Meeting Notes

1. Agenda item: Corrections of the prior meeting notes –
   No corrections were made

2. Announcements and Rumor Clarification:
   Updates on VP and presidential searches were shared.

3. Agenda item: Update

   a) 10/18/11 Joint Education Interim Committee meeting (SLDS report and Hathaway scholarship related WCCC/UW joint report)
   Discussion: the JEIC member questions and comments regarding these presentations were noted.

   b) Changed data request Wyoming Distance Learning Center(WDLC) Announcement:
   Joe McCann reported that the Center will be working with a WySAC on a distance learning survey and will be requesting gross community college enrollment and completion information. No action is required until we receive a data request document.

   c) Progress on four proposed articulation opportunities (Statewide Strategic Plan) 1.4a – We have waiting for internal discussions within UW to occur before scheduling articulation events.
Data Consistency Committee progress

**Announcement:** Joe McCann reported that a second meeting of the Data Consistency Taskforce resulted in all the elements in the current MIS handbook being considered. The next step is to begin reviews of fiscal, human resources and workforce training data elements.

Performance Indicator Report -

**Discussion:** Data input for this report is due in mid-December.

Name change approved by WCCC-

**Discussion:** The EC and WCCC did both approve this name change. It’s now the “Workforce Development Committee”

Status of SEA 73 mandated behavioral specialist program development

**Discussion:** There has been no change in the status of Senate Enrolled Act 73

STEM Summit planning – Marlene Tignor

**Discussion:** A STEM Summit is planned for Feb. 9, 2012 in Casper

**Action:** The VPs will provide Joe McCann with possible attendees from their community colleges.

Reading articulation background – Dee Ludwig & Jon Connolly

**Discussion:** The second reading articulation committee will meet 11/18/11 via conference call. The VPs are all invited to attend as participating members of this committee.

4. Agenda item: **Faculty qualifications** – possible document modification & recommendation –

**Discussion:** Jon Connolly led a review of potential research question assembled last academic year by a work group made up of community college and UW administrators as well as dialog about pursuing this research during the 9/22/11 UW/Community College Leaders Conference. The AAC members present agreed that this project needs to be done.

**Action:** Marlene Tignor moved to refine the research questions with the entire workgroup and present a research proposal to the Presidents and Dr. Rose before starting the research process. Dave Cherry seconded the motion.

The motion **passed unanimously.**

5. Agenda item: **Concurrent enrollment & dual enrollment**

a. Consideration assembling a of dual enrollment course list for state wide distribution –

   This agenda item was **postponed** due to time constraints.
b. Next steps – **Joint community college/UW** dual enrollment & concurrent enrollment research project – Jon Connolly and Joe McCann  
**Action:** The AAC reached consensus to move forward with a collaborative concurrent enrollment / dual enrollment outcomes research project with UW. Jon Connolly volunteered to work on research questions. A research proposal will be shared with the presidents before research proceeds.

c. Support request from the incipient WY Association of Concurrent Enrollment Programs (WACEP) – Joe McCann  
**Discussion:** LCCC’s Betty Abbott asked Joe McCann if there is consensus to support for the formation of a WACEP.  
**Action:** The ACC reached consensus to support the formation of this organization.

6. Agenda item: Suggest programs for **Statewide Strategic Plan action step 4.1b.** to “pilot one to three career pathways” program.  
This agenda item was **postponed** due to time constraints.

7. Agenda item: Facilitation of **WCCC program review** next steps–  
This agenda item was **postponed** due to time constraints  
**Request:** Joe McCann asked that the AAC members check the list of Common Program Assessment Document for the accuracy of the elements from their community college and consider common elements that would assist the Commission in its statutory obligation to review the instructional programs.

8. **Additional** agenda items:  
   a. CWC, LCCC, NWCCD and NWC have new program requests in the works.

   b. Joe McCann gave a brief status report on progress developing a mechanism to allocate 10% of variable portion the funding formula, using National Community College Benchmark Project’s, definition of enrollee completer measure.

9. Next meeting – Currently scheduled for 8:30 AM. 12/08/11 via teleconference