

Wyoming Community College Commission



Joint Student Services Council / Academic Affairs Council Meeting Agenda

Joint Student Services Council Meeting Agenda

Date: Luncheon meeting 12:00-2:15 PM. Feb 19, 2014

Place: LCCC, Center for Conferences and Institutes, (CCI) 130

Attendees:

CC: Tim Wright

NWCCD: Sharon Elwood, Carol Garcia, Sue Belish

CWC: Cory Daly, Jason Wood

NWC: Gerry Giraud, Sean Fox (by phone)

EWC: Dee Ludwig, Rex Cogdill

WWCC: Lou Flaim, Jackie Freeze

LCCC: Judy Hay, Jose Fierro

WCCC: Joe McCann

1. Agenda item: Plan for a **GPS (plus meta majors) Conference:**

Discussion: Jason Wood asked for input on the use of this conference as a second state – wide completion discussion. There was a discussion whether to schedule two expert presenters on both GPS and metamajors. The planners of the WySAC conference volunteered to schedule sessions the morning of 6/3 that would be of interest to faculty and academic administrators.

Action: A decision was made that the conference should function both as a second completion discussion with faculty (with the inclusion of student services professionals) in addition to being a GPS conference.

A plan to hold a GPS conference the afternoon of June 3rd and the morning of June 4th at Snow King Lodge Jackson, WY was endorsed. Joe McCann will contact Wyoming's Complete College Wyoming America liaison Tom Sugar, to inform him that we would like to build the conference around a presentation by their GPS expert Larry Abele.

Cost: The cost of holding the conference with one expert provided by CCA, was estimated to be about \$1,200 (beyond what the colleges would spend for participant travel expenses). There was consensus that the seven community colleges and maybe UW could split that cost seven (or 8 ways).

2. Agenda item: - Input on **Developmental Education "Bootcamp" participants** - Wyoming has been chosen as one of ten states to participate in this event. –

Discussion: Jackie Freeze reviewed the description of "Bootcamp" participants in the letter of interest. The group encouraged Jackie to follow-up with CCW member Julie Magee to find school district faculty members and a WDE representative. It was also suggested that a UW faculty member be included. Jason Wood and Jackie Freeze suggested community

college faculty members from their community colleges. Ronda Peer from NWC was suggested as a community college administrator.

3. Agenda item: - **CCW update**

Discussion: The update included: a recounting a metrics review by the IR Council, the status of the CCW web page, and status of a an update of completion initiatives already implemented, being piloted by colleges, planned for implementation and being considered at the seven community colleges.

4. Agenda item: Review of the **Four Ps** from the CCW Team whitepaper: student **Participation**; student **Progress**; institutional **Performance**; university or workforce **Placement** -

Not addressed due to time constraints.

5. Other agenda items:

Needs based financial aid - Cory Daly alerted the AAC members that SSC members are looking to introduce and promote funding for both traditional aged contemporary aged students.

Academic Affairs Council Meeting Agenda

Date: 2:30 - 4:30 PM, Feb 19, 2014

Place: LCCC, Center for Conferences and Institutes, (CCI) 124

Attendees:

CC: Tim Wright

NWCCD: Sue Belish

CWC: Jason Wood

NWC: Gerry Giraud, Sean Fox (by phone)

EWC: Dee Ludwig

WWCC: Lou Flaim

LCCC: Jose Fierro

1. Agenda item: Corrections of the prior **meeting notes** –Corrections of the prior **meeting notes** – none were noted

2. **Announcements and Rumor Clarification –**

- Lou Flaim announced that he is retiring effective June 30, 14 as VP for Student Learning at WWCC. He said that an announcement on his successor could come soon.
- Sue Belish reported that a screening committee has narrowed down the field of candidates for the V.P. for Academic Affairs at NWCCD.
- Dee Ludwig clarified some rumors swirling about EWC’s Vet Tech program.

3. Agenda item: **Statewide Passport** project - A presentation/Q&A on an Interstate Passport by WICHE's Pat Shea

Discussion: The VPs asked Ms. Shea a number of questions about the voluntary nature of participation, the means planned to establish competency standards for the courses that will be transferable via the “passport”, and how Wyoming’s community colleges& UW might participate.

All the community college VPs are interested in examining this mechanism if UW continues to be interested in future participations.

4. Agenda items: Update -

a. **Legislation** -

Status: of fourteen bills were reviewed

b. AAC Sub-group on **certificates:**

Status: This group will meet 2/26 at 9:00 AM by conference call.

c. **Progress** on articulation committees addressing variation of CTE courses that vary by more than one credit hour:

Not addressed due to time constraints.

d. Age and residency **demographics of 2009 first-time students** who enrolled in enrolled in **developmental courses**: -

Appreciation: Joe McCann thanked the VPs for providing the information needed for this information piece for legislators. It was not widely distributed but did provide key individuals with needed information at a strategic time.

e. **Other GPS conference planning (if needed)**: -

Status: The membership of the planning group was reviewed by Jason Wood. The group includes Matt Ewers, Dee Ludwig, Grant Wilson, Jackie Freeze, Carol Garcia, Steve Thulin, Patrice Noel, Jose Fierro and Joe McCann.

f. **WySAC meeting**:

Status: The WySAC planners are attempting to schedule sessions that would appeal to faculty and academic administrators on Tuesday morning.

5. Agenda item: **“Lost in Translations Meetings”**-

Not addressed due to time constraints.

6. Possible modification of the Performance Indicator Report –

Not addressed due to time constraints.

7. Agenda item: Distance or hybrid **organic chemistry** offering– Dee Ludwig

Not addressed due to time constraints.

8. Agenda item: Consideration of any **new program requests** –

Discussion: Sue Belish informed the AAC members that NWCCD withdrew the Athletic Training program request which the AAC approved via email exchange. Means of sharing courses and/or program offering was discussed as a result of class sizes for Human Services programs having a history for low class sizes. Currently Wyoming community college collaborative credit programs are not employed.

Action: The Council reached consensus to consider means of joint program offering and or rotation of online course offerings.

Action: The council reaffirmed the results of the email vote to approve its email action to recommend the following program requests:

- Human Services AA degree
- Human Services CERT
- Addictions Practitioner CERT

9. Agenda item: WCCC Annual Program Review – Identification of **programs reviews to report (attachment)** –
Action: Joe McCann will email a template to determine program reviews that are being conducted during the '143-'14 academic year at each community college.

10. Agenda item: **Possible protocol** for course offerings outside a college's service area:
Not addressed due to time constraints.

11. Additional agenda items: None

12. **Next meeting** is scheduled for 8:30 AM March 13, 2014 via conference call.