

Wyoming Community College Commission



Academic Affairs Council Meeting Agenda

Date: 1:30 – 4:00 PM. September 24, 2015

Place: WEST Ballroom, Wyoming Union Building, UW, Laramie Wyoming (The conference call in number is 888-574-0870 with a PIN of 75792.)

1. Welcome to **new AAC members**

2. Agenda item: Corrections of the prior **meeting notes** –None

3. **Announcements and Rumor Clarification -**

4. Agenda items: **Updates -**

a) **Copies** of concurrent enrollment/dual enrollment **MOUs-**

Discussion: Joe McCann requested copies of new, annual or revised MOUs be emailed to him by October 28, 2015.

b) **HLC Guidelines on Faculty Qualifications** to be available no later than October 1, 2015.

Action: If these Guidelines are available for the next AAC meeting, this agenda item will be placed on the next AAC meeting agenda. The council will assemble questions to pose to an HLC VP of Institution Relations during a subsequent meeting.

c) **Formal complaint** from a school district superintendent relative to WWCCs disqualification of a specific high school faculty member to teach concurrent enrollment -

Discussion: Kim Farley and Joe McCann related the situation that led to the Unita CSD #1 Superintendent's complaint to the WCCC. Joe McCann summarized input he received from academic administrations at CC, CWC, EWC, LCCC, NWCCD and NWC to questions necessitated by the complaint. A group of VPs, concurrent enrollment college administrators and WCCC staff will meet by conference call Friday October 2, 2015 to assemble recommendations for changing the WPLR rules and procedures.

Action: The VPs provided Kim Farley, Joe McCann and Gerry Giraud input on applicant deadlines, as well as recipient, school district, college and Commission staff responsibilities for the formulation of recommendations for WCCC Rules and WAPLR procedural modifications.

d) Community College & U.W. SARA participation-

Discussion: NWCCD has applied for SARA membership. The other community colleges' and UW's SARA applications have been approved by WICHE SARA.

e) Program modifications resulting from five college's verifications of WCCC program list -

Status: Casper College's edited list has been returned to the WCCC staff and Western is still reviewing their draft '15-'16 WCCC approved program list. CWC's list has about 40 program changes to "address." NWCCD's list now has 3 programs to align with WCCC records, while LCCC has 13. NWC's and EWC's lists have both been finalized.

5. Agenda item: Determining if a "one time" procedure might be used for AAC approval of CWC's large number of new CERTs.

Action: There was consensus to utilize the existing new program approval process for CWC certificate request for former "credential" awards which CWC propose to change to short term certificates.

6. Agenda item: Review of a program modification - NWC's plan to revise its nursing program from an AA to an ADN – Gerry Giraud

Discussion: Joe McCann and Gerry Giraud informed the members present that in their judgement this program modification will not change the student profile taking the program in terms of either transfer goals or career preparation.

Action: The members present reached consensus that this program modification does not require AAC, EC nor WCCC consideration.

7. Agenda item: Finalizing a program request checklist to be used by VP reviewers of new, pilot and revised program requests before they are considered at an AAC meeting.

Action: There were no modifications requested by any of the AAC members present. So, the checklist will be used for the next pilot or new program request when there is two weeks of lead time for the checklist to be used for a review of a program request by two VPs.

8. Agenda item: Consideration of any new or pilot program requests – WWCC –Diesel and Medium/Heavy Truck Technology AAS

Action on this request was postponed upon the suggestion of Kim Farley to consider this request at the October AAC meeting.

9. Agenda item: WIOA implementation and career pathways –Joe McCann

Discussion: Joe McCann informed the members their college's Adult Education Directors are making progress establishing career pathway programs for adult education students. These fledgling initiatives make appropriate use of existing partnerships that most of the

colleges already have with local Workforce offices. New pathways reflect local labor market needs.

10. Agenda item: School/UW Partnership organization and **selecting a VP** as a representative of the seven community colleges on its Board –

Action: The Council members appointed Michelle Landa to serve in this role after she volunteered to do so.

11. The **next AAC meeting is scheduled** for November 12th at 8:30 am as a conference call.

Action: The Council members came to consensus to hold an October meeting, possibly in conjunction with the October 20th WCCC meeting.

Joint SSC – AAC Luncheon Meeting Agenda

Time: 12:30 – 1:30 PM. Thursday 9/24/2015

Place: Senate Chambers, Wyoming Union Building, UW, Laramie Wyoming

A. Introductions

B. Agenda item: Updates

a) Community College Completion Conference – Rex Cogdill, EWC; Cory Daly, CWC; Kim Farley, WWCC; Jackie Freeze, WWCC; Carl Garcia, NWCCD; and Rich Hall, NWCCD

Discussion: The Conference will be held October 28th at the Gateway building on the Casper College campus between 10:00 AM and 3:30 PM. Kim Bryd informed the members present CC would pay for half the lunch and refreshments for the conference. The cost of the remainder will be paid on a per participant basis by the seven colleges. Jackie Freeze alerted those present there was a need for more breakout sessions.

b) Complete College Wyoming –

Discussion: Jackie Freeze updated the group regarding CCW planned participation at a Complete College America Annual Conference convening October 12th and 13th, as well as the dashboard on the CCW web page, and a summer meeting of CCW Team members with Governor Mead.

C. Agenda item: State Board of Education Assessment Taskforce progress – Discussion: Audrey Kleinsasser, Wyoming School-University Partnership Director provided a synopsis of a set of recommendations the taskforce plans to present to the State Board of Education. Those recommendations include:

a) Replacing PAUSE

b) Limiting the number of “state required” tests administered

c) Seeking services from a number of vendors (ACT will not necessarily be adapted.) The recommendations are apparently going to lack higher education readiness component recommendations.

D. Agenda item: Discussion of possible composition and math **placement protocols** for fall 2017 –

Discussion: This discussion was stimulated by ACT’s decision to discontinue support for its COMPASS placement instrument after the fall of 2016. NWC and CC are planning to utilize Accuplacer as a replacement. CWC is looking at Accuplacer coupled with CAPP as a summative test. NWCCD, LCCC and WWCC are undecided on their approach as of now. All the colleges are considering using a protocol that employs multiple readiness indicators.

Action: There was consensus to continue the use of composition and math ACT scores as one indicator for placement in college level math and composition. Other indicators used would be up to the each colleges. Additional placement instruments could be used if there is a crosswalk available for determining transition score equivalency to ACT math and composition scores. This strategy will be revisited at a joint SSC/AAC meeting in February 2016.