

# Wyoming Community College Commission



## Academic Affairs Council

### Meeting Notes

**Date: 8:30 – 10:00 AM. December 12, 2013**

**Place: Conference Call –**

**Attendees:**

CWC: Jason Wood  
EWC: Dee Ludwig  
LCCC: Jose Fierro  
NWCCD: Sue Belish  
WWCC: Lou Flaim  
WCCC: Joe McCann  
Laura Yetter

1. Agenda item: Corrections of the prior **meeting notes** – none were noted
  
2. **Rumor Clarification –**  
Jason Wood announced that **President McFarland has announced her retirement.**
  
3. Agenda items: Update –
  - a. Result of Round 2 of WY Adjunct Professor Loan Repayment (**WAPLR**) program:  
**Status:** Five applicants were selected for second round loans.
  
  - b. WY CCA data regarding **data regarding completion of developmental course** by Wyoming resident enrollees by age:  
Discussion: Joe McCann assembled this data preemptively. During the last legislative session there was proposed legislation that would have prohibited funding of developmental courses taken by Hathaway recipients. Joe is attempting to assemble this information in case it is needed during 2014 session. He also reported that during the last Joint Appropriation Committee, Representative Harshman intimated that there probably will not be a developmental funding bill filed during the next session.
  
4. Agenda item: Consideration of ACT composition transition score **recommendation from the English articulation committee**, if AAC members are ready –  
This agenda item **was postponed** because not all the community colleges had yet considered a recommendation from the English Articulation Committee.
  
5. Agenda items: **Accuracy of a developmental course list** from '11-'12 academic year (attachment)-  
**Discussion:** WWCC's list is correct. The VPs will provide Joe McCann with any required corrections to the list by January 10th.

6. Agenda item: Consider any **program requests** –  
**Discussion:** Future new program requests will be forthcoming from NWCCD.
7. Agenda item: Consideration of an existing **protocol on concurrent enrollment** courses taught by an **out of service area** community college.  
**Consensus:** The members present reached consensus to keep this item on our agenda for possible action.
8. Agenda item: RCCA’s application as a consortial **Healthcare Connect “centralized recipient.”**  
**Discussion:** Joe McCann apprised the members that the Rural Community College Alliance (RCCA) is submitting a proposal to the Healthcare Connect to act as a “centralized recipient” for its members.
9. Agenda item: Possible change of **online tutorial service vendor** (follow-up from earlier spring ’13 AAC discussion – Jose Fierro)  
**Action:** The members present reached consensus to reconsider this at the June 2014 AAC meeting.
10. Agenda item: **CCW**– Jason, Tim, Gerry, Joe and Joe
- a. Follow-up on **faculty/AAC completion** conference:  
**Discussion:** This conference was described as frank and very fruitful. There was consensus among the faculty present to keep this dialog moving at each college and they suggested that a follow-up meeting be held.
  - b. Request from a participant that the AAC consider organizing a **second Developmental Practitioner’s Conference**:  
**Action:** The AAC members reached consensus to hold a second developmental Practitioners Conference. Jason Wood volunteered CWC as a site for a conference unless another college would like to do so. Each college will provide faculty members/administrators to work on the conference with Jason.
  - c. **AAC’s role** in this completion effort – a discussion:  
This will be an agenda item for the February 19, 2014 face-to-face meeting.
11. Agenda Item: **draft 2014 AAC meeting schedule** (attachment)  
**Correction:** The April 2014 meeting was changed to Friday April 11<sup>th</sup>.
12. **Other agenda** items:
- Dee Ludwig asked **if a 0930 math course could meet a general education requirement** given that EWC students might be able to transfer this course to Chadron State U. AAC members decided to continue discussion of this question at a later date.
13. **Next meeting** –  
Our next meeting is scheduled for 8:30 AM. 1/09/14 via conference call.