

Wyoming Community College Commission



Student Services Council Meeting Notes

Date: 10:00 AM. - 12:30 PM. Thursday September 24, 2015

Place: West Ballroom, Wyoming Union Building, UW, Laramie, WY

Members present:

CC:	Kim Byrd	NWC:	Gerry Giraud
CWC:	Cory Daly	WWCC:	Jackie Freeze
EWC:	Rex Cogdill	WCCC:	Joe McCann
LCCC:	Judy Hay		Cayse Cummings
NWCCD:	Sharon Elwood		
	Carol Garcia		

1) Agenda item: Corrections of the prior **meeting notes** –None

2) **Announcements and Rumor Clarification** –

CC - Rich Fujita has passed away. Shawn Powell is now serving as the Interim VP for Academic Affairs.

CWC – Their Financial Aid Director left the institution.

NWCCD – Both Carol Garcia and Sharon Elwood will be retiring at the end of this academic year. Both will be staying on through the end of the '16-'17 year. Northern plans to establish a VP of Student Services position.

3) Agenda item: **Updates**

a) Community College/UW **etranscript project**-

Status: UW wishes to wait with this project until Ellucian is ready with “touchless” transfer of transcription data. That approach has the support from the CIO Council as well.

b) Addition of dual and concurrent enrollment to **enrollment reports**-

Status: It has been decided not to attempt this addition to the summer, fall, summer and annual '15-'16 academic year reports.

c) Fall '15 **VAWA activities**-

College staff training will be held “in state”, at LCCC October 22nd and 23rd. Approaches and critiques of the approaches used by colleges to address this federal mandate during the fall 2015 semester were shared. Software used to facilitate these interventions include Clarity and My Student Body.

d) Implementation of the WCC’s guidelines for determining residency for tuition purposes-

Discussion: A major source of employee dissatisfaction following WCCC rules change is the elimination of a provision that waived tuition payments for college employee’s dependents and spouse. Sara Axelson confirmed that UW has reinstated this employee benefit.

4) Agenda item: Fall 2015 semester enrollment-

Discussion: EWC reported a significant decrease. The other SSC members reported level to slightly decreased headcount as well as FTE.

5) Agenda item: Active program codes –

Discussion: A discussion of a broader issue was stimulated by this agenda item. SSC members are concerned data definition modifications that might impact either academic or student services operations, might not come to the council’s attention. This could result in unnecessary challenges and backtracking.

6) Agenda item: Student visa status and AE services eligibility –

Discussion: Adopting an “ND” for non-degree students is a change that can be mapped to current code and does not require all colleges to change.

Action: The IRC decision to include an “NC” code as an active program code was endorsed.

Further Discussion: Joe McCann apprised the SSC members that policy regarding service to foreign students is not dictated by the WCCC with the exception of Adult Education (AE was formerly referred to as ABE). Offering AE and ESL services to some types of visa holders is restricted by Federal regulation.

7) Agenda item: Admissions; Financial Aid; Marketing, and/or Registration Committee reports:

a) Marketing – Jackie Freeze informed SSC members a marketing committee meeting will be held in a few days.

b) Financial Aid – none

c) Admissions – none

d) Registration – Rex Cogdill informed SSC members that a Registration Committee meeting will be held in a few days. Rex intends to ask for examples of definition modifications that should have been vetted by the SSC sooner than actual vetting did occur.

8) Agenda item: **Binge Think** program -

Tracy Young made a “Binge Think” program presentation to the Council.

9) **Other** agenda items:

a) **Improvement** of PEOP report-

Discussion: Data quality in the PEOP report up to and including the Oct. 1, 2015 report has been lacking.

Action: The Council generated an idea for improvement of the PEOP report. Contingent upon Commission staff having the ability to generate this report from the system’s improved data base, a draft PEOP report could be generated and subsequently provided to the WDE for distribution to the individual school districts. Community college CE/DE liaisons with the school districts could then verify and/or improve the enrollment and financial data in the report. This approach would require a longer lead time between college data submission and Oct. 1st.

b) **Civil Rights Reviews-**

CWC and LCCC are the first two Wyoming community colleges to have their civil rights review sessions scheduled.

10) **Agenda item:** The next SSC meeting is scheduled November 19, 2015 via conference call.

**Joint AAC -CCA Luncheon
Meeting Notes**

Time: 12:30 – 1:30 PM. Thursday 9/24/2015

Place: Senate Chambers, Wyoming Union Building, UW, Laramie Wyoming

1) Introductions

2) Agenda item: Updates

- a) Community College Completion Conference** – Rex Cogdill, EWC; Cory Daly, CWC; Kim Farley, WWCC; Jackie Freeze, WWCC; Carl Garcia, NWCCD; and Rich Hall, NWCCD

Discussion: The Conference will be held October 28th at the Gateway building on the Casper College campus between 10:00 AM. and 3:30 PM. Kim Bryd informed the members present CC would pay for half the lunch and refreshments for the conference. The cost of the remainder will be paid on a per participant basis by the seven colleges. Jackie Freeze alerted those present there was a need for more breakout sessions.

- b) Complete College Wyoming –**

Discussion: Jackie Freeze updated the group regarding CCW planned participation at a Complete College America Annual Conference, convening October 12th and 13th as well as the dashboard on the CCW web page, and a summer meeting of CCW Team members with Governor Mead.

3) Agenda item: State Board of Education Assessment Taskforce progress – Discussion:

Audrey Kleinsasser, Wyoming School-University Partnership Director provided a synopsis of a set of recommendations the taskforce plans to present to the State Board of Education. Those recommendations include:

- a) Replacing PAUSE**
- b) Limiting the number of “state required” tests administered**
- c) Seeking services from a number of vendors (ACT will not necessarily be adapted.)**

The recommendations are apparently going to lack higher education readiness component recommendations.

4) Agenda item: Discussion of possible composition and math placement protocols for fall 2017 –

Discussion: This discussion was stimulated by ACT’s decision to discontinue support for its COMPASS placement instrument after the fall of 2016. NWC and CC are planning to utilize Accuplacer as a replacement. CWC is looking at Accuplacer coupled with CAPP as a summative test. NWCCD, LCCC and WWCC are undecided on their approach as of now. All the colleges are considering using a protocol that employs multiple readiness indicators.

Action: There was consensus to continue the use of composition and math ACT scores as one indicator for placement in college level math and composition. Other indicators used would be up to each colleges. Additional placement instruments could be used if there is a crosswalk available for determining transition score equivalency to ACT math and composition scores. This strategy will be revisited at a joint SSC/AAC meeting in February 2016.