Meeting Notes

Academic Affairs Council

Date:  Thursday 08/12/10, 8:30 AM.
Place:  Telephone Conference -
AAC Members present:
  CWC – Jason Wood
  EWC-  Dee Ludwig
  LCCC- Marlene Tignor
  NWCCD- Jon Connolly
  NWC- Bob Krenz
       Ronda Peer
  WWCC- Ken Fitschen
  WCCC- Joe McCann
Notes by:  Joe McCann

Meeting Notes

1. Agenda item: Corrections of the 07/21/10 and 6/10/10 AAC meeting notes

2. Rumor clarification
   Discussion: Ronda Peer asked if any of the Council members knew if a community college was offering credit course in Chinese in conjunction with funding that WDE got to internationalize k-12 education. No one had definitive information on whether UW or one of their institutions was fielding this course for teachers.
   Action: Ronda will seek out more information.

3. Agenda item: Update
   • Decision not to apply for the Lumina Foundation Adult Degree Completion Program grant – Joe explained that Executive Director Rose made this difficult decision after the Governor’s office decided not to support the grant application because:
     o With two days left before submission there wasn’t enough time to get state clearance similar to that need to apply for Federal support
In order to show expanded financial support for an aggressive proposal (which was readers’ comment on preliminary request) we needed to refer to the funding formula as a source of support for expanded enrollment. That would be tantamount to requesting an extraordinary budget request into a future biennium.

If the WCCC got the grant we would not have been able to hire a temporary employee given the current focus on perceived expanding government.

- Possible additional **WY inmate educational programs** – status
  Discussion: Betty Abbott from the DOC has already opened a program dialog with EWC according to Dee Ludwig. She is going to fulfill the Doc’s statutory obligation costing out additional hands-on and isolated server resident coursework.

- **New WCCC policy analyst** – George Pitt has been hired to fill the WCCC Policy Analyst position.

- **Status of recent program requests** already approved by the AAC – Joe reported on current step of each pending program request

- Work on **changing the Core Indicator Report** – One more meeting of the Core Indicator and Strategic Planning data Workgroup will be held after George Pitt assumes the duties of the Policy Analyst position. The next meeting will work its way through the WCCC Statewide Strategic Plan and will finalize its recommendations to the AAC and SSC. That list will consist of short term and long term recommendations.

4. **Agenda item: New Program Requests**
   a. NWC – Surveying Technician Certificate – Bob Krenz
      Moved by Dee Ludwig to approve this certificate program contingent on missing sections being completed and additional supporting information being added. Jon Connolly seconded the motion. Motion passed unanimously.

   b. CWC – Facilities Maintenance Technology, AAS Degree – Jason Wood
      - Facilities Maintenance Technology, Certificates - Jason Wood
      Moved by Ken Fitschen to approve this AAS program and this certificate program both contingent additional supporting information being added. Jon Connolly seconded the motion. Motion passed unanimously.

5. **Agenda item: SEA 52 implementation Consensus Group** –
   a. Concurrent Enrollment and Dual Enrollment Arrangements by County document – Prep for a face-to-face meeting –
      **Consensus**: was reached for the AAC to meet an extended period of time in conjunction with the UW Articulation Conference to facilitate consideration of the document John Wood assembled.

   b. Reporting of financials and enrollments – Joe brought an expanded draft of financial information to be collected from our community colleges school districts and BOCES units.
      **Action**: There was consensus to add an item suggested by Ken Fitschen – to insert “text books: in addition to course materials.

   c. Upcoming SEA 52 Implementation events were reviewed,
6. Agenda item: **Upcoming UW Articulation Conference** –
   **Discussion:** Articulation of programs capable of new bachelor’s degree graduates meeting self sufficiency standards will be discussed for possible articulation.
   **Action:** Joe McCann will use information provided the WY Dept. of Employment to identify higher growth occupations for the participants of the Articulation Conference participants to consider.

7. Agenda item: **Follow-up**
   a. First meeting of the Statewide Longitudinal Data System Task Force – Tomorrow (for information only)
   b. 7/14 conference call with CAEL’s Pam Tate RE: assessment of prior learning pilot project –
      **Discussion:** WWCC and NWCCD are the two community colleges that wish to participate.
      **Next step:** Joe McCann will contact Pam Tate about the willingness of WWCC, NWCCD and UW to participate.
   c. Strategic Plan 1.3 d. – Placement thresholds for math and composition –
      **Action:** The VPs will share the ACT placement threshold they are using and they reached consensus to share the reading placement thresholds as well.
   d. Strategic Plan 1.7 a. – Definition of a completer - related 10% of CC variable cost funding based on course completion.
      **Discussion:** None of the VPs present had an immediate problem with the definition as discussed at the last meeting.
   e. Strategic Plan 4.2 a. - Place programs at appropriate locations – input sources.
      **Discussion:** Joe will work with the new policy analyst to correlate high demand and high need occupations in the WY planning regions to the programs our community colleges provide in those regions.

8. Additional Agenda item: Possible **common course fees** for dual and concurrent credit
   **Discussion:** The rationale, for common course fees for dual and concurrent credit, is to dissuade school districts from shopping for the best financial deal, especially for dual enrollment online courses. Six of the seven community college VPs would be willing to consider a common fee structure.
   **Next steps:** We can discuss on our campuses and keep this on our agenda.

1. **Next meeting – Currently** scheduled for September 24th at 8:00 AM.