

## MEMORANDUM

To: ASC Members

From: Larry Buchholtz

Date: April 24, 2014

Subject: Notes from June 20, 2013 ASC Meeting

Members present via teleconference: Sheldon Flom, Marty Kelsey, Carol Hogle, Lynnde Colling, Karen Burtis, Matt Petry, Larry Buchholtz, Claire Smith, Ron Granger, Ron Laher, Nancy Morton, Herry Andrews and Jayne Myrick. There was no Executive Council representation.

### Agenda Item 1: Budget 2015-2016

- Larry started by informing the members that the deadline for submission of projects is 1 July, which is also the date to have all building and room inventories updated. All the annual data collection was still in progress and Larry indicated he'd let everyone know when the model was updated and rolled over to the next CapCon cycle.

### Agenda Item 2: Transfer of Responsibilities to Construction Management Division

- Matt started by saying SF77 goes into effect on 1 July and we plan on transferring all the funds currently in our budget related to unfinished capital construction projects at NWC, WWCC and CWC to CMD once we get the budget coding from A&I. The same is true for the undistributed 20% of major maintenance. Matt let the members know that we offered to just keep the money past the 1 July effective date and distribute those funds to the colleges as planned, but the LSO objected to that plan since our authority over the funding expires on 30 June.

### Agenda Item 3: JAIC Meeting on College Major Maintenance

- Matt reminded everyone of the meeting to be held at the Riverton City Hall council chambers on 27 June, starting at 9 a.m.

### Agenda Item 4: August 2013 Recapture/Redistribution

- Matt let everyone know that he needs the assessed valuations ASAP due to the change in our budget submission from 1 Sep to 1 Aug.

### Agenda Item 5: Legislative Service office Request for Information

- Matt reminded everyone of the upcoming 21 June deadline to propose questions back to the LSO related to the Campus Security and Credit Statistics data request.

#### Agenda Item 6: Rules

- Matt reminded everyone that emergency rules will go into effect on 1 July that include direction for the Wyoming Adjunct Professor Loan Repayment program authorized in the most recent legislative session as well as changes authorized by the commission and their action to allow more than just the GED as an equivalency pathway to high school completion and changes to both the CapCon and Major maintenance sections of chapter 5 due to the passage of SF77.

#### Agenda Item 7: Commission Staffing Changes

- With the retirement of Gail Anderson, both Troy Tallabas, HSEC Program Manager and Marcia Hess, ABE Program Manager are left without a boss, Larry will be assuming that responsibility. Also, Susan Weakland will be transferring to CMD as a result of SF77, that will occur on 1 July.

#### Agenda Item 8: Commission Move to Hathaway Building

- Construction management has informed us that we will physically move our offices on 18/19 July, expect commission staff to be hard to reach during this transition time, we plan on being fully operational on the morning of the 20<sup>th</sup>.

#### Agenda Item 9: Next ASC Meeting/Teleconference

- July 17<sup>th</sup> Teleconference, 3:00 to 4:30

#### Round Table Discussion

Larry reminded everyone that updates to the quarterly capital construction and major maintenance report to the SBC are due tomorrow.