MEMORANDUM

To: ASC Members
From: Larry Buchholtz
Date: Sep 20, 2011
Subject: Notes from 21 July 2011 ASC Teleconference

Members present: Matt Petry, Larry Buchholtz, Joe McCann, Lynnde Colling, Sheldon Flom, Cheryl Heath, Bob Cox, Jay Nielsen, Carol Hoglund, Jayne Myrick and Marty Kelsey. There was no Executive Council representation.

Agenda Item 1: Financial Information for SEA52 Implementation

- Joe stated he was comfortable with the responses he had received from the IR community and explained how the tracking of revenue, expenditure, headcounts and fees had been changed.

Agenda Item 2: August 2011 Recapture/Redistribution

- Matt informed the group that he hoped to have the calculations completed later this week or early next week. He also stated that preliminary numbers indicated there was a 3 – 4 million dollar increase over the last estimate. Jay asked if the recapture/redistribution had to be approved by the Commission, to which Matt answered no, it’s provided for in rule.

Agenda Item 3: 13–14 CapCon Requests

- Matt explained that we are currently working on corrections to the GSF-NASF exception list where NASF equals 90% or more of GSF, then we would run the CapCon model to produce the prioritization list. He also described how the commission packets would be laid out and reiterated the Executive Council would have a chance to review and recommend prior to the Commission meeting on 19 Aug 2011.

Agenda Item 4: 13–14 Budget

- Matt explained that we were currently working on the Health Insurance and additional retirement contribution pool. He asked what the colleges had in mind for pay adjustments to better estimate the pool needed. CWC – 3%, EWC – 2%, LCCC – 2-3%, NWCCD – 2-3%, NWC 3% and WWCC – 2-3%. All surveyed colleges indicated they would probably do about the same in 13/14. Bob also stated that EWC was trying to come to the statewide average
for salaries, indicating they were approx. 10% behind. Matt went on to explain the exception request list which included Enrollment Growth, Fixed and Variable ECA’s, High Cost Programs requiring seed money, among others.

**Agenda Item 5: State Fiscal Stabilization Funds**

- Matt performed an informal survey of attendees to ascertain who had a need for additional SFSF funds. CWC and EWC indicated a need for additional funding the reminder said no, Marty indicated he had approx. $50K to return to the pool. Matt again discussed the redistribution method already agreed upon in February 2011 and everyone was still in agreement with that approach.

**Agenda Item 6: Annual Audits**

- Matt reminded everyone that a copy of annual audits had to be forwarded to the Commission. He went on to tell the group that Commission staff would be performing an audit of both the library payment and health insurance reimbursement programs.

**Agenda Item 7: Next Meeting**

- The next meeting was set for 18 Aug 2011, on the Sheridan College campus.