

Wyoming Community College Commission



Academic Affairs Council Meeting Notes

Date: 8:30 to 9:55 AM. Thursday, May 9, 2013

Place: Conference Call

Members Present:

NWC: Gerry Giraud
LCCC: Jose Fierro
CC: Tim Wright
EWC: Dee Ludwig
CWC: Jason Wood
WCCC: Joe McCann

1. Corrections of the prior **meeting notes** – None
2. **Announcements and Rumor Clarification** – None
3. Agenda items: Update -
 - a. House Enrolled Act (HEA 88) - WCCC draft rules for **Adjunct Professor Loan Repayment Program**
Discussion: The implementation documents; rules, binding agreement, and checklist have been shared with the academic VPs, five BOSES/BOCHES directors, five school superintendents and ALIGN's Kathy Cathcart for review. HEA 88 calls for the the program to start July first.
 - b. **CCA participation update** – Jason Wood and Joe McCann
Discussion: The WY CCA Team is going to reconsider its decision to not apply for a CCA Academy late July 2013. The institutional researchers are working on assembling CCA metrics. UW is also going to submit their metrics as well.
 - c. **Consideration of credit hour variation** of common courses among community colleges **with CTE Faculty/Deans-**
Action: The AAC members reached consensus to consider this item at an October 2013 AAC meeting and each VP will complete the accuracy of their information on the variability spreadsheet by August 1st.
 - d. WCCC approval of **non-credit programs** –
Discussion: Jason Wood affirmed that concerns about the approval process are being addressed. A subgroup of the Workforce development Committee will be further simplifying the request template. There were no concerns expressed

about the proposed approval process or the makeup of the proposed non-credit program review committee.

- e. WCCC Consultation Policy **revision is in the EC's hands** -
- f. "Completion" and crafting the **'14-'16 WCCC budget** -

Discussion: The WCCC members requested Matt Petry to craft two alternatives for requesting enrollment growth funding. One would be an exception budget request and the other would fold the same amount into the standard budget. These alternatives will be considered at the June WCCC meeting.

4. Agenda item: Consideration of program requests –

NWCCD - Pilot Outdoor Leadership AS degree – Jon Connolly

Action: The AAC members present reached consensus to table this request until Jon Connolly is available to present this program request.

EWC - Entrepreneurship CERT – Dee Ludwig

Discussion: This was approved in 2010 as a pilot program.

Action: Gerry Giraud made a motion to recommend that the Executive Council approve this program and Jose Fierro seconded the motion. The motion passed unanimously.

EWC - Plate Welding CERT – Dee Ludwig

Discussion: This program is now offered at correctional facilities at Torrington and Newcastle as well as on campus. This was approved as a pilot program in 2010.

Action: Gerry Giraud made a motion to recommend that the Executive Council approve this program and Tim Wright seconded the motion. The motion passed unanimously.

5. Agenda item: "Automatic admission" of Wyoming community college AA or AS degree completers to UW.

Announcement: Dee Ludwig informed the group the press conference to announce this agreement will be held next Wednesday at 11:00 PM.

6. Agenda item: Discussion of degree and cert completer goals setting for 2020 (or 2025?) –

The following listing of interventions emerged from a "brainstorming" session:

- Revision of developmental education skill building
- Intrusive advising
- Smoothing transition from high school
- Limit student options
- Alternative placement mechanisms for gateway courses in math, English, and reading intensive courses

- Limit degree and certificate options
 - Employ block schedules
 - Push for students to declare authentic majors
 - Reduce time to degree or certificate completion
 - Consider competency based financial aid
 - Inclusion of higher levels of learning and skill building
7. Agenda item: **Structure of certificates and completion documentation:** gen. ed. containing vs. no gen. ed.; career certificates vs. momentum point; CTE; skill add on; stackable; less than 15 credit hours, 1 sem., 1year, vs. greater than one year; job preparation; post-associate; limited entry vs. open enrollment; company specific; non-credit vs. credit; etc. **Not discussed due to time constraints.**
8. **Additional** agenda items: None
9. Next meeting – Joe McCann will attempt to schedule a face-to-face that should be arranged with the SSC. Our next scheduled meeting is 8:30 AM. June 13, 2013 via conference call.