

Wyoming Community College Commission



Students Services Council Meeting Notes

Date: November 21, 2013, 8:30 -10:00 AM

CC- Walter Nolte
Kim Byrd
CWC- Cory Daly
EWC- Rex Cogdill
LCCC- Judy Hay
NWCCD- Sharon Elwood
Carol Garcia
WWCC- Jackie Freeze

1. Agenda item: Corrections of the prior **meeting notes** – None
2. **Announcements and Rumor Clarification –**
 - Joe McCann stated that local boards at CC, EWC, LCCC, NWCCD and WWCC endorsed Complete College Wyoming. Currently waiting for CWC and NWC to complete board review processes to obtain consensus.
 - Judy hay informed the council members that the LCCC Board of Trustees endorsed the CCW Team whitepaper goals.
3. Agenda items: Update -
 - a. **Completion component** of funding formula for '14-'16 budget:
 - **Status:** Joe McCann advised the group that the ASC Council is currently working on a spreadsheet for this biennium regarding course completion. The presidents are recommending extending this approach to the next biennium. The course completion **rate** component is comparative to the NCPB 105% of an enrollee course completer benchmark. A course completion **volume** component of the formula is the total number of completed courses at each college versus completed courses at all seven community colleges combined. There is a focus on increasing the completion (**success**) component of the variable cost portion of the community college funding formula and decreasing the enrollment (**access**) component.
 - b. ACT composition transition score **recommendation from the English articulation committee:**
 - Joe McCann stated an English Articulation Committee recommendation has been made to change the ACT composition transition score from 21 to 18. Currently the AAC is not ready to endorse this approach until all curriculum committees have provided input.

- Judy Hay advised that a Compass composition score of 75 is equivalent to a score of 18 on the ACT composition test.
- c. **WY data regarding completion of developmental course** by Wyoming resident enrollees by age:
- **Discussion:** Joe McCann shared John Freeman’s request that developmental course enrollment data for recent Wyoming high school graduates be available before the next years’ legislative session. Joe also mentioned that the Performance Indicator Report section data is good but is not specific to recent Wyoming high school graduates.
 - **Action:** Jackie Freeze suggested referring to the WDE 679 report for these data.
4. Agenda item: **CCW Update and discussion** – Jason, Tim, Gerry, Joe and Jose
- a. Update Re: Annual Convening and CCW Team – Jackie Freeze, Joe McCann:
- Jackie Freeze mentioned that attendees at the faculty forum held last week in Riverton, WY. were energized and involved in the discussions regarding the completion goals and metrics and want to meet again to continue these discussions.
Action: Once this review is compiled, Jackie will send a copy out to the group.
 - Meetings with the IR Council are ongoing since they are a source of data and definitions. The group is keeping in mind the comparison to national indicators to ensure consistency.
 - The website is almost complete, with a target date of early December. The website contains best practices, meeting minutes and other topics.
Action: Jackie will send out the layout of the web to share with appropriate staff at each campus once ready.
- b. Possible increase in CCW Team membership:
- **Status:** Joe McCann suggested the addition of a student services representative.
 - Jackie Freeze mentioned that Jason Wood represents both areas at WWCC. Also, the completion agenda could be a possible discussion topic for a WYSAC breakout session.
- c. and d. Draft CCW Team goals and metrics (not necessarily future completion funding metrics):
- **Discussion:** Jackie Freeze informed everyone that the CCW team has been meeting every other week to discuss and create the metrics and strategies.
Action: Jackie will send an updated white paper to SSC members.
Request: Jackie requested the group to share with others that CCW is not part of nor in charge of the performance based funding formula!
5. Agenda item: Potential UW/Community college discussions of **new UW general education requirements** –

Discussion: Joe McCann shared a request from Patrice Noel, UW's Coordinator of Student Success and part of the CCW team. She wants to have discussions with the community colleges regarding UW's new education requirements. Suggestions for meeting format include webinar, video, conference call or face to face. **Consensus:** The council reached consensus to endorse her suggestion for meetings, preferably face to face at each college and possibly preceded by two or three webinar-type information sessions.

6. Agenda item: **June 1-3, 2014 WySAC planning** –

- Cory Daly mentioned that Dee Piscatellie has been secured as the key note speaker and will provide additional break-out sessions. UW's Dr. Harbor has also been contacted to present and the planning committee is waiting his reply.
- A question was raised regarding bulk pricing. Carol stated she was waiting to hear from a couple of colleges as to what their room requirements would be. Current room counts provided during this discussion were; Commission 1, Western 22 and Casper 15. Carol advised the \$1,000.00 contributed by each college provides registration for 10 people. She also mentioned opening the conference to other states and/or cities such as Montana, Idaho and Salt Lake City. The group agreed this would be a good idea.
- Suggestions given for conference topics included:
 - Discussion with local high school principals. Judy mentioned that locally they have had discussion to improve the K-12 to community college transitions.
 - Jackie Freeze suggested that a K-12 transition discussion include a panel and not just one person.
 - Judy suggested a "Financial Aid for Dummies" presentation that might include a train the trainer section as well as a discussion on how the colleges can comply with federal requirements while focusing on student's needs.
- The theme for the 2014 WYSAC conference is **Balancing Access with Success**

7. Agenda Item: **Draft 2014 SSC meeting schedule** (attachment) –

- Rex requested a date change to the August 21st meeting due to in service requirements. Others concurred with this so the meeting will be moved to August 14th.

8. **Other agenda** items:

- **Discussion:** Kim asked if there have been any updates to the Hathaway scholarship discussions. Joe McCann advised that nothing new has surfaced. However, any recommendations would be at the purview of the legislative Joint Interim Education Committee (JEIC).
- Jackie mentioned that John Freeman could help move suggestions forward.

- Joe McCann stated that it is difficult to provide actual numbers of potential nontraditional students. He will attempt to gather estimations provided by Workforce Services.

Action: Joe will provide the group with a summarization.

- **Consensus:** was reached to complete a **non-traditional student aid report**. Jackie will send whole report to the group for review. She suggested adding personal interest stories.

Next meeting – Our next meeting is 8:30 AM, 12/19/13 via conference call.