Wyoming Community College Commission

Academic Affairs Council
Meeting Agenda

Date: 8:30 AM. Thursday 5/17/12
Place: Telephone Conference - Call in number is 1-877-278-8686. Your PIN is 926477.

1. Agenda item: Corrections of the prior meeting notes –

2. Announcements and Rumor Clarification -

3. Agenda item: Follow-up
   a. Non-student services employee expense reimbursement for WySAC event May 20th thru 22nd (emailed earlier) –
   b. Desired outcomes of academic participation in from the upcoming Wy Student Affairs Conference? – Jason Wood, Joe McCann
   c. Revision of minimum faculty qualifications following recent campus discussions – Preparation of recommendation to the EC and for the SEA 52 consultants’ June 2012 report (attached) -
   d. 7/16 STEM meeting - Purpose and additions to invitation list –
   e. Status of Smarthinking / WCCC contract -

4. Final consideration of an Annual WCCC Program Report (Revised with IR Committee input) – Preparation for EC consideration at their next meeting (attached) -

5. Consideration of the a summary of postsecondary opportunities document for use by the SEA consultants (attached)-

6. Agenda item: Consideration of CWC program requests (email from J. Wood) – Jason Wood
   a. Entrepreneurship AAS
   b. Entrepreneurship Certificate
c. Medical Assistant Certificate

d. Certified Nursing Assistant  II Certificate

7. Progress on SEA 52 reporting and recommendation on concurrent enrollment/dual enrollment outcomes study (attached) – Jon Connolly, Joe McCann

8. Agenda item: Desired outcomes of academic participation in from the upcoming Wy Student Affairs Conference? – Jason Wood, Joe McCann

9. Agenda item: Consideration of CTE courses with disparity of credit hours – What necessitates new course creation? (previously emailed document) – Dee Ludwig, Joe McCann

10. Agenda item: Recent question from NWCCD regarding program changes, specifically creation of certificates composed of current degree coursework - Jon Connolly

   Current guidelines: AAC has used the guidelines below since spring 2010 - Substantive modification of a Wyoming Community College program, either certificate or degree, requires submission of a formal Request for Revised Degree or Certificate Program to the AAC and the EC when any of the following apply:

   • The program’s CIP code changes
   • Completer outcomes change
   • Program intent and/or target audience are changed.

11. Agenda Item: Consideration of removal of “The program’s CIP code changes” from the criteria in agenda item 7. Above -

12. Additional agenda items:

13. Next meeting – 8:30 AM, 6/14/12 via teleconference