Wyoming Community College Commission

Student Services Meeting

Date: Thursday 1/19/12, 8:30 AM. – 9:20 AM.

Place: Telephone Conference –

Attendees:
- CC - Joanna Anderson
- CWC - Mohammed Waheed
- EWC - Rex Cogdill
- LCCC - Grant Wilson
- NWC - Sean Fox
- NWCCD - Sharon Elwood
- WWCC - Jackie Freeze
- WCCC - Joe McCann

Meeting Notes

1. Agenda item: Corrections of the prior meeting notes—There were none

2. Rumor Clarification:
   Sean Fox informed the SSC members how NWC came to “make” the Jay Leno Show.
   A question was asked about the Consensus Revenue Estimating group (GREG) report that has led to current talk of trimming the Governor’s ’12 – ’14 budget request.

3. Agenda item: Update
   a. Conference update (if any) - Mohammed Waheed, Jackie Freeze, Joe McCann
      Discussion: Mohammed Waheed gave a recap on the facilities arrangement and costs. Jackie Freeze reported that her first invitation to a keynote speaker was not successful. Other ideas were discussed. Joe McCann reported that the WCCC is in a position to make a $2,000 investment in the 2012 conference from a “one time” source by the WCCC.
      Action: Jackie Freeze will be requesting presentation ideas from each college.
   b. Commission NCCBP membership –
      Discussion: Joe McCann shared that a source of funding has been identified to enable the Commission to subscribe to the NCCBP. Commission membership was recommended by the SSC at its November meeting. Advice was provided to Joe regarding potential services from the NCCBP.
   c. Existence of a new requirement of State processing of student complaints under USDOE Program Integrity Rules -
Action: Joe McCann reported that he couldn’t find documentation of a USDOE “program integrity” requirement of a state level student complaint regress process. Jackie Freeze volunteered to search for the reference she recalls as documenting such a requirement.

d. Ad hoc data request form –
Action: There was consensus to make minor changes to a proposed ad hoc data request form. The change would more clearly identify each community college IR Director and the WCCC Policy Analyst as the parties responsible for documenting such requests and initiating action on them.

e. Certification of high school student Hathaway success curriculum completion –
Discussion: There was no additional information from the fall 2011 Hathaway meeting or other sources from WDE, either regarding improvements in the transcript center software nor about getting Wyoming school districts to live up to their statutory responsibility to certify student completion of the Hathaway Success Curriculum.
Action: Joe McCann will continue his efforts to contact a WDE Hathaway official given the reassignment of the former Hathaway “point person”.

4. Agenda item: Committee Reports - None

5. Agenda item: Initial 2012 spring enrollment?
Discussion: Early indications are that spring 2012 credit course enrollments are flat to slightly down compared to spring 2011.

6. Agenda items: Tuition breaks for any international students –
Discussion: There was no need of further discussion.

7. Agenda item: Revision of WCCC Rules -
Discussion: Joe McCann advised that a revised draft of WCCC rules will be available for review and suggestions for a number of weeks prior to being placed on the April WCCC agenda for the consideration of the Commission. There will still be time for public input after Commission approval and while the proposed rules are undergoing the state approval process.

8. Additional agenda items: None

9. Future Meetings –
   • The next SSC meeting will be held Friday, Feb. 24th at 8:00 AM. on the LCCC Campus in the Board Room of the Administration Building.
   • Mohammed Waheed suggested that the May SSC meeting be noon luncheon held in conjunction with WYSAC at Snow King in Jackson, WY, Monday May 21, 2012. There was consensus to move forward with that time pending completion of the conference agenda.