

MEMORANDUM

To: ASC Members

From: Larry Buchholtz

Date: April 23, 2014

Subject: Notes from September 19, 2013 ASC Meeting

Members present via teleconference: Sheldon Flom, Marty Kelsey, Carol Hoglund, Herry Andrews, Lynnde Colling, Cheryl Heath, Matt Petry, Larry Buchholtz, Claire Smith, Nancy Morton, Ron Granger, Ron Laher, Robyn Landen and Jayne Myrick. There was no Executive Council representation.

Agenda Item 1: Budget

- Matt started the meeting by letting the members know the budget meeting with the governor was scheduled for 23 September at 10:30. Matt went through each of the standard budget documents and explained how they were developed and then stepped through each exception request and the justification for each. Matt let the members know Bret Jones was writing the CapCon narratives for their inclusion with the CMD budget request and asked if anyone had seen them or was asked to proof anything, to which no one had. Matt reminded everyone the capital construction budget hearing before the SBC was going to be on 16 Oct, 8 a.m. in the Herschler Building, room B-63. Matt also reminded everyone the major maintenance request was also included in the CMD budget and we are unaware what percentage of replacement costs were being considered.

Agenda Item 2: Rules Changes

- Matt reminded the members the comment period for the proposed rules ended on 4 October.

Agenda Item 3: Affordable Care Act

- Matt noted that there was chatter coming out of NACUBO regarding mandatory coverage under the ACA for adjunct faculty. The discussion revealed each college counts hours of work differently and has different thresholds for consideration of part-time benefitted or non-benefitted, and in one case the same amount of hours was treated differently at WWCC than at NWC. There was also discussion regarding the start or implementation date, the IRS guidance was unclear but certain aspects do apply beginning 1 January 2014. The members indicated their HR staff was actively tracking this issue and Matt reminded them that there would be budget implications if many adjuncts became eligible for health insurance. This issue has to stay on our radar.

Agenda Item 4: Ellucian Invoices

- Matt let the members know that Ellucian had created invoices that inaccurately charged commission expenses to the colleges and college expenses to the commission. Matt asked that they review these invoices and ensure the charges are accurate. Matt reminded everyone that a certain number of consulting hours are chargeable to the commission, and additional hours are chargeable to the respective college.

Agenda Item 5: Health Insurance Audit Plan

- Matt asked if anyone had any questions about the audit plan, and there weren't any.

Agenda item 6: College Forms and Reports Matrix

- Larry indicated everything was up to date

Agenda Item 7: Commission Staffing Changes

- Matt let everyone know the commission is the process of hiring a replacement for George Pitt, the policy analyst and a new administrative support position that was created out of the reclassification of the vacant GED position since GED and Family Literacy are now being managed by one individual.

Agenda Item 8: Next ASC Meeting/Teleconference

- October 16 at UW, face to face, 3-4:30

Round Table Discussion

Matt indicated there would be discussion and possible action taken during the October commission meeting to consider the proposal from President Schaffer's white paper (on behalf of the Presidents Council) to increase the portion of variable cost funding attributed to completion from 10% currently to 15% in FY15, 20% in FY16 and 25% in FY17.