Wyoming Community College Commission

Student Services Council

Meeting Notes

Date: 04/28/10, 8:30 AM. – 9:55 AM.
Place: Telephone Conference

Type of meeting: Teleconference
Notes submitted by: Joe McCann
Attendees:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Name</th>
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<tbody>
<tr>
<td>CC</td>
<td>Joanna Anderson</td>
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<tr>
<td>CWC</td>
<td>Mohammed Waheed</td>
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<tr>
<td>EWC</td>
<td>Rex Cogdill</td>
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<tr>
<td>LCCC</td>
<td>Jennifer Hargett</td>
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<td>NWCCD</td>
<td>Mark Englert</td>
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<td>NWC</td>
<td>Dana Young</td>
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<td>WWCC</td>
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<td>WCCC</td>
<td>Joe McCann</td>
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Meeting Notes

1. Agenda item: Corrections of the 04/01/10 SSC meeting notes –
   Action: Correct typo on the spelling of FAFSA

2. Agenda Item: May Conference – Update –
   Discussion: Mohammed Waheed reported that there most likely be a record high number of registrants for this year’s conference. The program is virtually finalized.

3. Agenda item: Addressing Strategic Plan strategies via a work group– Joe McC
   Discussion: The scope of the work group has expanded to recommending modification of the core indicators as recommending “work paths” to address Strategic Plan strategies and action steps. Joe has not yet discussed IR Committee and AAC representation on this workgroup with those groups.
4. Agenda item: First **Enrollment and Level of Instruction Audit** – Rex Cogdill

**Discussion:** Rex Gogdill briefed the Council members on the first community college enrollment and level of instruction audit. He reported that the process went smoothly and was conducted in a constructive manner. Questions that he had about potential FERPA issues were addressed to his satisfaction before the audit proceeded.

**Action:** Rex will share the audit schedule sheet used at EWC.

5. Agenda item: **Strategic Plan action steps and the ’10-’11 College Access and Challenge Grant, (CACG)** –

**Discussion:** The investment plan for the current funding was put together hastily at the last minute. However, was put to excellent use in funding unmet student need. This next round the funding will more than double. Given this good fortune, we may be able to make progress on will with expanding the number of unserved, prospective students with needs based assistance, via marketing, advisement and funding unmet need. This is consistent with Strategic Plan Action Strategies 1.1, 1.5 and 1.6. Pillar from UND, will be meeting with us on Monday evening 5/24 at WySAC to discuss both current grant items and well as planning for our next grant proposal.

6. Agenda item: **Follow-Up on recent agenda items**

   a. **Student services nominee for the new Distance Learning Council (Sharon Elwood)**

   **Discussion:** President Leach who is a member of the new distance learning center is collecting nominees for consideration for membership in the distance learning council. Open enrollment of

   b. **An idea from Jim Rose - Improving the high school to community college transition via coordinated assessment**

   **Discussion:** Joe McCann reported that the campaign rhetoric of the candidates for State Superintendent of Schools has picked up on challenges and efficacy of the Pause test along with incumbent McBride’s proposal to certify college readiness for high school. Our timing on this proposal may be good.

7. Agenda item: **Additional items**

   - Dana Young shared that NWC has secured the services of Dr. Pamela Fischer to facilitate resolving issues on campus. She will spend 2 days this spring and 4 in the fall. Her services will cost $10,000.

   - Each VP shared the status of anticipated college compensation adjustments for the ’10-’11 year.
• Rex Gogdill announced that Dee Ludwig has been formally appointed as the chief academic officer. She will retain many of her present duties as well.
• Joanna Anderson informed the Council members that CC is going to hold an enrollment day for veterans July 8th. The VA folks are very enthused and would like to promote this type of event at all the community colleges. Strong interest was voiced by the Council members. Joanna will share information including VA contact with those interested.

8. Rumor clarification - **None reported**

9. **Next Meeting:** May 24th during WySAC at Jackson Lake Lodge.