

# Wyoming Community College Commission



## Academic Affairs Council Meeting Notes

**Date: 10:30 AM. May 19, 2015**

**Place: Conference Call –**

### **Members present:**

CWC:	Ron Granger	LCCC:	Jose Fierro
EWC:	Lynn Wambolt	NWC:	Gerry Giraud
	Mike Durfee	WCCC:	Joe McCann

- 1) Agenda item: Corrections of the prior **meeting notes** – None
  
- 2) **Congratulations to Jose Fierro** who has been named the President of Cerritos College!!
  
- 3) Agenda item: **Announcements and Rumor Clarification –**  
VP Brad Tyndall assume his position at CWC in July.  
VP Michelle Landa will assume her new position the third week in July and Lynn Wambolt has named the academic administrative assistant at EWC. All the outbuildings on VP Ludwig’s ranch were destroyed by a recent tornado.
  
- 4) Agenda items: **Update -**
  - a) **AAC certificate definition recommendations** during the 4/15/15 EC meeting –  
**Discussion:** The Executive Council has table the AAC’s certificate definition recommendations.
  
  - b) **Conditional faculty appointment** arrangements and probable addition to HLC Assumed Practices –  
**Discussion:** Joe McCann thinks that the President’s Council will only want the procedures more being use for conditional faculty appointments.
  
  - c) **SEED grant application –**  
**Discussion:** If NACEP consortium grams request for USDOE grant assistance is successful a decision about Wyoming participation will be required. The USDOE is supposed to a name recipients in mid-June.
  
  - d) **WIOA and Adult Education -**  
No discussion was held

- e) Level of Instruction (**LOI**) by course prefix list grid -  
**Action:** the council decided that a due date of July 1<sup>st</sup> be set for the submission of each college's LOI list edits and updates.
- f) **WCCC program lists** by college –  
**Action:** the council decided that a due date of July 1<sup>st</sup> be set for the submission of edited each college's program lists. The retiring Martha Davey said she will get this job completed in the next few days.
- 5) **Scope expansion** of the WCCC Accreditation Report –  
**Action:** It was decided that Joe McCann would provide a draft of an expanded WCCC Accreditation Report before the face-to-face June AAC meeting.
- 6) Agenda Item: Program **requests and modifications** -
  - CC – Nursing ADN modification was not discussed because Time Wright was not in attendance.
  - NWC – Two Pilot Equine Riding and Training Certificates – Gerry Giraud  
**Action:** Ron Granger made a motion that the AAC recommend that Program Review Committee approve these pilot programs. Mike Durfee seconded the motion. The motion passed unanimously.
- 7) Agenda item: **Committee reports** –
  - a) WyDEC – Jose Fierro - None
  - b) Workforce Development – None
- 8) Additional agenda items:  
May, 2015 WyCEP Meeting Report:
  - a) This group plans to meet twice a year, one of which will be a face-to-face meeting.
  - b) A list of universities offering graduate programs for high school teacher WAPLR recipients, is being assembled.
  - c) A WyCEP sub-group comprised of Rakhshi Hamid, Joe McCann and Nancy Johnson asked to meet with WCCC staff members to consider potential changes to the WAPLR rules related to due date for WAPLR applications.
- 9) The **next AAC meeting** will be a face-to-face meeting at the Douglas campus of EWC at 10:00 AM, June 12, 2015.