Wyoming Community College Commission

Academic Affairs Council
Meeting Agenda

Date:    Noon – 4:00 PM July 11, 2012
Place:   Room 404 Gateway Building, Casper College (lunch will be available at noon in the
         meeting room)

1. Agenda item: Corrections of the prior meeting notes –
2. Welcome to Tim Wright new VP for Academic Affairs at Casper College and Jim
   Johns Interim VP of Instruction at Laramie County Community College
3. Announcements and Rumor Clarification -
4. Agenda items: Update -
   a. Discussion of the community colleges’ initiatives that emerged at Wy Student Affairs
      Conference – Jason Wood, Joe McCann
   b. Concurrent enrollment research project – Joe McCann
   c. SEA 52 implementation –
      1) ’12-’13 community college / school district MOUs
      2) Home Schooling and Dual enrollment
   d. AAC recommendation on Adjunct Faculty Qualifications-
   e. Annual Program Report format –
   f. AAC’s Recommendation on Higher Ed Leaders conference format – Joe McCann
   g. Annual AAC review of Level of Instruction designation by course prefix-
      Postponed to a fall 2012 meeting
   h. Meeting of community college faculty teaching developmental courses -
5. Agenda item: Pilot Math 0930 articulation -

Revised 7/06/12
6. Agenda item: Consideration of CTE courses with disparity of credit hours – What necessitates new course creation? – Dee Ludwig, Joe McCann

7. Agenda item: Update of course placement transition scores.

8. Review of the New, Pilot, or Revised program request process (to the Wyoming Community College Commission) process in light of recent documentation requests from the USDOE

9. Agenda Item: Consideration of removal of “The program’s CIP code changes” from the criteria in agenda item 7. Above –
   Current guidelines: AAC has used the guidelines below since spring 2010 - Substantive modification of a Wyoming Community College program, either certificate or degree, requires submission of a formal Request for Revised Degree or Certificate Program to the AAC and the EC when any of the following apply:
   • The program’s CIP code changes
   • Completer outcomes change
   • Program intent and/or target audience are changed.

10. Agenda item: Possible recommendations regarding the next Statewide Strategic Plan.

11. Additional agenda items:

12. Future meetings –
    Thursday August 9, 2012 - 8:30 AM. Via teleconference.
    Wednesday September 19, 2012 - 1:00 PM. In conjunction with the C.C. /U.W. Academic & Student Services Leaders Conference
    WCCC meeting October 19, 2012 (for program approvals)
    Thursday November 8, 2012 – 8:30 AM. Via telephone conference
    Thursday December 13, 2012 – 8:30 AM. Via telephone conference