Wyoming Community College Commission

Student Services Council

Meeting Notes

Date: 10:00 AM – 4:00 PM. Thursday, July 31, 2012
Place: CWC, Main Hall 200E Riverton, WY

Members attending:
CC: Joanna Anderson
CWC: Cory Daly
EWC: Rex Cogdill
NWCCD: Sharon
NWC: Sean Fox
WCCC: Joe McCann

Meeting Notes

1. Agenda item: Corrections of the prior meeting notes – None noted

2. Welcome to Coralina Daly (Cory)

3. Announcements and Rumor Clarification – None

4. Agenda item: Update:
Completion initiatives that emerged at the May 2012 WySAC –
Discussion: Joint student services/academic affairs partnership projects include;
   CC: Student advisement
   CWC: Student advisement and will hire combination recruiter/advisor
   EWC: Student Advisement
   NWC: Student Advisement
   NWCCD: Student advisement

   a. Update of the ACT and COMPASS transition placement scores –
      Status: Joe McCann has asked the AAC members to check the ACT and COMPASS course placement transition scores and is preparing a composite spreadsheet. He may have to ask SSC members for assistance if new academic officers are not yet in place at a few of the community colleges. This information will be presented to the WCCC at the October meeting.

   b. WySAC financial status –
**Status:** Cory Daly announced that there is $5,564 in the Wyoming Student Affairs Conference (WySAC) account. There were 120 participants attending the May 2012 conference.

c. **Concurrent enrollment research project** –
   **Discussion:** Joe McCann informed the membership that the scope of the project has been narrowed in part, due to the feedback from the SSC. A revised proposal is being readied by principal investigator Connolly. Members of a P-16 Council CE/DE committee composed of Jon Connolly; NWCCD VP of Academic Affairs, Rollin Abernathy, UW Associate Provost; Emeritus; Dianna Clapp, Fremont County SD # 6 Superintendent and Joe McCann, WCCC Programs Team Leader are providing assistance.

d. **AAC’s recommendation on Higher Ed Leaders conference format** –
   **Discussion:** Joe McCann informed the SSC members that the AAC is making a recommendation to UW Associate Provost Andy Hansen to reinstate break-out sessions with individual UW College deans.

e. **Annual AAC review of Level of Instruction designation by course prefix** -
   **Status:** This has been postponed until later this fall after the current cycle of enrollment audits has concluded.

f. **AAC’s final recommendation regarding minimum adjunct faculty qualifications** –
   **Status:** This recommendation has been delivered to the Presidents and to the SEA 52 consultants. This fulfills the AAC’s pledge to the SEA 52 Consensus Council to address this sensitive issue.

g. **Dual enrollment/ concurrent enrollment web site content (handouts)** –
   **Status:** This web page will be posted to the WCCC page during the next month.

5. **Agenda Item:** **Nontraditional student financial aid need** –
   **Discussion results:** The following variables were added relative to our estimation model:
   - % of Wyoming residents with postsecondary course but lacking an associate degree or higher
   - Number of Wyoming workers between the ages of 25 to 64 years of age
   - Proportion residents whose family income qualifies them for Pell grant assistance.
Next steps: Joe McCann will attempt to get further information on the proportion of jobs in Wyoming requiring at least some postsecondary education and on the number of current workers who require additional postsecondary education.

6. Agenda Item: Insights from Sean Fox’s WySAC presentation on USDOE compliance – Alert: Title IV rule infraction can result in a $2,200 fine per infraction.
   Action: Sean Fox will circulate the handouts from his presentation materials he handed out at the May 2012 WySAC event.

7. Agenda item: Crafting recommendations regarding the next WCCC Statewide Strategic Plan (appended to this document) -

8. Additional agenda item: A question was asked by Sharon Elwood “does your community allow late registration”.
   Discussion: No at NWCCD
              Yes at NWC but there is discussion regarding elimination
              Yes at EWC
              Yes at CWC
              Yes at CC

9. Next meeting –
   Action: Consensus was reached that the next SSC meeting will be September 21, 2012. There will be no August SSC meeting?

10. The current 2012 SSC meeting schedule for the remainder of 2012 is:
    Thursday November 15, 2012 – 8:30 AM. Via telephone conference
    Thursday December 20, 2012 – 8:30 AM. Via telephone conference
APPENDIX
SSC Review 7/31/12 of WCCC Statewide Strategic Plan

A. Big Ideas
- Completion and the “60 % goal”
  - Revision of advisement
  - Increase male completion rate
- Global citizenship
- Developmental - (provide) alternative ways to gain or sharpen requisite skills for success in college level course to replace completion of developmental courses
  (Improve communication of college’s annual review of action steps)
  (Use brief statements)

B. New add-ons
- (Increase outreach to special populations. From 1.5)
  Become more veteran friendly.
- (Enhance wrap-around services offered by the colleges to support student success.
  a. Enable all community college students to develop a personal pathway allowing them to maximize the use of college resources in pursuing their goals. From 1.6)
  Improve career counseling and advisement.
- (Ensure that colleges can adapt quickly to respond to local workforce and community needs. From 2.1)
  Promote student leadership.
  Integrate global learning into the curriculum.
  Provide credit for prior learning.
- (Place programs at appropriate locations throughout the state to ensure that Wyoming can meet the labor market demands for targeted occupations. From 4.2)
  Emphasize cutting edge programs.
- (Employ sustainable and comprehensive funding mechanisms that recognize the multiple functions and roles of community colleges. From 7.2)
  Pursue opportunities for group purchases of vendor services to conserve resources.

C. Continue
1.4. Improve statewide articulation of courses among high schools, community colleges, and the University of Wyoming.
   a. Focus articulation between the community colleges and the University of Wyoming on programs leading to occupations with pay that meets the Self-Sufficiency Standard.

1.5. Increase outreach to special populations.
   Become more veteran friendly
(3.2 Ensure that distance learning students have access to the same or equivalent student support services that are available to students attending courses on campus. 
(Change of 3.2c.))

6.2. Implement processes to use technology to utilize improve system efficiency, and reduce unnecessary redundancy. (Change to 6.2)

Rewrite 8.1. (Build a statewide longitudinal data system for community colleges.
   a. Determine the cost of a data warehouse (DW) that could house unit-level data for all community college students, including credit and non-credit students.

   b. continue to collaborate on collection and submission of appropriate college- and student-level data while a DW is being assessed and implemented.

   c. Install a DW at the WCCC that can house and maintain a state community college longitudinal dataset.)

8.2. Develop an accountability system that allows the WCCC and the colleges to demonstrate return on the state’s investment.
   a. Identify additional indicators that demonstrate the state’s return on its investment.

   b. Develop an annual report detailing statistical information and Accountability results statewide and by college and makes it available to policymakers and the public