

Wyoming Community College Commission



Academic Affairs Council

Meeting Notes

Date: 8:30 – 9:55 AM. January 9, 2014

Place: Conference Call

Attendees:

CC: Tim Wright

CWC: Jason Wood

EWC: Dee Ludwig

NWCCD: Sue Belish

WWCC: Lou Flaim

WCCC: Joe McCann, Cayse Cummings

1. Agenda item: Corrections of the prior **meeting notes** – none were noted.

2. **Announcements and Rumor Clarification –**
-Discussion: Jason Wood brought up S.A.R.A, (state authorization reciprocity agreement). Additional information link.....<http://www.sheeo.org/projects/state-authorization-postsecondary-education>. Dee Ludwig mentioned that WIDEC and WCET members have been discussing this lately. Joe McCann stated this may need to involve the WDE.
Action Item: This topic will be included in the February meeting agenda for additional discussion.
Gerry Giraud asked if the cuts from the previous biennium would carry forward. Joe McCann advised that yes they would. In addition, Senator Elli Bebout mentioned that additional cuts may be warranted.
Jason Wood commented that his perception from recent legislative discussions was that Capital Construction, raises and the recommendation of a salary study were on the forefront.
Action Item: Jason Wood will send the group an internal CWC salary study for review.

3. Agenda items: Update -
 - a. Possible legislation regarding state **funding of developmental course enrollment:**
Joe McCann advised the group that there could be a bill filed that would deny state community college funding for developmental courses in the variable cost portion of the funding formula.
Discussion: Jason Wood asked about the progress on developmental course enrollment reporting that had been committed to last year by presidents to the

legislators. Joe McCann mentioned a recent meeting with superintendents where the responsibility push for developmental course enrollment will be towards the colleges. Dee Ludwig suggested “Jumpstart” programs at high schools as well as “Campus Prep” and “Bridge” sessions. Sue Belish mentioned the WDE report 679 would be a good reference source for all seven colleges.

Consensus: Support was given for Joe and Laura Yetter to work with the IR to get the number of high school graduates that may need developmental courses.

Action Item: Joe McCann will send out previous report as a starting point.

b. AAC Sub-group on **certificates:**

Action Item: Joe McCann will contact sub-group members to re-schedule the initial meeting.

c. **WAPLR recipient wrap-up:** Joe McCann reviewed handout that provided information regarding the 8 recipients and their specific requests.

**Contact Joe McCann for additional information

d. Scope of a planned **second Developmental Practitioner’s Conference:** Joe McCann stated that during the last AAC meeting the discussion started on defining the scope. Jason Wood mentioned that faculty were interested in breakout sessions, i.e. “guided pathways to success” (GPS) and meta majors. CCA may be able to assist with expert presenters.

Action Item: Joe McCann will contact Jackie Freeze to let her know she is official liaison.

Jason Wood suggested a conference title of “G.P.S.- Structure of Degrees Road Maps.” Consensus was reach on this suggestion.

Action Item: Jason Wood will send out an email to request names of planning members with a limit of one representative from each college.

e. **Progress** on articulation committees addressing variation of CTE courses that vary by more than one credit hour:

Discussion: Dee Ludwig stated that she has been working on getting the Welding group together. Gerry Giraud mentioned that the Equestrian group hadn’t met yet and then asked if the number of the course could be changed. Joe McCann advised that course numbers or the number of credit hours could be changed to address variations.

f. **College contacts** with legislators regarding WCCC approvals of non- credit programs:

***Postponed for future discussion**

- g. **Possible out-of-service area** course offering protocol
***Postponed for future discussion**

- h. ACT composition transition **score recommendation-**
 Tim Wright advised the members that Casper College will need more time to review current recommendation of a score of 18. All other colleges are prepared to implement the “18” score no later than next fall.

- 4. Agenda item: Consideration of any new program requests –
 NWCCD New Program Requests-
Consensus: The AAC council members will review this request via email due to the time constraints to meet the next commission meeting. Documents need to be submitted within the next two weeks.

- 5. Agenda item: **CCW**– Jason Wood advised there were no new updates at this time
 - a. **Update:** None over the Christmas break
 - b. **Possible completion:** agenda item for the Feb. AAC meeting:
Action: The members present decided to focus on the “four Ps”: Progress, and during a joint discussion with the SSC members Feb. 19th. The SSC members made this suggestion at their previous meeting.

- 6. Additional agenda items: None

- 7. **Other agenda** items:
Format for the next meeting:
Action: It is scheduled as a face to-face meeting Feb. 19th from 12:00 noon to 2:30 PM. with SSC members and the AAC meeting from 2:30-4:30 PM. The meeting will be held in conjunction with the February 20, 2014 WACCT Conference. A WCCC quarterly meeting is scheduled for 2/21/14.