Meeting Notes

Academic Affairs Council

Date: Thursday 04/14/11, 8:30 AM.
Place: Telephone Conference -

AAC Members present:

CWC – Charlotte Donaldson
  Jackie Meeker
  Martha Davey
EWC- Dee Ludwig
LCCC- Marlene Tignor
NWCCD- Jon Connolly
NWC- Bob Krenz
WWCC- Ken Fitschen
  Sandy Caldwell
WCCC- Joe McCann

Notes by: Joe McCann

Meeting Notes

1. Agenda item: Corrections of the February and March 2011 AAC meeting notes
   No corrections were noted.

2. Rumor clarification - None Noted

3. Agenda item: Update
   a. New Program request
      Discussion: The CWC and CC program requests have been approved by the
      Program Review Committee and NWC’s International studies AA program has
      also been revised.
   b. Potential new programs:
      EWC – Aquaculture at Lusk
      NWCCD – Farrier Cert. and CIS
CAC – Applied Ag and Radio TW

c. Grant funded Chinese Courses -
CC, CWC and LCCC are following up on the opportunity to provide Chinese courses for high school students via a grant which UW has.

d. Smarthinking –
Smarthinking’s Christine Lustic is working on the estimation of the community college’s needs for ’11-’12.

e. Program Articulation with UW.
Associate Vice Hanson is now identifying potential U contacts to follow up on the potential articulation of baccalaureate programs.

4. Agenda item: **Complete College America Gates funded grant**
   **Discussion:** The Governor’s office has named members of a CCA advisory Committee. They have begun work, scheduled additional meeting and a work day in Casper. Dee Ludwig and Marlene Tignor are members of the Advisory Committee. MPR has been contacted to serve as consultants, however their participation depends on their availability and the nature of a project for which we chose to request grant assistance.

5. Agenda item: **New DOE rule that could affect distance education**
   **Discussion:** A new USDOE rule requires institution offering distance education to out-of-state students, to acquire authorization from that state to do so.
   **Action:** The Council decided to wait until mid May to discuss action to be taken.

6. Agenda item: **SEA 63 Implementation** - *Postponed due to time constraints*

7. Agenda item: Potential 4/26 Commission discussion of **recent start-up degree and cert program follow-up:**
   **Discussion:** There has been a request from Commissioners to be provided with follow-up enrollment information for programs recently approved by the WCCC. A couple of years ago this was undertaken but stalled out due complexity of an approach which would have tracked program course enrollments.
   **Action:** The Council referred possible implementation to the Institutional Research Committee. Ken Fitschen will circulate a copy of similar data for work from a number of years ago.

8. Agenda item: **Process** to address **unqualified concurrent enrollment faculty applicants** –

9. Agenda item: **Usage and Functionality of “find your pathway” on the WCCC website** - *Postponed due to time constraints*

10. Agenda item: **Follow-up**
Items a, b, c, and d were *Postponed due to time constraint*

Item e. **CC-UW CE/DE Sub-Group** draft - Research beyond that required by SEA 52

**Discussion:** The draft from the sub-group was reviewed and the following modification requests will be made to Chair Rollin Abernathy:

- Delete “subsequent semester’s” in the last bullet on page 1.
- Change “successive courses” in that bullet to “subsequent related courses”.

Item f. **Transitional ACT score** for English courses through ENGL 1010

**Discussion:** The VPs are still committed to using an ACT transition score of 21 for placement into ENGL 1010.

11. **Additional Agenda item:** None

**Next meeting – Was rescheduled to** May 12th at 8:30 AM. via conference call.