Meeting Notes

1. Agenda item: **Goodbye to Carmen Simone**! Carmen was not present

2. **Welcome** to Dave Cherry, Ronda Peer and Elaine Tutterrow!

3. Agenda item: Corrections of the prior **meeting notes** – none noted

4. **Rumor Clarification:**
   a) Jason Wood addressed a rumor about the status of **Fremont County BOCES** offering postsecondary courses. They have the status of a public school with the NCA.

5. **Announcements:**
   a) **LCCC** has received approximately forty applications for the presidential position.
6. Agenda item: **Update**

   a) **SLDS taskforce** –
   **Discussion:** Joe McCann updated the Council members on progress the taskforce has made since March of 2011.

   b) **New DOE regulations – Required reporting** – Comparing progress
   **Discussion:** Some of the community colleges have started to post required information on their websites

   c) **9/21 AAC scheduled meeting and Commission 10/21 quarterly meeting:** **Will this work for program approval process?**
   **Discussion:** There will be enough time if program requests are considered at the AAC’s 9/21 meeting

7. Agenda Item – **Consideration of new program requests** -

   **CC - Certificate in Wastewater Collection System Operations and Cert in Wastewater Treatment Plant Operations**– Dave Cherry
   **Action:** Moved by Marlene Tignor to approve this new program request contingent upon CC submitting its latest version with all corrections to the WCCC. Seconded by Elaine Tutterrow
   Motion was **approved** unanimously

   **CC - Cert, AAS, and AS in Computer Security** – Dave Cherry
   **Discussion:** The references to Cert and AAS at NWCCD need to be corrected. A course developed by LCCC, MSFT 2578, should be considered instead of developing a new course.
   **Action:** Moved by Marlene Tignor to approve this new program request contingent upon completion of changes set out in the discussion above. Seconded by Jon Connolly
   Motion was **approved** unanimously

   **CC - Certificate in Automation** - Dave Cherry
   **Action:** Moved by Marlene Tignor to approve this new program request “as is”.
   Seconded by Jon Connolly and seconded.
   Motion was **approved** unanimously

8. Agenda item: Possible **request** of USDOE to **postpone institutional compliance** with complaint process requirement (attachment) –
   **Discussion:** Council members were aware that this action was taken to forgo any adverse USDIOE action for non-compliance of the rule until 2014.
9. Agenda item: **Request to the Executive Committee** from the ad hoc committee on data consistency —

**Discussion**: Joe McCann submitted this request to Executive Council on behalf of the IR Committee. This was routed without consideration of the SSC because the president’s council (not the EC) at their retreat requested that the IR directors take on the data consistency challenge. The IR Committee submitted this formal charge document for EC action to sanction the Committee’s role.

10. Agenda item: **Request for a name change** from the Workforce Training Committee -

The Committee (this is the name currently in the WCCC Consultation Policy) requested that the name of the committee in the WCCC Consultation Policy be changed. The meeting notes from their Feb. 2011 meeting indicate that the committee members do not think that the current “… title accurately reflects the meeting or those in attendance…” The Workforce Training Committee has requested the name be changed to: Wyoming Community College Workforce “Development Professionals” Committee

**Action**: The Council reached consensus to request that the “Workforce Training Committee” consider a recommendation from the AAC to consider the name “Workforce Development Committee”.

11. Agenda item: Agenda items for our **9/21 AAC face-2-face** meeting

- Introductions
- Consideration of facilitation of Commission program assessment –
- Review Faculty qualifications document (including Process to address unqualified adjunct concurrent enrollment faulty applicants) -
- Consideration of dual enrollment course list for state wide publication by SEA 52 consultants
- Program requests
- Other

Suggested topics include:

**Additional suggested topics** include USDOE new requirements:

- State authorization update
- Credit hour definition
- Complaint process

12. Agenda item: **Topics** for the Annual CC-UW Articulation Conference.

**Suggested topics include**:

- SLDS update
- SEA 52 update including qualifications for concurrent faculty and the concurrent/dual study concept agreed to at the 2010 Articulation Conference
- Articulation meetings for specific disciplines/majors
13. **Additional agenda items:**
   a) **Fall tasks:**
      **Discussion:** Joe McCann requested that the VPs submit the **minutes** of their Community College's advisory committees from ’10-'11 and their ’10-'11 concurrent enrollment and Dual enrollment MOUs with school districts this fall.
      **Conclusion** - Consensus was reached that submission by Oct. 15th would be the deadline for these two tasks.

14. **Next meeting** – Wednesday afternoon 9/21/11 in conjunction with the CC/UW Articulation Conference –
    **Action:** Marlene Tignor volunteered to host the meeting on the LCCC Albany County site if room is available.