

MEMORANDUM

To: ASC Members

From: Larry Buchholtz

Date: June 23, 2014

Subject: Notes from June 19, 2014 ASC Meeting

Members present via teleconference: Matt Petry, Karen Parriot, Ron Laher, Carol Hoglund, Marty Kelsey, Lynnde Colling, Cheryl Heath, Larry Buchholtz, Claire Smith and Nancy Morton. There was no Executive Council representation.

Agenda Item 1: Funding Allocation Model

- Matt started the meeting by letting member know the Commission approved emergency rules at their June meeting, this was done so the funding allocation model can be run and the first distribution of state aid to the college can take place by 15 July. There was also discussion of an accelerated phase-in of new CCW metrics. Matt also let members know that not all CCW metrics will be considered within the funding allocation model, just those that make sense, those that do not water down or over-complicate the process.

Agenda Item 2: Capital Constructions

- Matt went over the commission action to approve and/or authorize all of the CapCon projects before them at their June meeting and the correspondence between commission staff and CMD. Matt also informed everyone that the deadline to submit tentative supplemental budget requests to the budget division had come and gone without any word from CMD on the CapCon projects acted on by the Commission, so he urged everyone to stay on top of CMD to ensure deadlines are not missed.

Agenda Item 3: Ellucian Maintenance for FY15

- Matt informed the council that our negotiations with Ellucian had been wrapped up and we were waiting for their final clean version of the contract amendment. One significant change this year was the ability to lock in a 5% maximum annual increase if we enter into a 5 year contract. Commission staff are currently seeking authorization from ETS to do just that.

Agenda Item 4: Adobe Consortium Purchases

- Matt told the members we had completed contract negotiations with Adobe and their middle-man, CDW-G and that we were just waiting for their clean version of the contract. Once completed, each college will enter into an agreement with Adobe and CDW-G and will pay their own costs directly, payments will not be done through the commission. Matt also let the members know that there will not be any allowance for fees paid to Adobe but that do not expire until after this new consortium pricing agreement goes through.

Agenda Item 5: Supplemental Budget Requests

- Matt let the members know the commission decided not to submit an exception (supplemental) budget request during the upcoming session. Although there is a desire on the part of WPTV to put in for a supplemental request, since the commission is not going to submit one, WPTV will have to have their request carried on a separate bill.

Agenda Item 6: MOU with Department of Workforce Services, Division of Research and Planning

- Matt let the members know that commission staff were still working to craft an MOU that will serve as an intermediate way for the colleges to receive some research related to job placement analysis of departed students prior to the completion of the SLDS. Matt also indicated there were some instances of language being too restrictive and some language being too liberal within the MOU. We are planning on having a meeting with Tom Gallagher sometime in the next week to get things ironed out.

Agenda Item 7: Recapture/Redistribution

- Matt reminded members that we'll need certified numbers to close out 13/14 and to estimate FY15 distributions. Matt also polled members on what they might be hearing from their assessors, and everyone stated they think it will be flat to as much as a 3% increase in valuation.

Agenda Item 8: Carry-over funds

- Matt asked several questions about how the colleges compute their 8% carry-over of unrestricted operating funds and discovered everyone does it much the same way and they do not have any problem with how the college budget cycles work versus statutory language that mirrors the biennial state budget cycle. All members also indicated they are audited by their external audit firms.

Next ASC Meeting / Teleconference

- July 17 Teleconference, 2:30 to 4:00

Round Table Discussion

- Increased Retirement Reimbursement – Matt let the members know there is a requirement to pay to the retirement system contributions at the increased new rates that go into effect on 1 July for faculty contracts even if the faculty members are paid their July and August salary amounts in June. We will also make provisions to allow colleges the ability to manually decrease their automated salary extract for the April – June period by the amount of July and August salary paid during that period and add that amount to the July – Sept automated extract to get the higher reimbursement rate.