

# Wyoming Community College Commission



## Student Services Council Meeting Notes

**Date: 8:30- 9:55 AM. Thursday, April 24, 2013**

**Place: Telephone Conference**

**Members present:**

**CC- Joanna Anderson**

**President Nolte**

**CWC- Cory Daly**

**EWC- Rex Cogdill**

**NWCCD- Sharon Elwood**

**NWC- Sean Fox**

**WWCC- Jackie Freeze**

**WCCC- Joe McCann**

## Meeting Notes

1. Corrections of the prior **meeting notes** – None
2. **Congratulations to Joanna Anderson!!**  
Joanna will be assuming the presidency of State Fair Community College.
3. **Announcements and Rumor Clarification** – None
4. Agenda items: Update -
  - a. **Rescheduling** an ACT presentation -  
**Status:** ACT's Heidi Robbins has not responded to Joe McCann's request.
  - b. **CCA participation update** –  
**Discussion:** Patrice Noel, UW, Jackie Freeze, Sherri Lovercheck and Joe McCann attended a Complete College America convening "15 to Finish" April 9<sup>th</sup>. This convening focused on a successful Hawaii statewide project focused on changing their higher education culture which acculturate full time students to take only 12 credit hours and includes interventions to increase student loads to 15 or more

credit hours. The Committee is seeking additional members from business, the WY Legislature and state government. Work continues to secure business and industry, K-12, and legislative representation on the Wyoming CCA Team. CCA President, Stan Jones and Senior Vice President Tom Sugar made a call to CCA Team members Sherri Lovercheck, Tom Armstrong, Mark Englert, Joe McCann, Jackie Freeze, Jason Wood and Matt Petry. During that call Tom Sugar asked the WY CCA Team members to reconsider its decision to not participate in a CCA sponsored Completion Academy this summer. The Team plans to take his request under consideration.

- c. **Crisis Communication Plan Workshop:** April 30/May 1 in Casper –  
**Discussion:** Rex Cogdill and Joanna Anderson reviewed the workshop plans. All the community colleges will participate.
  
- d. **IR Committee recommendation** regarding a **draft of the WCCC Consultation policy** that includes an additional council, an IR Council  
**Action:** Cory Daly made a motion to recommend that the Executive Council approve the draft Collaborative Process Policy for WCCC approval. Rex Cogdill seconded the motion. It passed unanimously.
  
- e. HEA 88 (Adjunct Faculty Loan Reimbursement Program)/ WCCC rules addition - **A question** about loan/grant disbursement to recipients.  
**Input:** The SSC members present suggested that financial aid offices not disburse grant funding to adjunct faculty/ high school teachers who are not college employees. Joe promised to take this input back to the other WCCC staff who is working on the draft rules for HEA 88 implementation.

5. **Agenda item:** Discussion of **degree and cert completer goals setting for 2020 (or 2025?)** –

**Discussion:** The SSC members did a brainstorming session regarding cohorts of potential graduates; potential interventions; and contextual factors that should be considered as targets for increasing the number of certificate, associate degree and bachelor's degree completers in the Wyoming workforce. This incomplete list includes:

- Distance learners
- GED completers
- Minority students (Hispanic and American Indian students)
- Current workforce

- Some college/no degree
- Part-time
- Full-time
- Full-time who complete too few courses per registration period to “complete on time”
- CCERT holders
- Associate holders
- BA or graduate degree holders
- Contemporary students (25-64 years of age)
- Traditional students (18-24 years of age)
- Dual enrollment, concurrent enrollment or “jump start”

Intervention opportunities:

- Student finance: current scholarships/grant availability, needs-based aid, fee or tuition incentives, federal aid
- Program structure
- Intrusive advisement
- Guided pathways
- Revision of developmental courses
- Skill building in lieu of developmental course taking

Contextual factors:

- Student default rates
- Completion agenda
- Pressure to graduate
- Mix of occupational CERT, AAS, AA,AS and BAs required by Wyoming’s labor market structure

6. Agenda item: **Determining a deadline** for a final report of WCCC \$17K support of student services/academic affairs completion projects supported by the WCCC –

**Action:** Consensus was reached that a deadline of May 17, 2013 be set for CC, CWC, EWC and NWC to submit their report to Joe McCann.

7. Agenda item: **Advertising/promoting programs** outside community college services areas (a recent AAC meeting topic) -

**Discussion:** This topic is the natural province of the Public Relations Committee. Jackie Freeze noted that in the past most inter-service area promotions have been coordinated by that committee.

8. **Additional** agenda items:

- a. **Student insurance:** Judy Hay is organizing an informational session on student insurance available via WICHE.

9. Agenda item: **Suggested Joint AAC/SSC meeting** focused on “completion” - Jackie Freeze and Joe McCann

**Action:** Consensus was reached to request that Joe McCann arrange a joint SSC/AAC face-to-face meeting in June.

10. **The next meeting** – The next meeting is currently scheduled for 8:30 AM, May 16, 2013 via conference call.