

Wyoming Community College Commission



Academic Affairs Council Meeting Agenda

Dates: 8:30 - 9:55 AM, Thursday, March 14, 2013 and a Special AAC meeting 11:00 AM, March 21, 2013

Place: Telephone Conference

Members Attending:

CC: Tim Wright
CWC: Martha Davies
Jason Wood
EWC: Dee Ludwig
Tom Armstrong
LCCC: Jose Fierro
NWCCD: Jon Connolly
NWC: Gerald Giraud
WWCC: Lou Flaim
WCCC: Joe McCann

Regular 3/14/13 Meeting Notes

1. Corrections of the prior **meeting notes** – None
2. Welcome to Jose Fierro
3. **Rumor Clarification** –
There is a rumor at CWC and NWCCD that the state changed current composition placement requirements.
4. Agenda items: Update -
 - a. Follow-up on the Developmental Practitioners **Conference** –
Reactions to the conference included:
“We aren’t doing enough and can improve”, “the interventions already started are impressive”; “we are doing ok now and can improve our present approaches”, “our challenge is to better educate the detractors of our current efforts”, “the conference was great and we need to do it again”, “the legislature should refrain

from defunding developmental courses”, and we are shocked that WY legislators would even consider defunding developmental courses.

b. House Enrolled Act (HEA 88) - **Adjunct professor incentives** –

The AAC members reached consensus that upper level prerequisite undergraduate courses should be included in the “education program” if those courses are prerequisites of graduate courses included in the program.

c. Complete College America (**CCA**) **participation update** -

Discussion: Jason Wood shared that:

Work continues to secure business and industry, K-12, and legislative representation on the Wyoming CCA Team. Patrice Noel, UW Transfer and Success Director, is now serving as UW’s member on the WY CCA Team. Five members of the team will attend a **15 to Finish** CCA event in Denver 4/9/13. Joe McCann is acting as an interim team liaison due to Jim Rose’s increased work load as interim WDE Director.

d. Pearson/Smarthinking **incentive program**

Discussion: The members discussed investigation of alternative online tutorial services to Smarthinking and resolved to consider action after the current Smarthinking contract is finalized for 2013-2014.

Action: Consensus was reached to take no further action on the use of other Pearson products in the interest of getting a discount on Smarthinking rates.

5. Agenda item: Consideration of **program request** –

EWC - Veterinary Aide CERT - Dee Ludwig, EWC

Action: Gerald Giraud made a motion to approve this program request and to recommend its approval by the Executive Council. Jason Wood seconded the motion. The motion passed unanimously.

LCCC – Welding Technology Pilot AAS and Pilot CERT – Jose Fierro and Stan Torvig

Action: Jon Connolly Giraud made a motion to approve this program request contingent upon Jose Fierro responding to suggestions for improvement to the request being shared with the AAC members by email and securing their majority support via return email by Thur. 3/ 21. Dee Ludwig seconded the motion. The motion passed unanimously.

6. Agenda item: Wyoming Community College Faculty Alliance’s **“Concurrent Enrollment Report: Submitted to the Wyoming Community College Commission and the Wyoming Community College Academic Officers”** –

Discussion: The role of the WyCCFA in governance, degree of faculty representation in crafting the recommendations of the report, WCCC member response to the report

at the Feb, 2013 WCCC meeting and SEA52 report consultant's response to the WyCCFA were discussed. No decision was made about an AAC response.

7. Agenda item: Revision of the **level of instruction course prefix list** –
Request: Joe McCann asked the VPs to email him any changes to the two sections of the list by mid-April.
8. Agenda item: **Advertising/promoting programs** outside community college services areas – ***Postponed due to time constraints***
9. Agenda item: **Establish timelines** for WCCC Program Review Report – Joe McCann
Postponed due to time constraints
10. Agenda item: IR statewide meeting regarding **Common Education Data Standards** (CEDS) and **CCA** metrics April 29 and 30, 2013 at LCCC – Should the AAC be represented? – **Conclusion:** Dee Ludwig is planning to attend, so the AAC membership will be present. Others may attend if their schedule allows it. Joe will share this status with the organizers of the two day meeting.
11. **Additional** agenda items:
Incentive grant proposal for possible mechanism for distribution of 10% of variable cost portion of state source funding –
Discussion -
The following concerns were voiced:
 - Resources could be withdrawn for other operations including newly instigated completion interventions
 - This part of the budget could be a target for future budget cuts given recent biennia history of eliminating WCCC incentive funding.
 - There could be a “chilling effect” on repurposing or adding of personnel to implement interventions if this 4% is not part of base funding.
 - Resources required for grant writing, management and post-project reporting may sap student services efforts.None of the VPs spoke in favor of this proposal.
12. Next meeting – **Possible face to face meeting.** (Our next scheduled meeting is currently 8:30 AM. April 11, 2013 via conference call.)
Action: Joe McCann will email a Doodle scheduling poll in order to schedule a face-to-face meeting. There was consensus to conduct the meeting at CWC the afternoon of the first day and morning of the second day.

Special AAC Meeting Notes

Time: 11:00 AM, March 21, 2013

Place: Teleconference

Members Attending:

CWC – Jason Wood
EWC- Dee Ludwig
LCCC- Jose Fierro
NWCCD- Jon Connolly
NWC- Gerald Giraud
WWCC- Lou Flaim
WCCC- Joe McCann

- Consideration of an AAC response to a **concurrent enrollment** report of the WY Community College Faculty Alliance(**WyCCFA**) -
Discussion: The SEA52 report, status of the WyCCFA in the WCCC Collaborative policy, resultant discussions with faculty members at individual community colleges and recommendations made by the WyCCFA were discussed. WyCCFA President, Jeff Schmidl was informed that this Report was emailed to all seven community college academic VPs.
Action: The six VPs present decided not to respond to the WyCCFA in part, because the report was not submitted to the AAC and the receipt and distribution to the academic VPs had been communicated to Jeff Schmidl by Joe McCann. A motion by Gerald Giraud to not respond was seconded by Jason Wood and passed on a 5:1 vote.
- **Input** on rules writing for HEA88-
The ACC members recommended that:
 - Each community college should collect applications of high school potential adjunct faculty from school district contact people, prioritize them and subsequently submit them to the WCCC staff. Each community college should prioritize, using future access to concurrent credit as the criterion.
 - The two year payback obligation for a H.S. faculty member would be defined as commences the fall after the program of study in the agreement is completed.
 - The “academic program” (supported by the loan/grant) of study may be either a list of graduate courses or a master’s degree that includes sufficient graduate hours to teach specific concurrent course(s).
 - Upper level prerequisite undergraduate courses may be included in the “education program” if those courses are prerequisites of graduate courses included in the program.
 - The obligation of loan recipients should be satisfied once the recipient has been available and willing to teach assigned concurrent course sections by the high school administration, for two academic years after the recipient completes their approved “educational program” of study.