



WORKFORCE DEVELOPMENT ACTIVITIES REPORT

2008-2009 ACADEMIC YEAR



Wyoming community Colleges are responsive to the workforce development needs of Wyoming's businesses and employees by providing a full spectrum of training and educational opportunities. This report highlights many of the efforts and successes of the colleges and demonstrates the willingness of the colleges to work together and partner with various agencies, communities and business owners to develop a strong and sustainable workforce for our state.

Find an electronic version of this report online and www.commission.wcc.edu

2008-2009 Academic Year

	Credit Career & Technical Education Offerings				Credit Offerings			Non-Credit Offerings	
	Regular College Offerings				Organized Through Workforce			Organized Through	
					Development Offices			Workforce Development Offices	
Course Category	Number of Sections	Duplicated Headcount	Credit Hours Offered	Graduates from Vocational Programs	Count of Sections	Duplicated Headcount	Credit Hours Offered	Count of Sections	Duplicated Headcount
Agriculture, Food & Natural Resources	731	8,039	1,591	71	274	3,700	288	179	2,346
Architecture & Construction	425	3,453	1,144	100	99	515	169.5	239	986
Arts, A/V Technology & Communications	361	3,080	883.5	83	1	13	3	74	488
Business, Management & Administration	599	5,595	1,244	56	26	183	46	442	4,288
Education & Training	384	4,319	953.5	21	37	278	79	81	1,135
Finance	14	178	39	0	2	13	6	13	116
Government & Public Administration	0	0	0	0	0	0	0	15	197
Health Science	749	9,904	2,319.1	634	72	795	202.5	187	1,330
Hospitality & Tourism	163	1,686	309	14	0	0	0	2	19
Human Services	106	1,076	314	2	0	0	0	32	327
Information Technology	336	3,725	691.5	37	5	42	11	235	1,555
Law, Public Safety & Security	353	3,577	794	116	72	1,316	178	53	569
Manufacturing	738	7,264	1,611	154	330	3,787	355	26	162
Marketing, Sales & Service	26	340	72	15	0	0	0	7	79
Science, Technology, Engineering & Mathematics	287	3,145	872	11	5	53	9	7	46
Transportation, Distribution & Logistics	205	1,959	659.5	70	16	123	18.5	12	152
TOTAL	5,496	57,586	13,541.1	1,384	946	10,891	1,386.5	1,604	13,795

Community College Updates & Highlights

CASPER COLLEGE

The Center for Training and Development (CTD) provides customized training, classes, workshops, and conferences for businesses and organizations. Areas of concentration include leadership and management, computers and technology, MSHA and OSHA training, and water quality. Some of the unique trainings offered include leadership training for State of Wyoming employees; occupational Spanish for nurses and school administrators, teachers, and support staff; Marketing on a Shoestring; Donatelli's Pathophysiology of the Shoulder (for physical and occupational therapists); and Poverty Simulation Workshop for non-profits and service organizations.

CTD managed two conferences last year: 6th Annual Math and Science Teachers' Conference and the Wyoming School Nutrition Association Conference. The two events provided continuing education for over 350 participated.

CTD offered three Employment and Training for Self-Sufficiency (ETSS) programs in 2008–2009: commercial painting, CNA, and office professional. In addition to technical skills, participants learn life and employment skills. The program provides opportunities to parenting adults that meet the poverty guidelines. For the sixth consecutive year, Climb Wyoming partnered with CTD to plan and implement a welding program for single mothers who meet the poverty guidelines.

The seven community colleges developed a customer service program that all of the colleges offer. This is of value to businesses and organizations that have offices in multiple locations in Wyoming that want to provide the same training to all their employees.

CTD facilitated a series of discussions and community roundtables with industry experts to establish potential energy efficiency training in Casper.

CENTRAL WYOMING COLLEGE

The 2008-2009 academic year for Central Wyoming College's Department of Workforce and Community Education has been a milestone year spent collaborating with key partners to deliver training to more than 1800 individuals (an 80% increase over 2007-2008)! In conjunction with Department of Workforce Services, CWC has provided training to individuals in the high-demand fields of Administrative Office Assistant, Electrical Apprentice, Construction Trades, Contractor/Oilfield Safety, and Dental Assisting. In partnership with energy sector leaders, CWC developed a new Environment, Health, and Safety Program along with a host of customized industrial safety programs delivered in various formats and locations throughout the year. This year also marked the introduction of Wyoming Introductory Supervisory Education (WISE) training initiated by our sister college, LCCC, to be provided by the 7 Community Colleges for State of Wyoming employees who are in need of training to support their growth as leaders in various State of Wyoming agencies. CWC has also provided phase two of the Educator Leadership training for K-12 teachers, allowing them to earn Professional Teaching Standards Board (PTSB) credits close to home, while expanding their knowledge in conflict resolution, negotiation, and teambuilding strategies. CWC Customized Training was also selected to deliver several experiential training sessions for State of Wyoming leaders emphasizing leadership and teambuilding skills. Use of our college's beautiful Sinks Canyon Center continues to grow with offerings of experiential education emphasizing teambuilding, leadership, & management principles for organizational retreats. For more information regarding current programs or customized training needs, please call CWC's Department of Workforce & Community Education at (307)855-2089.

