Wyoming Community College Commission

Academic Affairs Council

Meeting Notes Meeting

Date: Tuesday 2/01/11, 1:30 – 5:00 PM.

Place: LCCC, Center for Conferences and Institutes (CCI), Room 124

Attendees:

CC – Carmen Simone
CWC – Charlotte Donaldson
        Jason Wood
EWC – Dee Ludwig
LCCC – NWCCD- Jon Connolly
        James Baker
LCCC – NWCCD- Jon Connolly
        James Baker
NWC – Bob Krenz
WWCC – Ken Fitschen
        Sandy Caldwell
WCC – Joe McCann
UW – Maggi Murdock
        Scott Seville
        Andy Hanson
WICHE ICE – Pat Shea

Meeting Notes

1. Agenda item: Corrections of the 01/13/11 AAC meeting notes – No corrections were noted.

2. Agenda item: WICHE-ICE discussion – Maggi Murdock, UW; Pat Shea, WICHE ICE; and Scott Seville, UW attended by telephone conference.
   Introductions: Maggi Murdock introduce Pat Shea of WICHE ICE and the new UW Associate Vice Provost, Dr. Andy Hanson
   WICHE ICE presentation:
   - Course slots are made available by the online providing institution for a fee to other WICHE ICE institutions. The receiving institution offers the course as their own in a seamless manner to their students.
   - Individual Community Colleges or a consortium the WY CCs could join
• Contact: Pat Shea, pshea@WICHE.edu
• Takes away the need for “home campus” collaborative agreements
• Allows management flexibility for the receiving institution
• Allows the providing institution with a way to make marginal but needed program faculty a way to be viable parts of their institution.
• Institutions pay a membership fee of $1,000 or about $5,000 for a consortium.
• There is a negotiated enrollment fees for “buying and selling seats”.
• An instate negotiated fee could be worked out among our Community Colleges
• Participants get access to the data base; participation in the ICE steering board management council and in the PICK, a users group; training; and tech support

**Action:** further discussion will happen at each our colleges

3. **Agenda item: Update** –
   a. **WY Legislative session:**
      A discussion of current legislation was held.

   b. **US DOL - Trade Adjustment Assistance Community College and Career Training Grants:**

   **Discussion:** Our Community Colleges are holding internal and external discussions with other Wyoming institutions and out-of-state entities. Joe is willing to provide limited support, input, editing support. The nature of the focus of the RFP was discussed.

4. **Agenda item: Preliminary discussions** –
   a. **WCCC Statewide Strategic Plan 8.2, b. – Develop an annual report detailing statistical information and accountability results statewide and by college and make it available to policymakers and the public.**
   **Discussion:** The group agreed to proceed with an initial IR assessment of measures that are now available from CCSSE and will be form EMSI and NCCBP. Subsequently, recommendations would come forward to the SSC, AAC, and ASC for input and modification through the collaborative process. There is an expectation for disaggregation of the current core indicators future measures as well.

   b. **WCCC Statewide Strategic Plan 8.3, a. – Identify performance measures and structures that promote ongoing program and quality improvements at the state and local levels.**
   **Discussion:** Consensus was reached to use our individual Community College program assessment processes to provide the Commission with information to facilitate its statutory program assessment obligation. Jim Baker suggested we review the North Carolina process.
Action: Joe Mc assemble common elements from our seven program assessment processes. This will serve as a starting point in crafting an assessment process.

5. Agenda item: Follow-up-
   a. CWC and NWC new program requests:
      Status: The program review Committee requested changes in NWC’s International Studies program request and CWC is working to sharpen the focus of its Technical Studies program requests.

   b. Potential reactivation of a former NWCCD program - Jon Connolly
      Discussion: Jon Connolly related the nature of a regional request to reactivate a discontinued Equine program. The discussion of the nature of the interested parties and the general nature of the request led to consensus that NWCCD needs to proceed with a new program request at this time. If the need turns out to be for the same program then this conclusion may change.

   c. Finalizing Course prefix list - Multiple level of instruction prefixes – (Postponed because we don’t have all the Community College at the time of the meeting)

   d. Next steps on SEA 52 Implementation:
      Brief discussion: The AAC’s next project is working on a common process that could be utilized to transition an unqualified adjunct concurrent enrollment faculty to qualified status.

6. Additional agenda items:
   a. Dee Ludwig confirmed that there are access challenges for CNA course completers accessing CNA testing at the ten test sites in Wyoming. The testing is provided by a private organization sanctioned by the WY Board of Nursing.

   b. Reed Scull, UW, contacted Joe McCann in his attempt to implement a UW grant funded effort to provide high school student access to freshman and sophomore Chinese language courses.
      Next step: Our members will discuss this opportunity at their community college and Joe McCann will then inform Dr. Skull which institutions may pursue this “opportunity”.

   c. Joe Mc informed the Council that he planned to pass on an invitation from the RCCA leadership to their President. The invitation is for a WY Community College Pell recipient to join in the RCCA day at the capitol to inform Senator Enzi about the roll a Pell grant has played in their Community College access.

   d. There were no committee reports.

7. Rumor Clarification:
   Bob Krenz provided clarification that he is not applying for the NWC Academic VP position.

8. Next meeting – Currently scheduled for Thursday March 10, 8:30 – 10:00 AM. via conference call.