Date: Thursday 1/12/12, 8:30 AM. – 10:05 AM.
Place: Telephone Conference –
Attending:
  CC – Dave Cherry
  CWC – Martha Davies
  EWC – Mike Durfee
  LCCC – Marlene Tignor
  NWCCD – James Baker
  NWC – Ronda Peer
  WWCC – Lou Flaim
  WCCC – Joe McCann

Notes
1. Agenda item: Corrections of the prior meeting notes – No corrections were noted
2. Announcements:
   Dave Cherry, Casper College’s Interim VP for Academic Affairs announced that he will be
   retiring at the end of the spring 2012 semester. He also announced that a search for a new
   VP of Academic Affairs is starting at Casper College.

3. Agenda item: Draft of WCCC Rules:
   Discussion: Joe McCann advised that a revised draft of WCCC rules will be available for
   review and suggestions for a number of weeks prior to being placed on the April WCCC
   agenda for the consideration of the Commission. There will still be time for public input after
   Commission approval and while the proposed rules are undergoing the state approval
   process.

4. Agenda item: NWCCD’s Farrier Certificate request was presented by James Baker
   Discussion: There was consensus that NWCCD consider section O. of the request and consult
   with NWC to explore the possibility to have common introductory courses in the interest of
   students who might transfer to NWC’s AAS program.
   Action: Marlene Tignor moved to recommend this new program to the Program Review
   Committee contingent upon completion of Sections B, C.2 & 6, and I.1, and revision of the
   start-up date in section C.7. The motion was seconded by David Cherry and passed
   unanimously.
5. Agenda item: Follow-up
   a. Use of a list of concurrent enrollment & dual enrollment courses:
      Action: The membership decided to route each community college’s list to Joe McCann who will compile it. The AAC will subsequently consider utilization of the information.
   b. Faculty qualifications document – Additional information and feedback:
      Discussion: A recommendation should not be made to the EC until after the HLC Board finalizes the accreditation criteria. Among the concerns that groups of faculty members reportedly have include:
      • Common criteria are unnecessary
      • Minimum criteria in the document are not stringent enough
      • The Higher Learning Commission should not have specific guidelines
      Action: The membership reached consensus that the document needs further elaboration of role of faculty and the point minimum qualifications represents a “floor” from which the community college establishes qualifications for specific programs and courses.
   c. Reading Articulation Committee –
      Discussion: A committee meeting will be held Feb. 2nd. A discussion regarding the provision of skill building for not ready for the two developmental reading courses will be included.

6. Agenda item: Facilitation of WCCC program review
   Action: A draft of an assessment document will be prepared for the face-to-face February AAC meeting. Time did not allow further consideration of this item.

   Action: Consensus was reached to keep the current format for the ‘10-’11 report.

8. Agenda item: Programs to highlight for the STEM Summit –
   Discussion: Marlene Tignor alerted the VPs that invitations to the Summit will be sent out soon and reminded the VPs to get their programs they want to highlight to her.

9. Additional agenda items: None

10. Next meeting – Scheduled during the Feb. 23rd WACCT Conference at 8:00 PM in the Center for Conference & Institutes room 123.