Meeting Notes

1. Agenda item: Corrections of the prior meeting notes - None were noted

2. Rumor Clarification: None

3. Agenda item: Review Faculty qualifications document (including of Process to address unqualified adjunct concurrent enrollment faulty applicants) -
   Action: The group made revisions to the document.

4. Agenda item: SEA 52 Implementation – Revision after trial run, of CE/DE Enrollment/Financial reporting (attachment) –
   Discussion: There have been no additional changes made recently. This item will be considered by the Administrative Services Council before revisions are requested from the seven community colleges.

5. Agenda item: Update
   a. Possible UW/CC Fall Articulation Conference discussion with Cliff Harbour about potential MS, EdD, PhD programs to provide community college professional career development. -
      Action: This item was endorsed by both the AAC and the SSC. Joe will ask that this item be included in the 9/22/11 CC/UW Articulation Conference.
      Decision: Joe McCann will request this item be placed on the conference agenda.

   b. Possible CCSSE workshop for WY -
**Status:** The desired workshop dates of 10/21 or 11/4 have been requested of CCSSE. They were gleaned from the AAC and SSC members were requested from CCSSE. A firm date has not yet been set by CCSSE.

c. **SLDS taskforce** – Dee Ludwig and Joe McCann –
   **Discussion:** This task force has had two telephone conferences in the past month, with face-2-face meeting in the offing. USDOE consultants are scheduled to meeting with the taskforce leadership early next month. Action has occurred after what appears to be a three month hiatus.

d. **“State Authorization“** – Any need for further discussion of DOE regulations affecting online –
   **Discussion:** The group reaffirmed documenting contacts with most states in by each community college in preparation for the 2014 date when punitive action might be taken by USDOE. Some of the community colleges have already secured authorization for the majority of states in which their present online students reside.

6. **Agenda item: Commission Program assessment – “Common elements" of the seven Community College’s**
   **Discussion:** The members present discussed the role of the Commission as it is defined in statute as well as the common elements in individual program assessment processes. **Three concepts were agreed to in principle:**
   a. **Less is more** – the WCCC’s process should be streamlined and understandable
   b. **Based** on the WCCC’s role of **representing the State of Wyoming’s interests**
   c. **The elements** in the WCCC process **should be present** in each of the seven community college’s program assessment processes.

7. **Agenda Item – Program Proposals**

8. **Consideration of any program requests** –
   There were none

9. **Discussion of timelines for AAC consideration of program requests** –
   **Discussion:** This was brought up as a result of very tight timelines on some of the programs that went into the last WCC meeting packet having only two consecutive days before the date the Commission packet was distributed.
   **Action:** the AAC reached consensus that our AAC meeting at which a new or revised program request is considered needs to be scheduled at least two weeks ahead of the date a WCCC meeting packet is distributed. That translated to 30 days before a WCCC schedule meeting date.

10. **Additional** agenda items: There were none

11. **Next meeting** – Thursday 7/14, 8:30 AM. Via Conference Call