

Wyoming Community College Commission



Academic Affairs Council

Meeting Notes

Date: 8:45 - 9:55 AM. December 11, 2014

Place: Conference call -

Members Present:

CC:	Tim Wright	NWC:	Gerry Giraud
CWC:	Cathy Wells		President Hicswa
EWC:	Dee Ludwig	WWCC:	Kim Farley
LCCC:	Jose Fierro	WCCC:	Joe McCann
NWCCD:	Jed		Cayse Cummings
UW:	Patrice Noel		

1. Agenda item: Corrections of the prior **meeting notes** –None
2. Agenda item: **Announcements and Rumor Clarification – None**
3. Agenda item: Discussion of work on a **2+2 program articulation policy document – Discussion:** Patrice Noel stated they have had a good response and are developing a score card. A few programs at UW are refreshing and redeveloping their curriculum. A review of 2+2 articulation mechanisms in other states has shown that Wyoming has a manageable group of colleges. Wyoming’s maintenance plan, could possibly be scheduled to parallel the community college 5-year program review report cycle. President Hicswa stated it was important to get faculty involved. Registrars should be able to bridge articulation and transfer communications to faculty and deans. Patrice Noel mentioned that an advising summit may be held at Casper in April or May to further address 2 by 2. Joe McCann recommended a two tier management approach: one level consisting of overall academic articulation administration and a second being comprised of individual agreement implementation/maintenance groups coordinated by two 2+2 contact people from the community college program and the UW program.
Action Item: Patrice Noel will send Dee Ludwig the list of big 17 programs. Any other suggestions or ideas please email Joe McCann. Gerry Giraud and Kim Farley volunteered to participate in a small group that Patrice Noel will schedule to develop documents.
4. Setting a **2015 AAC meeting schedule – Action:** The council members present agreed to not hold a January 8th conference call due to the in-person meeting scheduled for January 28th. A February 12th conference call will remain on the schedule at this time. A revised schedule will be emailed to AAC members and be posted on the commission web-site by the end of December 19th, 2014.

5. Agenda item: **New program requests** –

Pilot HVAC Apprenticeship certificate and Pilot Medical Assistant certificate approved by the Program Review Committee in Dec. 2014 – Joe McCann

Action: Moved to approve and send to the program review Committee for its consideration was offered by Dee Ludwig. The motion was Seconded motion by Kim Farley. The motion passed unanimously.

6. Agenda item: **Redesign** of Adult Ed and **WIOA** rulemaking status – A visit with Marcia Hess, state Adult Ed Program Coordinator

This item was postponed due to missing three VP's.

7. Agenda item: Consideration of college input regarding **certificate definitions** (11/ 17/14 JMc email attachment) –

Action: The council members present reached consensus to postpone a vote due to missing three VP's until the face to-face meeting in late January. President Hicswa stated she will discuss with the Executive council and report back to the AAC.

8. Agenda items: **Update** -

a) EC request for **status of faculty qualifications**- Joe McCann said he was currently receiving information.

b) Data warehousing and analytical reporting tools **needs analysis**-

Discussion: Joe McCann informed the group the WCCC and presidents OK'd the interim measure for reporting tools. ETS pushed back SLDS completion for an additional 4 to 6 years. WCCC staff are currently talking with 2 possible vendors to perform a needs analysis. We can't wait for 6 years.

c) **Program review reporting schedule** for '15, '16 & '17-

Action Item: Joe McCann will be sending out a template in the next few weeks. He requested feedback by 2/25/ 2015.

d) Revisiting our **online tutorial services??**

This item was postponed.

e) Getting Banner and Colleague to **exchange transcript data** –

Further discussion of this topic will be scheduled at the next AAC meeting

9. Agenda item: Potential change resulting from the **ReNew Nursing initiative?** –

Discussion: Kathy Miles, CWC Nursing Program Director provided a status report on the work of the ReNew team. VPs present cautioned that many parts of the state still need a LPN and non-bachelor's prepared RNs.

10. Agenda item: Inquiry from WSCU Associate VP, Terry Schliesman regarding possible program articulation –

This item was postponed

11. Future agenda items

- Updates regarding High School Equivalency Certification, adult education and WIOA
- Expansion of the Accreditation Report for '15

12. Additional agenda items:

a) WCCC non-credit program approval

Status: The EC requested that implementation of a WCCC non-credit approval mechanism be postponed until they had an opportunity to effect legislative relief on statutory requirement for WCCC approval of non-credit workforce preparation programs. :

Action: President Hicswa will bring this issue to the EC for further consideration.

b) Possible alternatives to a five day finals week schedule were discussed.

13. The next AAC meeting will be a face-to-face meeting Wed. Jan. 28, 2014.