

# Wyoming Community College Commission



## Academic Affairs Council Meeting Notes

**Date: 2:15 PM. to 4:25 PM. Thursday February 7, 2013**

**Place: Board Room, Administration Building, LCCC, Cheyenne, WY -**

Members present:

CC:	Tim Wright
CWC:	Jason Wood
EWC:	Dee Ludwig
LCCC:	Pat Schwerdtfeger
NWCCD:	Jon Connolly
NWC:	Gerald Giraud
WWCC:	Lou Flaim
Guests: LCCC:	Pres. Schaffer

### Meeting Notes

1. Corrections of the prior **meeting notes** –
2. **Announcements and Rumor Clarification** –
3. Agenda items: Update -
  - a. Incipient individual community college **completion initiatives** –  
**Request:** Joe McCann requested that any additional completion initiatives be submitted to him via email.
  - b. Developmental Practitioners **Conference** –  
**Status:** The planning committee has requested that the VPs submit presentation proposals to Joe McCann by February. Joe Mccann also requested that the VPs submit a list of participants for their community college for a lunch headcount. The registration may be 45 to 50 attendees.
  - c. Pending WY **legislation** –
    - HB54 – High School Equivalency - is getting good support and is Senate general file
    - HB105 Citizen’s and Students’ Defense Act- has died
    - HB163 Adjunct Professor Incentives - has passed the House and is on Senate general file

- HB 208 Veterans-Resident Tuition Provisions - has passed the House and is on Senate general file
  - HB203 Public Records: CC and UW presidential candidate disclosure - has been signed by the Senate president as HEA001
  - HB250 Public Employee Retirement Plans – Introduced in the Senate & referred to committee
  - SF77 Community College Construction - Introduced in the House & referred to committee
  - SF121 Career and Technical Training Grants – Failed House on third reading
  - SF144 Bidders Qualifications Community Colleges - Introduced in the House & referred to committee
- HB165; HB180; HB209SF208; SF139; and SF145 have all died.

d. **CCA participation**

**Discussion:** Jason Wood provided an update on State of WY CCA participation

4. Agenda item: Consideration of **program request** –

CC - Cognitive Training CERT request - Tim Wright

Action: Gerald Giraud made a motion to approve this program request and to recommend its approval by the Executive Council. Dee Ludwig seconded the motion. The motion passed unanimously.

5. Agenda item: **Associate degree credit hour requirement** -

**Discussion:** At one time there was reference to a 64 credit hour minimum associate degree in either statute or community college commission rules. That is no longer true. Jon Connolly brought a recommendation from NWCCD that minimum credit hours for an associate degree be changed to 60 credit hours be agreed to by the AAC members. The Higher Learning Commission’s Assumed Practices were considered as well as potential previous factors associated with a 64 credit hour minimum.

**Action:** Jason Wood made a motion that the AAC VPs agree that 60 credit hours be minimum number of credit hours required by the seven public community colleges for student achievement of an associate degree. Dee Ludwig seconded the motion. The motion passed unanimously.

6. Agenda item: Wyoming Community College Faculty Alliance’s (Wicca) **“Concurrent Enrollment Report:** Submitted to the Wyoming Community College Commission and the Wyoming Community College Academic Officers” –

Discussion: The outgoing President of the WyCCFA submitted this document to the WCCC and the Community College Academic Officers. This was the major project the Alliance took as it reestablished itself. Discussion centered on whether to make a response, the presentation which WyCCFA President Jeff Schmidl made during the WCCC meeting,

differences in concurrent enrollment processes used by the community colleges and whether the document is representative of the composite of the seven community college's faculty views.

**Action:** The AAC members reached consensus that Joe McCann will provide a response letter to the WyCCFA leadership from the academic vice presidents.

7. Agenda item: **Mixed concurrent enrollment** class sections –

**Discussion:** Gerald Giraud requested information about Wyoming use of mixed HS course /concurrent enrollment and Advanced Placement/Concurrent enrollment section. This was discussed as a quality concern.

8. Agenda item: Revision of the **level of instruction course prefix list**

**Request:** Joe McCann requested that AAC members review this list for possible modification and approval at the at the next AAC meeting.

9. **Additional** agenda items: none

10. **Next meeting** – 8:30 AM. March 14, 2013 via conference call