



**Academic Affairs Council
Meeting Notes**

Date: 8:30 AM. March 12, 2015

Place: Conference Call

Members present:

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|-----------------------|---------------------|
| CC: Tim Wright | NWCCD: Richard Hall |
| CWC: Martha Davey | WWCC: Kim Farley |
| EWC: Dee Ludwig | WCCC: Joe McCann |
| NWC: President Hicswa | Cayse Cummings |

- 1) Agenda item: Corrections of the prior **meeting notes** – None

- 2) Agenda item: **Announcements and Rumor Clarification** – Tim Wright mentioned Casper College has three applicants for the upcoming vacant president position. Candidate’s qualifications are on the college’s website.

- 3) Agenda items: **Update** -
 - a) **WIOA implementation** –

Discussion: Joe McCann reported the latest Federal guidance to WY Dept. of Workforce Services has been receiving encouragement to get started even though federal draft rules are not yet available. Marcia Hess, ABE Program Manager for the state of Wyoming has put together a state plan for adult education for next year, ’15-’16, only. Dee Ludwig stated EWC’s Adult Education Director has been working hard to comply with all requirements and entities involved. Joe McCann informed everyone there has NOT been any determination as to whether Wyoming would be considered a multiple or single one-stop state.

 - b) Feb 25th target date for CWC, LCCC, NWCCD, NWC and WWCC input for WCCC **for ’15, ’16 & ’17 Program Review Planner** – Joe McCann sent out an incomplete draft this morning to fellow AAC members of a five year program review report sequence. Dr. McCann suggested since CC, CWC and NWC have a large number of programs it

would be appropriate to cluster reviews for reporting to the WCCC. If there are cluster changes or errors that need to be corrected, please advise Joe McCann.
Action Item: Joe McCann will send out his suggested '15 – '19 Program Review Planner that will provide his suggested five-year review reporting plan; once all colleges respond.

- c) **Report on exceptional faculty appointment** arrangements –Dr. Hicswa said she hasn't received any updates.

Action Item: Joe McCann will contact Dr. Paul Young for updates and advise the AAC members.

- d) VPs for work on a **2015 completion conference** - Rich Hall and Kim Farley have volunteered.

Action Item: Joe McCann will advise Student Affairs Council members and include Rich Hall in this communique.

- e) **Legislature-** Joe McCann provided the following updates:

- WIN- re-upped with broader opportunity for nurses
- SARA- moving ahead at the commission
- VETS- availability will be there for in-state tuition rates

Discussion: The commission rules are being updated to be more consistent with UW regarding instate tuition for Wyoming high school graduates.

- Interim study of community college "funding model"

Discussion: President Hicswa mentioned the ASC will be meeting with Matt Petry to discuss the meaning of the language regarding the budget the JAC "may" or "may not" discuss. She also said it was incumbent on the presidents to be present this summer for the interim committee's consideration of recalibration. Joe McCann said the changes in the unsuccessful HB118 would have modified how community college funding is allocated as well as periodic updating of the base funding year. The JAC is free to take up funding sources as well as allocation if they chose to.

- f) **ReNew** developments-

Request: Joe McCann requested everyone to please review the Feb. AAC meeting notes carefully.

- 4) Agenda item: Consideration of a certificate definitions recommendation to the EC:

Discussion: Joe McCann discussed the recent changes relayed on the Draft Proposal from

the meeting on March 2, 2015. Joe also mentioned LCCC has been working on definitions this last year but theirs includes a credit certificate and credit diploma. Dee Ludwig suggested a draft memo with current definitions for the AAC would be helpful. Tim Wright said it would be helpful to discuss with Jose Ferro. All present agreed with this suggestion.

Action Item: Joe McCann will write a draft memo for the executive council. In addition, he will contact Jose Ferro at LCCC for further discussion.

5) Agenda Item: New program requests –

- a) *CWC – After-School and Youth Development-* Martha Davey said this program was requested by the Afterschool Alignment. It contains 3 semesters of training for a total of 9 credits.

Dee Ludwig moved to approve this program request.

Tim Wright seconded

Motion was approved

**** Agenda Items 5b through 5l were postponed to a later date.**

- b) LCCC - Architectural Design AA (*New*) – Jose Fierro

- c) LCCC - Construction Management AAS (*New*) – Jose Fierro

- d) LCCC - Cyber Security AAS (*New*) – Jose Fierro

- e) LCCC - Cyber Security Certificate Credit Diploma (*New*) – Jose Fierro

- f) LCCC - HVAC/Refrigeration Advanced Credit Diploma (*New*) – Jose Fierro

- g) LCCC - Industrial Maintenance Credit Diploma (*New*) – Jose Fierro

- h) LCCC - Process Technology Credit Diploma (Pilot to Permanent Program) -- Jose Fierro

- i) LCCC - Welding Technology – AAS (Pilot to Permanent Program – Jose Fierro

- j) LCCC - Welding Technology – Advanced Pipe Welding Credit Diploma (*New*) -- Jose Fierro

- k) LCCC - Welding Technology – Certificate (Pilot to Permanent Program) – Jose Fierro

- l) LCCC - Welding Technology – Combination Welding Credit Diploma (*New*) – Jose Fierro

6) Agenda item: Inquiry from WSCU Associate VP, Terry Schliesman regarding possible interest in individual **program articulation** with individual colleges –

Action: Joe McCann will try to schedule Terry Schliesman for the AAC April 9th meeting.

7) Additional agenda items:

Dee Ludwig said the **Wyoming School- University Partnership** board has been a real delight to work with. A major meeting will be at UW this year. They usually have quarterly or every other month tele-conference meetings. The group includes superintendents from around the state as well as the WDE and the Professional Teaching Standard Board. Her replacement on this board needs to be identified.

Action Item: Dee Ludwig will send out additional information to fellow AAC members.

8) The **next telephone conference call AAC meeting** is scheduled for 8:30 AM, 4/9/15.