

Wyoming Community College Commission



Students Services Council Meeting Notes

Date: 8:30 – 10:00 AM. December 19, 2013

Place: Conference Call -

1. Agenda item: Corrections of the prior **meeting notes** – No corrections, approved as presented.
2. **Announcements and Rumor Clarification** – Joann McFarland announced her retirement effective June 30, 2014. Additional information available on CWC's web-site.
3. Agenda items: **Update** -
 - a. WY CCA data regarding **data regarding completion of developmental course** by Wyoming resident enrollees by age:
 - **Status:** Joe McCann advised that the handout was created as a starting point only for potential decision makers should they ask for this type of data. Representative Harshman from Natrona County had asked questions regarding developmental education last year but had also stated during the last JAC meeting that he does not believe the topic will come up during this year's legislative session.
 - **Action Item:** Joe McCann requested input on tables and suggestions for improvement.
 - **Action Item:** Joe McCann will review the CCW list of success interventions from last year and send out to council members.
 - b. AAC postponed review of **online tutorial service vendor**:
 - **Status:** Joe McCann stated that the AAC will continue with Smart Thinking and review again in March or April of 2014.
 - **Action:** Jackie Freeze suggested a combined SSC and AAC review/decision making process. Group consensus was reached on this suggestion.

- c. UW/Community college discussions of **new UW general education requirements:**
- **Action: Joe McCann will contact Patrice Noel at UW to find out status of recording the previously held webinars.** Due to the timing of the live webinars not coinciding well with council member's schedules, attendance was minimal.
- d. AAC is beginning to plan a **second Developmental Practitioner's Conference:**
- Jackie Freeze informed the council that CCW supports the idea of having faculty sessions. She suggested that in addition to faculty, Student Services should be involved in this conference. Breakout sessions that have been mentioned by Jason Wood include; meta majors, pathways, financial aid as well as developmental practitioners.
 - **Action: Joe McCann will contact Jason Wood to discuss the breakout session topics mentioned above as well as suggest having a group meeting at the end of the day. In addition, he will check to see if specific dates for the conference in April have been identified.**
 - Joe McCann mentioned conducting focus groups with developmental students. Judy Hay suggested the use of CSSE's online tool for establishing and tracking focus groups. WWCC has this type of focus group tentatively scheduled for next semester.
- e. **'14-'15 tuition rate** approved by the WCCC:
- Joe McCann stated the commission did not have a substantive discussion regarding possible increases to tuition for the 12 to 15 credit hour group. A \$4.00 an hour increase to in-state tuition for the 14-15 academic year was approved by the commission. Part-time students may be affected by this increase as well as older students who are limited in funding resources.
- f. **June 1-3, 2014 WySAC planning:**
- Cory Daly updated the council with the following;
 1. An email received from UW requested that the WySAC acronym be changed since they use the same for a research division. Joe McCann suggested continue using the same acronym but with a different pronunciation.
 2. Tentative headcounts for rooms are OK at this time.
 3. Cliff Harper, President of the Council for the Study of Community Colleges is scheduled as a group and breakout speaker.
 4. Suggestions for additional speakers have been received from Eastern. Western will be submitting their suggestions 12/20/13.

4. Agenda item: **CCW**– Jackie Freeze, Joe McCann and Judy Hay

a. **Update and discussion:**

- Jackie Freeze stated the website is now live and can be viewed at www.completecollegewyoming.org. The blog will be up and running in the future.
- **Action Item Request: Any student testimony, student engagement, student interventions or best practices to review for addition to the site would be appreciated.**
- **Action Item: Joe McCann will send to the AAC and SSC a list of these from a couple of years ago.**

b. **SSC's role** in the completion effort – a discussion:

- Joe McCann mentioned there are 4 or 5 different people from presidents, CCW and Commissioners that are working on the breakdown of the term completion agenda for the strategic plan. The previously presented white paper from the presidents could be incorporated in CCW. This document could have value to the SSC and AAC by looking at the rest of the goals and matrixes added by the presidents. A consensus was reached to continue looking into this with discussion over the next three months.
- **Action Item: Joe McCann will add this topic to the January meeting agenda.**

5. Agenda item: Draft 2014 **SSC meeting schedule:**

- **Action Item: Joe McCann suggested adding a joint meeting with the AAC the afternoon of February 19th to discuss "success pathways." He will send out an email to both councils to iron out details.**

6. **Other agenda** items:

7. **Next meeting** –

Our next meeting is scheduled for 8:30 AM. 1/19/14 via conference call.