

Wyoming Community College Commission



Students Services Council Meeting Notes

Date: 8:30 – 11:00 AM. Friday, September 27, 2013

Place: Laramie, Wyoming, UW Campus – Laramie, WY, Technology Business Center, 1938 Harney Ave.

Attending were:

CC: Kim Byrd
CWC: Cory Daly
EWC: Rex Cogdill
LCCC: Judy Hay
Nicole Courtney
NWCCD: Carol Garcia
Sharon Elwood
NWC: Sean Fox
WWCC: Jackie Freeze
WCCC: Joe McCann

MEETING NOTES

1. Agenda item: Corrections of the prior **meeting notes** – None

2. **Announcements and Rumor Clarification** –
Sue Belish will be serving as the NWCCD interim VP for Academic Affairs. Sue is a retired Sheridan County School Supt. and current member of the WY State Board of Education.

3. Agenda items: Update -
 - a. Concurrent enrollment **research project** –
Update: Joe McCann shared that Jon Connolly is planning to move ahead with a concurrent enrollment research project. The Executive Council has approved the use of community college data. There appears to be support of individual school superintendents. Sara Axelson plans to discuss this project with the interim Provost McGinity (it did have support of the past Provost

Myron Allen). Jackie Freeze voiced here opposition to proceeding with this research from a “so what” perspective”.

b. Search to fill WCCC **Policy Analyst** position

Status: A reclassification of this position has been approved for the WCCC staff and the position has been posted.

Recommendation: There was consensus to recommend to the WCCC staff that a member of the IR Council be included on a screening committee for this position.

4. Agenda item: Upcoming **CCSSE Workshop**

Schedule: Tuesday, October 29, 10:30 – 3:30 at Casper College

5. Agenda item: **CCW Team update and discussion** of a completion agenda –

Update: Jackie Freeze provided an update regarding:

- Outcomes from CCA Academy attendance
- Participants in an upcoming CCA Convening
- Work on a degree and certificate completion goal
- Four goals that emerged from CCA Academy participation

a. Additional sources of students –

- Wyomingites with some college no degree/certificate
- ABE completers

b. **Additional scholarships and grants:** Should be made more available to adult students who are not eligible for Hathaway scholarships.

c. **Associate degree length:** The merits of decreasing the length of associate degrees to the “60ish” range were discussed. Thus far, the AAC has only reached consensus regarding a requirement of fellow AAC members, bringing a new or pilot program to the council for approval, to justify program length if it exceeds 60 credit hours.

d. **Potential technology needs GPS (guided pathway to success) facilitation:**

- Early alert systems
- Student program progress tracking
- Course scheduling to facilitate students access to program courses on a timely manner

- e. **Meta majors:** Jackie Freeze provided a summary of GPS as it was presented at a Complete College America Convening. Utilizing the “meta major” as a mechanism of providing new students with initial educational goal direction was discussed.
- f. Possible **Dashboard** elements: CCA Metrics should be revisited as potential; **dashboard completion metrics.**
- g. **Definitions needed –**
 - High value certificates
 - Successful transfer outcomes

6. Agenda item: **2014 WySAC planning –**

Action: Joe McCann relayed the enthusiasm among the AAC members regarding the inclusion of academic affairs professionals and faculty members in 2013 WYSAC. The SSC members reached consensus to include them again in 2013.

Jackie Freeze and Carol Garcia made a number of phone calls regarding the scheduling of the WyDEC (Wyoming Distance Education Consortium) meeting during the timeframe under consideration for WySAC, as well as availability of a meeting venue. A consensus decision was made to hold the conference **June 1st -3rd at Snow King Lodge, Jackson, Wyoming.**

Possible presentation topics include:

- Meta majors
- Case management
- GPS
- Safety
- Financial aid tracking
- Use of etextbooks
- Retention alert software
- Early warning systems
- Title IX

7. **Other agenda** items:

Additional meeting attendee from the WCCC staff -

Joe McCann informed the group that he intends to invite Cayse Cummings, WCCC Enrollment Auditor to attend future SSC meetings. She has been a member of the Program Review Committee for three and a half years and will assist the SSC with keeping meeting notes more current. No opposition to this change was voiced.

Access to the results of a request from the Legislative Service Office for campus security and enrollment data –

Status: The AAC requested that the raw data shared by all seven community college for fulfilling this LSO request be shared with the AAC, SSC, and ASC members. Joe McCann indicated that this request would be honored in the absence of restrictions. He was unaware of any such restrictions at meeting time.

8. Next meeting –

The next meeting is 8:30 AM, 11/21/13 via conference call.