Residency Requirements.

(a) This residency policy shall be published in course catalogs of the community colleges.

(b) Residency is defined in W.S. 22-1-102(a)(xxx) and further clarified in University of Wyoming Regulations 8-1.

(i) UW Regulation 8-1 is incorporated by reference into these rules.

(A) Incorporation of the full text of the Regulation in this chapter would be cumbersome and inefficient given the length and nature of the regulation.

(B) This incorporation does not include any later amendments to or editions of the Regulation.

(C) Copies of the Regulation are available at the Commission main office at 2300 Capitol Ave., Hathaway Building Fifth Floor Suite B, Cheyenne, WY 82002.

(D) Copies of the regulation are also available at the following website: www.communitycolleges.wy.edu/Data/Sites/1/commissionFiles/Commission/rules/uw-reg-8-1.pdf

(ii) Community colleges may require applicants to provide information to document residency status in accordance with University of Wyoming Regulations 8-1.

(iii) Residence classification shall be determined for each student at the time the application for admission is accepted, and whenever a student has not been in attendance for more than one (1) semester.

(iv) A registered student who is correctly classified as a resident by any Wyoming community college or by the University of Wyoming shall be classified a resident at all Wyoming community colleges.

(v) A legal dependant under the age of 24 of a Wyoming community college graduate may be classified as a Wyoming resident for tuition purposes at any Wyoming community college.

Section 6. Maintaining Administrative Computing System Contracts and Common Carrier Electronic System Access.

(a) The Commission shall be responsible for system wide contracts, including related training and support, that allows for the necessary infrastructure to run an ACS at the community colleges.

(b) Final decision authority in operating the ACS shall be made by the Commission upon approval by the Executive Council with the guidance and recommendation of the Chief Information Officers Council.

(c) The Commission shall be responsible for administering agreements or contracts to provide the necessary internet connectivity to the community colleges for the ACS.

Section 7. Coordinating Development and Maintenance of the Community College Commission Statewide Strategic Plan.

In accordance with W.S. 21-18-202(h), the Commission and the community colleges shall follow the processes described in the *WCCC Policy on Consultation* with regard to communication and consultative activities associated with developing and periodically updating the strategic plan.