

MEMORANDUM

To: ASC Members

From: Larry Buchholtz

Date: May 23, 2014

Subject: Notes from May 22, 2014 ASC Meeting

Members present via teleconference: Matt Petry, Karen Parriot, Ron Laher, Carol Hoglund, Jayne Myrick, Marty Kelsey, Lynnde Colling, Lindy Paskett, Cheryl Heath, Larry Buchholtz and Nancy Morton. There was no Executive Council representation.

Agenda Item 1: Rules Revisions

- Matt started the meeting by reminding members that the comment period will expire at 5 p.m. on May 30th, and there have been no comments received to date.

Agenda Item 2: Historical Funding of FTE's and Weighted Credit Hours

- Cheryl informed everyone that her President, Paul Young, met with Gov. Mead in Sheridan and shared the tables and graphs that were developed in an effort to get the Governor to acknowledge enrollment growth funding needs to be added to the standard budget and not given as an exception request each budget session. She indicated he seemed to be receptive.

Agenda Item 3: Capital Constructions and Major Maintenance

- Larry asked if there were any questions related to the documents that were provided prior to the meeting, Ron Laher asked if he should have included his <\$1M projects for inclusion in the 2-5 year master plan prioritization, Larry told him it was his decision to make but it might be a good idea since the letter is meant to inform not on the Commission, but CMD, the SBC and the legislature as well.

Agenda Item 4: College Data Warehouse Funding

- Matt told the members that the formal approval to carry-over approx. \$794K from BFY13 to BFY15 would be accomplished next week. Matt also informed the members that Andy had been working with the CIO and IRC to attempt to get a consensus on the solution for the system to purchase that will satisfy the data warehousing issue. To date, the colleges are split on which direction to go, some wanting to purchase the Blackboard products, others wanting to piggy-back on the HMM solution being used to create the SLDS system. Matt will make sure the subject gets re-visited at least quarterly until a decision is made.

Agenda Item 5: Ellucian Maintenance for FY15

- Matt let everyone know there were several issues related to the ACS maintenance billing this year, although the money amount was exactly what we anticipated, some items were billed to the colleges and some college maintenance was billed to the commission. Andy is working those items out, but in addition to those issues, there are apparently new service levels being offered that we were never informed about and it's undetermined as of right now if the included maintenance hours we normally get are now gone or

folded into these new service levels. Matt indicated he emailed Ellucian regarding that issue 2 weeks ago and still had not received a response.

Agenda Item 6: Adobe Consortium Purchases

- Matt informed every one of our ongoing negotiations with Adobe and the anticipated timelines, which we hope will be no later than 1 Aug 2014

Agenda Item 7: Board of Tourism Rodeo Funding

- Matt indicated Ron Laher had asked about distribution of the appropriation given to the Board of Tourism for college rodeo programs during the 2014 budget session. Matt made contact with the executive director, Diane Shoher, who responded to him verbally. That conversation included information that indicated the process was already well under way. An MOU was already created and at each college for signature by the president. The allocation is \$55K for the biennium, or \$27.5K per year, distributed no later than 1 August each year. \$10K per year must be spent on "Team Wyoming" promotional items, \$10K per year must be spent sponsoring a rodeo event and \$7.5K per year for scholarships. Matt also indicated the scholarship funding may be delayed until after the 2015 general session as there is language in the original bill that needs to clarify how the monies will be used and spent in accordance with NCAA rules for athletes. Matt also stressed that these funds must be used to enhance current rodeo programs, not supplant funds already allocated at each college. He also indicated each college with a rodeo program will get the funding, so NWCCD will get the same amount for each of their programs at Sheridan and Gillette.

Agenda Item 8: Supplemental Budget Requests

- Matt indicated that with the current downward trend in enrollment, the probability of the commission going forward with an enrollment growth exception request is unlikely, and he indicated WPTV had indicated they were probably not going to come forward with a request either.

Agenda Item 9: MOU with Department of Workforce Services, Division of Research and Planning

- Matt let the members know that commission staff were working to craft an MOU that will serve as an intermediate way for the colleges to receive some research related to employment of departed students prior to the completion of the SLDS. Matt also indicated there were some instances of language being too restrictive and some language being too liberal within the MOU. We are planning on having a meeting with Tom Gallagher sometime in the next week to get things ironed out.

Agenda Item 10: Cost of Attendance Reporting

- Matt brought this item up again because a decision still had not been made. In light of the fact that the consolidated costs spreadsheet created and published by the commission was not a requirement, there was a thought maybe it would be better if the commission just posted a link to each college website where the SRK data was located, thereby eliminating the need to collect what could be seen as non-comparable data. Matt indicated 5 of 7 members of the AAC still wanted the spreadsheet created and distributed and members of the ASC want to include members of the IRC and financial aid to get involved in the discussion. This item is still unresolved.

Agenda Item 11: Recapture/Redistribution

- Marty asked that this item be added to the agenda, he was wondering what the anticipated date to submit information would be. Matt indicated he thought 20 June would be the estimated date to provide the certified numbers from each county assessor/treasurer.

Agenda Item 12: Guard/Reserve Employees

- Matt asked if the anticipated deadline of noon on Friday, 23 May was going to pose a big problem for anybody and if we needed to ask for an extension? Members discussed among themselves the approach they were taking to gather the data, which indicated the best way was to send an email out campus-wide to ask employees if they were members of the guard or reserve. Larry will contact HRD to get an extension.

Agenda Item 13: RAIN Administrators

- Matt simply informed the members that there is a requirement for each college to have appointed a RAIN administrator and to have that administrator obtain training from WRS. Some members were unaware of the program and Larry sent them all the email from WRS announcing the implementation of this new system.

Next ASC Meeting / Teleconference

- June 19 Teleconference, 2:30 to 4:30 (please note new start time)