

# Wyoming Community College Commission



## Student Services Council Meeting Notes

Date: 8:30 AM, Thursday November 19, 2015

Place: Conference call

### Members present:

|       |             |        |                |
|-------|-------------|--------|----------------|
| CC:   | Kim Byrd    | NWCCD: | Sharon Elwood  |
| CWC:  | Cory Daly   | WWCC:  | Jackie Freeze  |
| EWC:  | Rex Cogdill | WCCC:  | Joe McCann     |
| LCCC: | Judy Hay    |        | Cayse Cummings |

1) Agenda item: Corrections of the prior **meeting notes** – NONE

### 2) Announcements –

- a) EWC's Housing Director position has been filled.
- b) CWC's Housing Director position is open.
- c) LCCC posted VPAA position
- d) Casper - VPAA and public relations position will be open.
- e) CWC/LCCC have backed away from heavy recruiting of international students.
- f) CWC has a FT Diversity Coordinator position they are trying to fill
- g) CWC has a hiring freeze given potential cuts in 2016/17.
- h) WWCC is looking for additional counselors.

### 3) Rumors –

The EWC CTEC will be built; rumor was that it would not pending upcoming budget cuts.

### 4) Agenda item: **Updates**

- a) Reformatting the University of Wyoming/Wyoming Community College **2015-2016 Completion Initiatives list** –  
**Discussion:** Jackie Freeze mentioned a concern with reporting the same information year after year. Joe McCann said the first year had four categories and last year the version for the CCW "dashboard" was reduced to two

categories after reviewing feedback. Joe McCann asked if a list of on-going initiatives began “after the 12-13 academic year” with preliminary results would suffice?

**Action:** Pending AAC input and possible acceptance of this modification, Joe McCann will finalize a template. The deadline for submission to Joe will be by March 16<sup>th</sup>, although we need to do it earlier in case of unforeseen legislation.

**b) Outcomes from the 11/11/15 thru 11/12/15 “Moving Ahead” meeting –**

**Discussion:** Sharon Elwood stated she believed the meeting was productive and the IRC and CIO council are working well together. She also described Tom Gallagher’s (from Wyoming Family Services) presentation. However the presentation did not address Dr. Rose’s recent question regarding Mr. Gallagher’s definition of enrollment. Sharon reviewed with the council the development of functional groups and discussions regarding; roles, who should/will be involved and the use of Notre Dame’s model. Kick off for these groups may be prior to January 1, 2016. Jackie Freeze has heard concern from the functional groups regarding the extensive database. Sharon Elwood said each group will not be assigned the entire database to begin with. They’ll be taking a field that most are familiar with and working through that. Sharon mentioned the management structure is being broken out by each area, parallel to colleague structure in that each college, CIO, IR, Colleague Administrator and WCCC staff will make recommendations up to the Data Governance Institutional Research Council (DGIRC).

**c) May 2016 WySAC planning –**

**Discussion:** Carol Garcia didn’t have everything ironed out yet but was fairly close and may still make the end of November target. Jackie Freeze sent information to a potential speaker. Joe McCann thanked Kim Byrd for the “quick turn-around” on invoices from the completion conference.

**Action:** Joe McCann will send out a Doodle scheduling poll for a steering group meeting either 11/20 or 11/23.

**d) EC request of the IRC to propose a transition plan for adopting FTE**

denominators of 15 semester credit hours per semester and 30 per year for the calculation of Wyoming Community Colleges’ FTE.

**Discussion:** Joe McCann mentioned the Executive Council wants to know the effects at each institution. This request will be discussed by the IRC so they’re cognizant of the change. Sharon Elwood mentioned that 15 semester credit hours per semester is the near universal standard for FTE across the country. Joe McCann mentioned this is also in line with “15 to Finish” initiative. Rex Cogdill said the change needs to be understood by decision makers since it will affect numbers.

e) **Cell Hire** – Interest in follow-up?

**Discussion:** Joe McCann reminded the members this was a solicitation received by a company that provides information to students coming into the country regarding continuity of cell phone service.

**Action:** A quick consensus was reached that there isn't any interest at this time. Joe will communicate this outcome to a CellHire salesperson that contacted him.

5) Agenda item: Discussion of a potential **tuition establishment process** modification –

**Discussion:** Joe McCann said the commissioners were interested in changing the process by considering additional factors, such a budget shortfall. The SSC members present seemed to be supportive of adding additional criterion for WCCC consideration when tuition increases are considered. This topic was cut short by another concern relative to freezing tuition for students who meet certain completion related criteria.

It was asked if this approach would possibly benefit students who are enrolled in certificate or degree programs by freezing tuition to the student's starting rate. Kim Byrd referenced a study conducted at Casper College by statistic students that showed that freezing tuition didn't make any difference to students. Rex Cogdill mentioned this approach was done in Chadron Nebraska. He thought it is a nice selling point but results in complex tracking by student services and the business office. He also mentioned that with a two year school, this modification would only apply to one year.

**Consensus:** The SSC opposes a tuition freeze incentive.

6) Agenda item: Discussion of the use of "**open class periods**" to facilitate articulation and other meetings (This concept was broached at the September '15 Articulation Summit?)

– Joe McCann asked if there was any interest in pursuing this concept. **Consensus:** There was absolutely no interest in pursuing this idea. Joe McCann will confer with the AAC before removing from future consideration by the SSC.

7) Agenda item: **Bringing the Articulation MOU document** for the 2+2's and the Associates/General Education Articulation document **to closure** -

Discussion: Joe McCann said UW Vice President for Undergraduate Programs, Ann Alexander asked for SSC and AAC review yet this fall semester. Joe asked if it would be possible for each college to accept documents as they are or are changes needed? She would like completion by the end of this semester. Judy Hay asked for clarification on what's different or been changed.

**Action Item:** Joe McCann will ask Ann to provide a list of changes to the AAC and SSC. A target date of December 15<sup>th</sup> was set and Joe McCann will send a reminder to everyone regarding this date.

- 8) Agenda item: Consideration of an 8/14/15 Marketing Committee recommendation – Discussion:** Jackie Freeze said the Marketing Committee has withdrawn its territorial marketing guidelines recommendation to the SSC. They will hand the matter over to the Presidents Council rather than seek a policy from the Executive Council. Judy Hay mentioned this could be a concern on governing. Sharon Elwood suggested each SSC member discuss this further with their President.
  
- 9) Agenda item: Admissions; Financial Aid; Marketing, and/or Registration Committee reports:**  
Financial Aid – Judy Hay mentioned the Financial Aid Committee is considering impacts of “Renew” as well as UW/Community College Nursing articulation agreements school by school. Judy also mentioned UW’s change to their Nursing Program may affect the community college nursing students’ financial aid and we need to understand the impact better during the transition. Joe McCann said the ADN program was changed or adopted at a number of the colleges. Sharon Elwood commented that NWCCD changed to an AND but that didn’t change the program content.
  
- 10) Other agenda items:** None
  
- 11) Agenda item: 2016 SSC meeting schedule** –No action was taken pending further information about the WCCC meeting & WACCT conference schedules.
  
- 12) The next SSC meeting is scheduled for December 17, 2015 via telephone conference.**