

Wyoming Community College Commission



**Student Services Council
Meeting Notes**

Date: 8:30 - 9:55 AM. Thursday, June 6, 2013

Place: Telephone Conference

Members present:

CC:	Kim Byrd
	President Nolte
CWC:	Cory Daly
EWC:	Rex Cogdill
LCCC:	Judy Hay
NWCCD:	Carol Garcia
NWC:	Sean Fox
WWCC:	Jackie Freeze
WCCC :	Joe McCann

Meeting Notes

1. Corrections of the prior meeting notes – None

2. Announcements:

Rex Cogdill reported that former VP Ron Lerr is returning to EWC to replace Bob Cox as Chief Administrative Services VP.

3. Rumor Clarification –

A rumor that the ASC is pursuing a definition of “high value” certificates is circulating. This was presented when Jackie Freeze received an email during the meeting that indicated that someone named “Larry” had circulated a definition. Joe McCann stated that to the best of his knowledge that a change to the course completion metric for distribution completion based funding during the '13-'14 fiscal year will not change. Further he stated that the WCCC should have about eight months to work on additional or replacement metrics(s) for the distribution of completion funding during the '14-'16 biennium. .

4. Agenda item: **Student Health Insurance** option -
Presentation: Mr. Rick Tempest made a brief presentation on an optional student life insurance policy for six of the community colleges. He will email premium rates for this proposal when he gets it from the underwriters.

5. Update items:
 - a. **House Enrolled Act (HEA 88)** -
Discussion: Joe McCann updated the council members on the process for collecting a grant application/binding agreement from eligible high school faculty by July 5th. This legislation should assist schools, the community college and the recipient in order for a high school faculty member to become fully qualified to teach the community college concurrent enrollment course(s) at a high school.

 - b. Report on joint student services academic completion interventions –
Status: The report from CC, CWC, EWC and NWC is on the June 2013 WCCC meeting agenda. All of the projects funded by WCCC incentive funding were used to improve student advisement.

6. Agenda item: **COMPASS diagnostics and ENGAGE assessment**
Presentation: ACT's Heidi Nelson made a presentation regarding ACT's ENGAGE assessment and on COMPASS assessment diagnostics.

7. **Additional** agenda items:
 - c. **WySAC planning** –
Possible dates of May 19-20 and June 1st -3rd 2014 were considered for this biannual conference. Rock Springs and Jackson are under consideration.

8. **The next meeting** – The next SSC meeting is a conference call meeting at 8:30 AM, July 18, 2013 via conference call.

Joint SSC – AAC meeting: 8:30 – 4:30 PM 6/6/13

Administrative Wing 124 (AW124) on the CWC Campus, Riverton, WY

1. CCA participation update – Jackie Freeze, Jason Wood and Joe McCann

Status: The CCA metrics are still being revised. Seven Wyoming CCA Team members and others from higher education will be attending a CCA sponsored Guided Pathway to Success Institute. A request will be made to Governor Mead to appoint an additional five team members: Sarah Axelson, UW; and Patrice Noel, UW; Commissioner Brown, a business representative; Representative John Freeman, a legislative representative; and Mary Kay Hill, a Governor’s office representative. The WY CCA Team decided to apply to participate in a CCA Academy. The team will not set goals during the Academy so that faculty input from UW and the community colleges can inform goal setting. The team decided that they need to separate the ‘what’ and ‘how’ in goal setting. The team determines five values to be considered for base operation and base decision making.

1. “Buy in” from faculty and staff is vital during goal setting.
2. Faculty and staff have to do the work.
3. Commitment to high goals and high quality.
4. Do what is right for student learning and success.
5. Put a WY twist on it so it reflects our values.

A self-assessment needs to be completed before the Academy and all colleges have provided input. Dr. McCann will share the information with everyone once it is compiled.

2. Community college state source funding and completion metrics – Joe McCann

- a. '13-'14 WCCC budget
- b. '14-'16 WCCC budget & enrollment growth request options

3. Agenda item: Potential completion goals

Top five Metrics:

Discussion: Dr. McCann distributed a list of what the seven College Presidents and Commissioners results on five top metrics for WCCC and WY CCA Team CCA consideration. There was a discussion of all of the metrics and in parenthesis below is a consensus of the metric as either being related to outcome or and process. The order of these metrics is based on the frequency the metric was included in the survey results.

1. Certificate and associate degree completion (outcome)
- 2/3. (tie) Student persistence (outcome) and Developmental course student gatekeeper course completion (outcome)
4. Course completion (outcome)
5. At risk student persistence (outcome)

The following metrics all tied for the next highest rank:

- Advisement (process)
- 15 to Finish (process)
- Student retention (outcome)

The remaining metrics all tied for the lowest rank:

- Students completing programs in workforce shortage areas (outcome)
- Developmental course completion (process)
- Subsistence wage program (outcome)
- GED completer persistence (outcome)
- Academic milestones (outcome)
- Drop-out tracking (process)
- Certification and licensure (outcome)

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Further goal discussion:

- Improvement of Advisement
- Establish a transfer metric

Discussion of metric setting for allocation of completion funding:

There is significant “push-back” on using only degree and certificate completion as the only metric for distribution of completion funding during the '14-'16 biennium. The members present voiced support for multiple metrics for this purpose.

4. Agenda item: Possible modification of ACT and COMPASS **transition scores** –

Update: The AAC came to consensus at their 6/5 meeting to commit to on-campus discussions of a move toward an ACT transition composition score of 18 for college level composition.

Discussion: On a related subject of transition to college, there was vigorous support for each college independently partnering with their high schools to smooth the way for rising college freshmen by working with school districts to provide composition coursework in the high school senior year.

5. Agenda item: Discussion of **completion interventions** -

Joe will be sharing this list the AAC and SSC members have shared with each other with the WY CA Team members.

Action: There was support for including this list in the WY self-assessment in preparation for attendance at a July CCA Academy.