

# Wyoming Community College Commission



## Academic Affairs Council Meeting Notes

**Date: 8:30 – 11:00 AM. September 26, 2013**

**Place: Laramie, Wyoming, Hilton Garden and UW Event Center, (Salons F and G)**

### Attending were:

CC:	Tim Wright	NWCCD:	Mercedes
CWC:	Martha Davey	NWC:	Matt Ewers
	Jason Wood		Gerry Giraud
EWC:	Dee Ludwig	WWCC:	Lou Flaim
LCCC:	Nicole Courtney	WCCC:	Joe McCann
	Jose Fierro	UW:	Audrey Kleinsasser

### Notes

1. Agenda item: Corrections of the prior **meeting notes** – None were noted.
2. **Announcements and Rumor Clarification –**  
**Sue Belish** will be serving as the NWCCD interim VP for Academic Affairs. Sue is a retired Sheridan County School Supt. and current member of the WY State Board of Education.
3. Agenda items: Update -
  - a. Round 2 of WY Adjunct Professor Loan Repayment (**WAPLR**) program -  
**Status:** Joe McCann reminded the AAC members that the deadline for the community colleges to submit prioritized lists of WAPLR applicants, to the WCCC Workforce and Education Program Manager, Amy Brockel, is November 1<sup>st</sup>.
  - b. Wyoming School and University Partnership **projects related to the high school to college/university transition –**  
**Discussion:** Audrey Kleinsasser, UW Director of the School and University Partnership, made a presentation on a graduate course designed for community college adjunct faculty entitled: *EDCI 5900: Practicum in College Teaching: transition Issues for Dual /Concurrent Enrollment Faculty.*

- c. Search to fill WCCC **Policy Analyst** position –  
**Status:** A reclassification of this position has been approved for the WCCC staff and the position has been posted.

- 4. Agenda item: Consideration of a **program request** –  
Casper College – Dispatch **Certificate** request –Tim Wright

**Action:** Dee Ludwig made a motion to approve this Dispatch Certificate for recommendation to the Executive Council for its approval for submission to the WCCC. Gerry Giraud seconded the motion. The motion passed unanimously.

- 5. Agenda item: **CCA Update and discussion** completion agenda
  - a. **Associate Degree Length:** The merits of decreasing the length of associate degrees to the “60ish” range were discussed. Thus far the AAC has only reached consensus regarding a requirement of fellow AAC members bringing a new or pilot program to the council for approval, to justify program length if it exceeds 60 credit hours.
  - b. **Degree and certificate completion:**  
**Discussion:** A concern about a lack of definition of “transfer” rate as an additional “completion” metric was discussed briefly.
  - c. **Guided pathway to success (GPS)–**  
**Discussion:** Jason Wood gave a summary of GPS as it was presented at a Complete College America Convening. Utilizing the “meta major” as a mechanism of providing new students with initial educational goal direction was discussed.
  - d. Possible early summer joint **2014 Academic and Student Affairs Conference (WySAC)** –  
**Action:** The Council reached consensus to request that the SSC include academic personnel and faculty in the June ’13 WySAC event, with the suggestion that a possible time conflict with the Wyoming Distance Ed Consortium conference be avoided if possible.
- 6. Agenda item: Steps to address **credit hour variation** discussion with CTE leaders -  
**Next steps:** There was consensus to refer courses with credit hour variations deemed “too large” by the AAC members, to discipline articulation committees along with an action charge from the AAC. Joe McCann will request that the three community colleges that have not yet verified the accuracy of credit hours on the *Inter-college Vocational Course Hour Variation* spreadsheet do so before the November 14<sup>th</sup> meeting.

**Other agenda items:**

**Access to the results of a request from the Legislative Service Office for campus security and enrollment data–**

**Consensus:** The AAC requested that the raw data shared by all seven community college for fulfilling this LSO request be shared with the AAC, SSC, and ASC members. Joe McCann indicated that this request would be honored in the absences of restrictions. He was unaware of any such restrictions at meeting time.

**Additional WCCC staff meeting attendee:**

Joe McCann informed the group that he intends to invite Cayse Cummings, WCCC Enrollment Auditor to attend future AAC meetings. She has been has been a member of the Program Review Committee for three and a half years. Cayse will assist the AAC with keeping AAC meeting notes more current.

**Future agenda Item:**

Discussion of Wyoming labor market information

**7. Upcoming events–**

- CCSSE Workshop – Tuesday, October 29, 10:30 – 3:30 PM. at Casper College
- Next AAC meeting is scheduled for 8:30 AM. 11/14/13 via conference call.