Wyoming Community College Commission
Student Services Council
Meeting Notes

Date: 8:30 AM. Thursday, November 15, 2012.
Place: Conference Call –
Members in Attendance –

CC: President Nolte
    Joanna Anderson
CWC: Cory Daly
LCCC: Judy Hay
NWCCD: Sharon Elwood
NWC: Sean Fox

Meeting Notes

1. Agenda item: Corrections of the prior meeting notes – No changes were made.

2. Announcements –
   Judy Hay announced that LCCC’s Financial Aid Director has resigned. Currently LCCC, EWC and NWCCD Financial Aid Director positions are vacant.

3. Agenda item: Updates
   a. WCCC $17K support of student services/academic affairs completion projects - Request from WCCC for additional documentation (objectives and measures) –
      WCCC request: Commissioner Sweeny requested further details on the four community college’s joint student services, academic affairs completion projects. These projects emerged from the May 2012 Wyoming Student Affairs Conference interactions between the academic and student services contingents attending the conference.
      Response: Joe McCann asked that, between the AAC member and SSC member at the following community colleges, they provide him with measurable project objectives and completion measures by January 14, 2012: CC, CWC, EWC and NWC
      This information will be shared with the WCCC at their Feb. 2013 meeting, while outcomes will be presented to the WCCC at their summer 2013 business meeting.
   b. Individual community college incipient completion initiatives -
      CC:
      • Joanna Anderson had to leave early
      CWC:
      • Co-requisite courses pairings are being piloted
- Advisement training is being done
- An effort to advise all students is being made
- Data driven interventions are being implemented

**EWC:**

Rex Cogdill was not present

**LCCC:**

- Blended math is being piloted
- A policy change is being implemented - students pay for one developmental math or composition course registration and can take up to a three developmental course sequence for the price of one.
- Intrusive/holistic advisement program is being proposed - Looking at going to a professional advisor model in which students would be assigned an advisor at entry and keep that advisor until graduation. Costs/benefits being analyzed.

**NWCCD:**

- Seamless student transition is being implemented
- Colleague enrollment management software is being implemented

**NWC:**

- A committee has been formed to recommend advisement revisions

**WWCC:**

- Started a part-time student advisement initiative
- Started doing individual student degree audits at each registration
- Started placing holds on student registration in the absence of an advisement session

4. **Agenda item:** Suggestions for revision of the draft Annual WCCC Program Report format from the *10/19/12 WCCC* meeting.

   **Discussion:** Joe McCann said that AAC members will be asked to make changes in response to WCC Commissioner requests for reporting “like programs” simultaneously from all the community colleges that offer them and for simplifying the assessment information provided.

5. **Agenda item:** Setting a 2013 calendar of SSC meetings

   **Action:** The June 20, 2013 CSSC meeting was changed to a face-to-face meeting. The following calendar was approved.

   **January 10, 2013 (Th.) - 8:30 AM.** Via telephone conference

   **February 6, 2013 (Wed.) – 2:00 PM.** Face-to-face meeting in conjunction with the WACCT Conference

   **March 14, 2013 (Th.) - 8:30 AM.** Via telephone conference
6. **Additional** agenda items:
   a. **School district documentation** of student Hathaway success curriculum completion –
      **Suggestion:** The SSC members reached consensus that a written description of this challenge could be shared with legislative leaders.

   b. **ACT and COMPASS math and composition course placement scores** –
      **Discussion:** Sharon Elwood reported that there is confusion at NWCCD about changes made to these course placement threshold scores.
      **Action:** The AAC members requested that Joe McCann provide a chronology of changes to the course placement transition scores transition from the time the WCCC adopted this action step in 2010. Joe agreed to email one to both the AAC and SSC members.

7. **Next meeting** – Thursday December 20, 2012 – 8:30 AM. Via telephone conference