

# Wyoming Community College Commission



## Academic Affairs Council Meeting Notes

**Date: 8:30 AM. April 9, 2015**

**Place: Conference Call**

### **Members present:**

CC: Tim Wright	NWCCD: Richard Hall	SWCU guests: Kathleen Kinkeman
CWC: Ron Granger	WWCC: Kim Farley	Larry Schleisman
EWC: Dee Ludwig	WCCC: Joe McCann	
NWC: Gerry Giraud		

- 1) Agenda item: Corrections of the prior **meeting notes** – None
  
- 2) Agenda item: **Announcements and Rumor Clarification** –  
CC - An offer has been tendered to a presidential candidate at Casper College.  
CWC - Jason Wood has taken a presidency at Southwest WS Tech. On campus interviews for the CWC VP of academic affairs will be held later this month.  
EWC – The search for a EWC academic VP has failed.
  
- 3) Agenda item: **Possible program articulation with individual colleges** - Terry Schliesman, South West Colorado College University (WSCU) Associate VP and Kathleen Kinkeman, Division Dean joined the meeting via conference call.  
**Presentation:** Kathleen and Larry presented bachelor’s level articulation agreement possibilities in outdoor leadership; exercise science; environmental science; business management; resort management; and fine arts.  
**Action:** Larry will forward further information to Joe McCann who will email it to the AAC members.
  
- 4) Agenda items: **Update** -
  - a) **Certificate definition recommendations** on 4/15/15 EC meeting agenda –  
**Discussion:** The recommendations were emailed to the EC members before their meeting April 15<sup>th</sup>. Joe McCann received a set of questions regarding the recommendations from WWCC President Leach. He asked for the input from council members before he sent President Leach his responses regarding the:
    - Number of semester hours defining one-year and short term certificate.
    - Alignment with UW /community college program articulation.

- Determination whether a new certificate will count as a program completion and be included in a WCCC degree/ certificate completion metric for use in the allocation of state source variable cost funding.

**Action:** The council reaffirmed its recommendations regarding the:

- Certificate length definition with one caveat\*given the character of existing certificate program lengths and their roles.
- Certificate definition typology.
  - \* The council would welcome a change in the short term certificate definition to 23 or fewer hours.

b) **'15 Program Review Report and Partnership Report**

**Discussion:** Deadlines for the colleges will be set by the Institutional Research Council.

c) Pending report on **exceptional faculty appointment** arrangements

**Status:** Joe McCann has reminded President Council Chair Young via email of the AAC's need for clarification of the EC's request for information regarding exceptional appointments of faculty members. President Young said he will follow-up with this request.

5) Agenda Items: **4/6/15 WCCC meeting agenda –**

**Discussion:** Rule changes and the output of the 2015 Wyoming General Legislative Session were briefly reviewed.

6) Agenda item: **New program requests -**

**Discussion:** The ACC's role in the program approval process was discussed briefly. The members present felt an in-depth discussion and consideration of possible process modifications should be discussed more fully when all AAC members are present and before Dee Ludwig leaves the council.

**Action:** Joe McCann will schedule a face-to-face AAC meeting in order to facilitate an in - depth discussion of the AAC's role in the program approval process.

7) Additional agenda items: None

8) The **next** conference call **AAC meeting** is scheduled for 8:30 AM, 5/14/15.