

Wyoming Community College Commission



Academic Affairs Council

Meeting Notes

Date: 8:30 -10:00am. March 13, 2014

Place: Conference call

Attendees:

CC: Tim Wright

CWC: Charlotte Donelson

EWC: Dee Ludwig

WCCC: Joe McCann

NWC: Gerald Giraud

NWCCD: Sue Belish

WWCC: Louis Flaim

1. Agenda item: Corrections to prior **meeting notes**- notes from the February 19th meeting will be provided at a later date.
2. **Announcements and Rumor Clarification –**
 - Sue Belish advised the new VP of Academic Affairs position announcement should be in the next couple of week.
 - Louis Flaim announced his replacement as of July 1, 2014 will be Dr. Kim Farley from Milwaukee Tech College. Also, the search for the Dean of Faculty continues.
3. Agenda item: State Authorization Reciprocal Agreement (**SARA**) – attachment
Additional Attendees for this presentation: Larry Jansen- UW, Ronda Peer –NWC, Elaine Marces-WDE, Aaron Bahmer-EWC, Les Balsiger- LCCC, Stony Gaddy-NWCCD

Speaker attending via speaker phone: WICHE's W-SARA Director, Rhonda Epper

-Additional notes not in the attachment:

- o ND, AK, NV, CO,WA and ID are applying now
- o MO,SD,AZ and OR applying for the next round, 7/15/14
- Joe McCann surveyed the council for each college to indicate interest in SARA. All seven college representatives said "YES."
- A request was made for clarification regarding the financial responsibility. Rhonda advised that SARA currently uses the Federal Financial Index Score (FFIS) for identification of the required 1.5 score. There are exceptions for colleges listed between 1.0 and 1.5 that provide these types of colleges a 2 year trail period. She suggested searching recent Chronicle articles for more FFIS information.

-Sue Belish asked what the next step would be. Joe McCann suggested the presidents and senior leadership at the colleges have discussions from now to November.

Action: Dee Ludwig moved and Sue Belish seconded a motion to develop a formal recommendation to the Executive Council from the AAC. Motion passed unanimously.

4. Agenda items: **Update** -

a. Legislation- Joe McCann advised the group of the following:

- 165K approved for WOPLR.
- Peer scholarships went down.
- Hathaway Scholarships went from 10% increase to an approved 5% increase. Also, can now be used through summer.
- Major maintenance bill passed to correct previous problem.
- Dr. Rose will now be an ex-officio member of both the State Board of Education as well as the UW Board of Trustees.
- 14.3 million dollars in community college enrollment increase funding (over 2004) is included in the budget. However, a WCCC request to fold that increase into the base budget failed.
- Small pot of money allocated to college rodeo teams. WWCC is the only college who doesn't have a rodeo. NWCCD has rodeo on both campuses. Allocation is by college.

Education Committee's Interim Study topics will include on Remedial Education; transfer of course work to the University. They must also complete a study of SF104 effect on education by 4/30/14. We haven't seen any data requests to date but may see them "down the road".

b. AAC Sub-group on **certificates**: (Attachment)

Dee Ludwig informed the group the first meeting had been held and was more of a philosophical discussion regarding questions such as;

- What are the next steps
- Due we need to abandon the catch phrase of "high value" since it is use as a workforce term is somewhat nebulous as well as possibly devaluing other certificates.
- Should the approval process forms be changed

Action: A follow-up meeting is scheduled for next week to further discuss these questions.

c. **Follow-up on** articulation committees addressing variation of CTE courses that vary by more than one credit hour:

-Due to time constraints, this topic was postponed to the next meeting.

d. **GPS and WySAC conference**

Action: Joe McCann stated there was a planning meeting scheduled for next week regarding the conference set-up.

-Snow King Lodge will be the location on the 3rd and 4th of June. CCA is covering costs for Larry Abele, PhD, emeritus Provost and Executive VP for Academic Affairs from Florida State to be the speaker.

5. Agenda item: **Possible protocol** for concurrent course offerings outside a community college's service area:

-Gerald Giraud requested this topic be put on hold until all council members are in attendance. No one dissented.

6. Agenda item: Consideration of **new program requests** –

-Casper College – Gerontology CERT - Tim Wright informed the group this certificate is due in part to requests from area occupational clinics as well as Health Science Faculty. It is designed as a professional add on certificate. The 1/3 hour in the certificate credit hour requirement is for a standard CPR clock hour course.

Motion: Dee Ludwig moved and Lou Flaim seconded a motion to approve this certificate program. Motion passed unanimously.

-Joe McCann stated this certificate program request can now move on to the Program Review Committee and should be through the approval process in time for the June 2014 commission meeting.

7. Agenda item: Distance or hybrid **organic chemistry** offering–

-Dee Ludwig introduced this distance or hybrid organic chemistry as a “split” laboratory/lecture course the online portion might be 3 hours and could be taken at any college and the lab portion for 1 credit hour would be at a college campus.

- Sue Belish, Tim Wright and Lou Flaim all voiced interest in partnering on this approach.

Action: Dee Ludwig will send an email to get people’s names that would like to be involved in this hybrid course’s development.

Action: Joe McCann will send Dee Ludwig a list of faculty who have previously developed and worked with this distance/hybrid type of courses.

8. Agenda item: WCCC Annual Program Review – **program reviews to report** for fall 2014 – (Attachment)

- Joe McCann said the group is closing in on this and relayed his thanks for all the work. There will be around 22 programs up for review this year with Casper College having the most at 13, followed by CWC at 10.

Discussion: Sue Belish asked if the council needs to review before presentation to the commission. Joe McCann stated this needs to be firm within the next few weeks. Gerald Giraud asked if the report template could be sent out again.

Action: Joe McCann will send out the template as well as contact Jason Wood at CWC and Jose Fierro at LCCC to get their input. He also advised the template and report may have and/or need a few modifications in the coming weeks.

9. Agenda item: **“Lost in Transitions Meetings”** (life sciences -Douglas, world languages - Casper, math/statistics - Powell, writing in Wyoming – Rock Springs) being sponsored by the Wyoming School University Partnership – Dee Ludwig

Action: Dee Ludwig will send out reminder emails. She also mentioned they are anxious to have community college involvement.

10. Possible modification of the **Performance Indicator Report** –

- Joe McCann provided an FYI that the Performance Indicator Report has been used as a means to report on 8 statutorily required items. Previously most of the measures in that report have been included in a WCCC plan included with the annual budget request. Due to a recent audit and lack of direction or guidance provided by the auditing team regarding this report, the 2013 PMI Report will be submitted late to the WCCC for their June 2014 meeting.

11. Agenda item: **An inquiry** from Scott Fleming of **Fishtree** Company –

-Due to time constraints, this topic was postponed to the next meeting.

12. Additional agenda items:

-Due to time constraints, this topic was postponed to the next meeting.

13. **Setting a time for an April** AAC conference call meeting.

Action: Joe McCann sent via email, a suggested date based on availability of the majority council members. He will send an email to Sue Thompson as well.