

MINUTES

WYOMING COMMUNITY COLLEGE COMMISSION MEETING August 12, 2015

Teleconference

The August 12, 2015 Commission teleconference was called to order by Commission Chair Sandra Meyer at 11:00 a.m.

Commissioners present in person or by phone: Commission Chair Sandra Meyer, Commissioners Larry Atwell, Bruce Brown, Katherine Dooley, Sherri Lovercheck, and Wendy Sweeny. Commissioner Charlene Bodine was not present.

Commission staff present: Executive Director Jim Rose, Deputy Director and Chief Financial Officer Matt Petry, Programs Team Leader Joe McCann, Fiscal Team Manager Larry Buchholtz, and Administrative Services Manager Claire Smith.

A roll call was taken. A quorum was present. Due notice had been published.

Motion: Commissioner Atwell moved and Commissioner Sweeny seconded a motion to approve the agenda. **Motion passed unanimously.**

CONSIDERATION OF 2017-2018 BIENNIAL BUDGET REQUEST

Matt Petry explained the revisions needed to the exception requests approved by the commissioners at the June 26, 2015 meeting.

Base Period Recalibration: Part of the calculation for state aid uses actual college district local revenue to calculate the revenue per credit hour, which then determines the amount for the recalibration request. Colleges did not have final local revenue amounts until early July. The revision in the funding allocation model when actual numbers were entered resulted in a \$40 rounding difference. The exception request for base period recalibration should now be \$16,552,652 rather than the previously approved \$16,552,612.

College Administrative Computing System Maintenance: This revision is due to a differing interpretation between the budget division and Enterprise Technology Services (ETS) on computer maintenance. ETS requires maintenance requests larger than \$200,000 to be presented as a business case. The budget division views maintenance as an ongoing cost and included in our standard budget the same amount we received for BFY15. The maintenance amount needed for 2017/2018 is \$256,825 less than the BFY15 standard appropriation amount of \$2,134,046. Therefore the \$1,877,221 exception request approved on June 26 should be replaced with a negative exception request of (\$256,825). The negative exception request will reduce the standard appropriation already included in the budget down to the amount needed of \$1,877,221.

Data Management and Analytical Reporting Needs: This exception request was approved for \$3,950,000 and represented the high end of the range estimated by Dynamic Campus in their needs analysis. ETS is

not likely to approve the high end of the range and we have approximately \$460,000 carryover funds from BFY13 that can be used for this purpose. The exception request should be revised to \$3,450,000.

WY Public Television-External Cost Adjustments (ECAs): The Central Wyoming College Board of Trustees voted to remove their request for ECAs to be consistent with the approach taken for the colleges.

Motion: Commissioner Atwell moved and Commissioner Brown seconded a motion to approve the revised budget as reflected in the memorandum from Matt Petry dated August 4, 2015 and made part of these minutes. **Motion passed unanimously.**

Motion: Commissioner Sweeny moved and Commissioner Dooley seconded a motion to adjourn.
Motion passed unanimously.

ADJOURNMENT



Sandra Meyer
Commission Chair



Jim Rose
Commission Executive Director

21 Oct 15
Date