Wyoming Community College Commission

Academic Affairs Council

Date:    Thursday 12/08/11, 8:30 AM. – 9:55 AM.
Place:   Telephone Conference –

Agenda

1. Agenda item: Corrections of the prior meeting notes –

2. Announcements and Rumor Clarification:

3. Agenda item: Update
   a. Draft of protocol for addressing hoc data requests from the IR Committee– Joe McCann
      Procedure for ad hoc data requests
      i. Form will be completed by WCCC Policy Analyst in consultation with the requestor
      ii. Form will then be emailed to the Presidents, President Assistants, and IR Directors.
      iii. IR Directors may apprise other college employees of the data request on a need-to-know basis
      iv. Presidents will be asked to approve or opt out of the request within one week to the WCCC (Unless a shorter turn-around time is justified)
      v. President may also request that the data inquiry be put on an EC agenda for further discussion
      vi. If the WCCC does not receive any feedback from the President in the time allotted, the WCCC Policy Analyst will forward request to the college IR Director for internal follow up
      vii. If a single President opts out, the other colleges will still provide the requested data

   b. Faculty qualifications document (attachment) -

   c. STEM Summit planning – Marlene Tignor

   d. Reading articulation – David Cherry, Dee Ludwig, Marlene Tignor, Ronda Peer

   e. Joint community college/UW dual enrollment & concurrent enrollment research project – Jon Connolly and Joe McCann

4. Agenda item: CWC Program Request-
   a. NWC Aeronautics AS – Ronda Peer
b. CWC Environmental Technician Cert I and Cert II - Jason Wood

c. CWC Health and Safety Technician Cert I and Cert II - Jason Wood

5. Agenda item: Facilitation of **WCCC program review** (attachment) –

6. Agenda item: **Concurrent enrollment & dual enrollment** - Consideration assembling a of dual enrollment **course list for state wide distribution** –

7. Agenda item: Suggest programs for Statewide Strategic Plan **action step 4.1b.** to “pilot one to three career pathways” program – Joe McCann

8. Agenda item: **Nursing program inquiries from** Carbon County Higher Ed Center – Jason Wood, et al

9. Agenda item: Possible Transition from Prison to Community **(TCP) education work group representative** – Joe McCann

10. **Additional agenda items:**

11. **Next meeting** – Currently scheduled for 8:30 AM. 01/12/12 via teleconference