

# Wyoming Community College Commission



## Joint SSC / AAC Luncheon Meeting Notes

**Date:** Noon, Jan 28, 2015

**Place:** CCI Building room 130, LCCC campus, Cheyenne, WY

- 1) Agenda item: **High School Equivalency Certification (HSEC)** testing program and **Wyoming Family Literacy** program (WyFLi) **status** –  
**Discussion:** Wyoming HSEC/Wyoming family Literacy Program Manager, Troy Tallabas **provided** an update on the retooling of Wyoming’s High School Equivalency Certificate (HSEC) including HiSEC, GED and TASC **examinations**. He also briefed the group on existing Wyoming Family Literacy (WyFLi) programs in Wyoming.
  
- 2) Agenda item: **Redesign** of Adult Ed and **Workforce Investment and Opportunity Act** (WIOA) legislation mandates –  
**Discussion:** Marcia Hess, state Adult Ed Program Coordinator provided an update on the “align and redesign” of the Adult Education programs including “PowerPath” training. Wyoming. Marcia also outlined changes that are looming for Adult Education: changes in student” ability to benefit”; adult education student participation in career pathways while pursuing HSEC; and adult educator integration into community workforce partnerships.
  
- 3) **CCW update** – Judy Hay, Jose Fierro, Tim Wright and Joe McCann briefed the group on recent Complete College Wyoming activities including:
  - Newsletter
  - Visit with Governor Mead
  - Development of CCW metrics for a CCW completion dashboard
  - College readiness statement
  
- 4) **Potential format** change for the UW/community colleges CCW Completion Initiatives list –  
**Consensus:** Suggestions were made to summarize completion initiatives in a grid formatted in groupings based on CCW objectives; to include introductory summary paragraph(s); and to add quantitative outcomes as they become available.
  
- 5) **Scheduling 2015 & 2016 conferences** (faculty completion, student services completion & WySAC) –

**Conclusion:** The Community Colleges in conjunction with UW should utilize an alternating Completion Conference in odd numbered years and a Wyoming Student Affairs Conference in even numbered years.

**Action:** The AAC members will ask two of their own to volunteer to plan join the planning for an upcoming Completion Conference.

- 6) Maximization of the impact of Wyoming **community college reports and consolidation of metrics** utilized to do so-

**Discussion:** There is an opportunity to consolidate and streamline metrics reporting that AAC and SSC members can help lead.

- 7) Other agenda items: None

## Academic Affairs Council Meeting Notes

**Date: 2:00 PM, Jan 28, 2015**

**Place: CCI room 121, LCCC campus, Cheyenne, WY**

- 1) Agenda item: Corrections of the prior **meeting notes** –
- 2) **Announcements and Rumor Clarification** –  
Dee Ludwig shared that EWC will not be starting the ADN Nursing program until fall 2016.
- 3) Agenda item: **New program requests** –  
NWCCD – HVAC Apprenticeship CERT - Rich Hall  
**Discussion:** Rich Hall will check to determine if NWCCD diesel lab facilities and equipment are utilized for the Diesel course sections that will comprise the apprenticeship certificate offering. If NWCCD does so, a LOI of 3 is justified.  
**Action:** Dee Ludwig moved that the AAC approve this certificate for the consideration of the Program Review Committee. Gerry Giraud seconded the motion.  
The motion **passed unanimously**.
- 4) Agenda item: Consideration of college input regarding **certificate definitions** –  
**Discussion:** Consensus was reached on sections I. through IV. of the second draft of a *AAC Certificate Definition Recommendations* document. There was concern about a transfer preparation certificate that is not comprised of a defined transferable block of courses.  
**Action:** Dee Ludwig moved to approve sections I. through IV of the above referenced document in Appendix A. of these meeting notes.  
**Further discussion:** There was also “near consensus” that it would be advisable for the AAC make recommendations to the executive council regarding whether or not a student’s fulfillment of a certificates requirements constitutes a program completion for a future WCCC program completion metric. Further discussion should be an agenda item for the next AAC meeting.
- 5) Agenda item: Inquiry from WSCU Associate VP, Terry Schliesman regarding possible interest in individual **2+2 program articulation** with colleges -  
**Postponed due to time constraints**
- 6) Agenda items: **Update** -
  - a) Legislation

**Discussion included:**

[HB0010](#) Education-state authorization reciprocity agreement  
[HB0011](#) Distance education task force.  
[HB0023](#) Next generation science standards  
[HB0035](#) Boards and commissions-removal of appointed members  
[HB0071](#) Nursing education programs  
[HB0098](#) State Per Diem Rate  
[HB0101](#) Education- Charter Schools  
[HB0103](#) Merit career-technical scholarships  
    [HB0114](#) Wyoming Repeal Gun Free Zones Act.  
    [HB0118](#) Education-community college commission budget request.  
    [HB0147](#) Wyoming council for education  
[HB0164](#) Student data privacy  
[HB0188](#) Board of Occupational Therapy Amendments  
[HB0190](#) Education-Hathaway Scholarship Program - GPA  
[HB0191](#) Education-Hathaway Scholarship Program – Eligibility  
[HB0192](#) Education-Hathaway Scholarship Program – Increases of Award Level  
[HB0196](#) Civics Proficiency Exam  
[HB0204](#) Campus security study  
[HB0231](#) Hathaway scholarships-exceptions from requirements  
[SF0017](#) Resident Contractors Material Preference  
[SF0036](#) Personal identifying information-definitions  
[SF0059](#) Wyoming public television endowment accounts  
[SF0086](#) Massage Therapy Licensing  
[SF0101](#) Veteran In-state Tuition  
[SF0121](#) Career and Technical Training Grants

- b) **WCCC Annual Program Review for '15, '16 & '17**  
Discussion: EWC and CC's proposed schedules have been submitted to Joe McCann. The deadline for submission is Wed. Feb. 25<sup>th</sup>.

- c) **Report on exceptional faculty appointment** arrangements  
**Discussion:** There has been an email discussion about the contents of this report between members of the President's Council.  
**Action:** Joe McCann will ask the Chair of the President's Council for clarification if both descriptions of Transitional Pathways to qualification (exceptions) and number of faculty members on those transitional pathways are required. So, Joe asked that the AAC members hold off on submitting their college's part of this report until we get further clarification.

- d) **ReNew nursing initiative** –  
Council members had no new developments to report.

e) Work on UW/community college **2+2 program articulation policy documentation** – Kim Farley and Gerry Giraud had no new documentation developments to report. Community college/UW work on 2+2 transfer agreements is ongoing.

f) Revisiting our **online tutorial services** -  
*Postponed due to time constraints*

**7)** Additional agenda items:

- a) College common course number system contacts
- b) Program “mothballing”
- c) College Readiness Statement – Version 3

**8)** The next conference call AAC meeting is scheduled for 8:30 AM, 2/12/15.