

MEMORANDUM

To: ASC Members

From: Nancy Morton

Date: December 21, 2012

Subject: Notes from December 20, 2012 ASC Meeting

Members present in person: Matt Petry, Claire Smith and Nancy Morton. Members attending via teleconference: Cheryl Heath, Lynnde Colling, Robyn Landen, Sheldon Flom, Kim Mills, Marty Kelsey, Bob Cox and C.J. Budd. There was no Executive Council representation.

Agenda Item 1: JAC Budget Hearing

- Matt informed the council that the JAC budget hearing was held December 11; there really were no changes from the email Matt sent last Friday. The Budget Office did request more information on health insurance. Bob was inquiring what Don Richard's meant when he indicated he wanted to look into tweaking the language for the health insurance reimbursement. There was a lengthy discussion on the possibilities but in the end we will just have to see what happens. Is kind of moot point due to the fact in '15-'16 the State is going to a zero based budget.
- Marty and Sheldon both expressed concerns about the salary increase the Governor is proposing. Could the colleges use the increase to offset the budget cuts proposed or would the colleges also need to come up with their portion of the pay increase? There has been no direction from the Budget Office yet. Sheldon was also inquiring how the calculation for the health insurance pool is calculated, if it is by individual college or are all colleges put in the pool together and then the calculation done? Matt believed it was done individually but would check the methodology for sure.

Agenda Item 2: Tuition Rates

- Matt informed the council that the Community College Commission did approve a tuition increase by a vote of 4-2. The Commission voted to leave the 12 hour tuition cap in place. The increase was approximately 5%.

Agenda Item 3: Commission Interest in Greater Emphasis on Completion Incentives

- Matt relayed to the council that the Commission just had a retreat and one of their outcomes was they wanted to tie the funding allocation to completion rates. They are looking for input from the college presidents about tying completion rates to incentives. Dr. Rose is in the process of scheduling face to face meetings with the college presidents to

solicit their input. The Commission has requested a report back to them at the February meeting. The Task Force from 2008-2009 put language in the funding model that would place a limit on what could be done. Legislature would need to propose changes to the language.

Agenda Item 4: Fixed and Variable Costs Recalibration

- Matt informed the council that Tully sent an email out with his first set of questions for the program extract. He sent those emails to the contacts provided.

Agenda Item 5: Handbooks

- Matt advised the council that the Facilities and Fiscal Handbooks are being rewritten. Larry has finished the first draft of the Facilities Handbook and Matt is reviewing it now. It should be going out next week. Larry and Claire are working on the Fiscal Handbook and that one should be going out in the next couple weeks.

Agenda Item 6: IR, Colleague Administrator, and CIO Statewide Meeting

- Matt reminded the council of the meeting in Rock Springs Jan 23-35. Topics will include data consistency, changes to Colleague and requirements.

Agenda Item 7: Health Insurance Premiums Reimbursement

- Matt and Nancy advised the council that the template has gone out with the updated health insurance reimbursement.

Agenda Item 8: LSO Scoping Paper

- Matt informed the council about a scoping paper that the Commission received from Policy Review about a month ago. Scoping paper is a similar to a pre audit. LSO was interested in Off-Budget agencies. A lot of information was provided to them. They interviewed Dr. Rose and Matt, and ultimately were satisfied with the information they received.

Agenda Item 9: Fiscal Impact Statements

- Matt informed the council that the Commission has received some draft bills from Legislature for the next session. Have had 5 bills sent over that we have commented on. One bill was rewritten and commented on twice.
- At the JEC we presented a draft for rewording of GED. Want to replace it with HED (Higher Education Certificate). GED is owned by Pearson and if we continue to use GED we must use Pearson's testing instruments.

Agenda Item 10: Ellucian Colleague

- Matt went over the Hardware Reimbursements spreadsheet that Claire sent out showing who still has money left for hardware, SQL training, and I-Strategy. There are 2 colleges left who have money available for hardware and training.
- The I-Strategy has been purchased by Western, will wait on purchase for the remainder colleges until we get feedback from Western. We can go with other vendors is necessary.

Agenda Item 11: Receipt of College Forms and Reports

- Matt briefly went over the College Forms and Reports spreadsheet that Claire sent out showing who still needs to turn items in. Reminder that the SHEF President Salary Survey is due Dec. 31st.

Agenda Item 12: Next ASC Meeting/Teleconference

- January 17 Teleconference
- February 7 possible face to face meeting after the WAACT.

Discussion

- Kim brought up that Dennis said he heard the Building Commission was going to take over major maintenance. This was news to Matt, if he hears anything he will let the council know.
- Bob heard a rumor that the Commission would be moving. Matt explained that there has been rumor that we will be moving to the top floor of the Hathaway Building. Have seen some construction plans and if goes through will probably move in May.