

Wyoming Community College Commission



Student Services Council Meeting Notes

Date: 5:30 PM Thursday October 22, 2015

Place: Dinner Meeting at Poor Richards Restaurant, Cheyenne, WY

Members present:

| | | | |
|--------|-------------------------------|-------|---------------|
| CC: | Kim Byrd | NWC: | Gerry Giraud |
| CWC: | Cory Daly | | Brad Hammond |
| EWC: | Rex Cogdill | WWCC: | Jackie Freeze |
| LCCC: | Judy Hay | WCCC: | Joe McCann |
| NWCCD: | Sharon Elwood Carol Garcia | | |

- 1) Agenda item: Corrections of the 9/24/15 **meeting notes** –
Agenda item 3.d. requires editing in order to eliminate a potential misunderstanding regarding the status of a UW employee tuition benefit.

- 2) **Announcements** –
CWC and WWCC are currently conducting a salary study.
EWC student services and athletics are still not permanently, fully staffed.

- 3) Agenda item: **Updates**
 - a. **Implementation of the WCC's** guidelines for determining residency for tuition purposes
Discussion: A misunderstanding from the previous meeting regarding a course tuition and fees benefit was clarified.
Action: Judy Hay will email a copy of a residency appeal form for probable use at the other community colleges. The SSC members agreed to revisit the common residency guidelines in March 2016.

b. Updating the University of Wyoming and Wyoming Community College 2015-201 Completion Initiatives list –

Action: The council members reached consensus to change the format to list ongoing completion initiatives initiated since January 2013 and completion data results/trends. Joe will share this concept with the AAC members.

c. Common data definition modifications, college policy and practices

Discussion: Five functional groups will be enlisted to garner user input to inform the project. (Human Resources, Colleague Financials, Registration and Records, Admissions and Recruiting)

d. SSC suggestion for improving the PEOP report – Joe McCann

Status: There is enthusiasm about an approach that includes:

- Commission requesting community college information in May:
- Using the “moving ahead” database as a source of concurrent enrollment and dual enrollment headcounts, credit hours earned and course completion.
- Asking WDE to distribute this data to school districts.
- Asking the community college concurrent enrollment/high school liaisons to do a follow-up “clean-up” with their high school contacts.

Action: Joe McCann will share this approach and refine it with the IRC and AAC

4) Agenda item: WySAC planning – Carol Garcia, Rex Cogdill, Jackie Freeze, Cory Daly

Discussion: Ideas for a WySAC theme were shared. The cost to participants will be \$195 each.

Action: The planning group will decide a theme during the next two weeks.

5) Agenda item: Marketing Committee recommendation -

Action: The council reached consensus to place this agenda item on the 11/19/15 SSC meeting agenda.

6) Agenda item: Admissions; Financial Aid; Marketing, and/or Registration Committee reports:

a. Financial Aid – Sharon Elwood reported that the Financial Aid committee had an extensive discussion of a transition of aid for future nursing students once they begin to transfer to UW via an ADN / BSN articulation agreement.

b. Admissions – None

- c. Registration – Rex Cogdill had no report from a recent Registration Committee meeting.

7) Other agenda items:

- a. Cell Hire follow-up is needed.
- b. November 2016 SSC agenda item - Transition to an FTE calculation using a 15 credit hour divisor for all WCCC and college reporting.

- 8)** The next SSC meeting is scheduled for November 19, 2015 via conference call.