Workforce Training Partners 2008-2009 Academic Year	TOTAL ENROLLMENT .
Private Business	1,516
Mine Safety and Health Administration (MSHA)	6,196
State Agency (other than DWS or WBC)	1,844
Public School System	1,001
Wyoming Small Business Development Center	6
Small Business Administration	801
University of Wyoming-Manufacturing Works	90
Department of Workforce Services (DWS)	591
Wyoming Business Council (WBC)-Idea Expo	25
Other: Higher Education Partner	190
Chamber of Commerce	217
Board of Cooperative Educational Services (BOCHES)	657
Wind River Development Fund	75
Wyoming Hospital Association	270
Economic Development (LOCAL)	38
TOTAL	13,517
<small>*Represents headcount enrollment in workforce development classes offered in partnership with external agencies.</small>	

Community College Updates & Highlights for Academic Year 2008-2009

EASTERN WYOMING COLLEGE

The Workforce Development Department at Eastern Wyoming College had another year of tremendous growth in 08-09 after having a strong 07-08. The growth can be contributed to an increased focus on partnerships with the Department of Workforce Services and the Department of Corrections throughout the Eastern Wyoming College service area.

Eastern Wyoming College's workforce development highlights included a dramatic increase in courses offered in our outreach areas in 08-09. Increased attendance and interest for CNA classes offered in Torrington, Douglas, Wheatland and Newcastle. A continuing partnership with the Wyoming Department of Corrections to not only provide classes to their facilities in Lusk and Newcastle, but also to begin preparation for serving the educational needs of the new facility in Torrington. Eastern Wyoming College continues to provide instruction and training for the Wyoming Law Enforcement Academy in Douglas. Projected workforce development courses include:

Welding classes onsite at the Department of Corrections facilities in Newcastle, Lusk and Torrington using Mobile Welding Lab.

A new green and sustainable construction technology mobile training lab.

Increased Commercial Driver's License courses in partnership with Wyoming Contractors Association

Electrical Apprenticeship Program taught on campus and at convenient times for workers and employers

Underground Storage Tank certification prep class for gas and service stations regionally

ENERGYSTAR RATER certification for residential energy audits

Certified Medical Assistant curriculum

OSHA/MSHA Safety

LARAMIE COUNTY COMMUNITY COLLEGE

LCCC's Workforce & Community Development division increased enrollment, added several new programs, and strengthened and developed a number of new partnerships in 2008-2009.

In September 2008, WPD worked with the LCCC Foundation to bring "Generation Why" training to both the campus and to the community at large. Also in September, October and November 2008, WPD partnered with Climb Wyoming to deliver Medical Office Essentials training to 11 at-risk mothers in our region. In October 2008, WPD worked with secondary education to present a non-traditional career fair to over 500 secondary students. In November 2008, WPD worked with Junior Leadership to deliver "College and Career Day" to 30 youth. In December 2008, the Workforce and Professional Development (WPD) office launched the state W.I.S.E. leadership training in partnership with the Wyoming office of A&I and other community colleges throughout the state. This training was offered several times each month through the end of the fiscal year both in Cheyenne and throughout the state. In spring 2009, WPD launched its first "Professional Women's Conference."

WPD continued several partnerships in 2008-2009. Continuing a partnership with the Wyoming Department of Education, WPD coordinated and delivered professional development training to 389 educators throughout the state.

WPD partnered again with Laramie County School District No. 1 to offer high school diploma education to at-risk youth in our region. Continuing a partnership with the Wyoming Department of Workforce Service, WPD again offered Career Readiness Certification issuing 152 certificates in 2008-2009. WPD also partnered again with the Rocky Mountain Education Center with LCCC serving as an OSHA satellite location.

NORTHWEST COLLEGE

The Northwest College Center for Training and Development has provided a wide assortment of opportunities for the Big Horn Basin workforce. The department reorganized in the summer of 2008 under the direction of the Dean of Extended Campus and Workforce, with coordinators in Cody, Worland and Powell. This new model has proven to be quite successful with the Coordinators having a synergic working relationship.

The Cody campus again provided the Survey Technician program in partnership with the Professional Land Surveyors of Wyoming Northwest Chapter. Each location offered Basic Computer Skills, Microsoft Word and Excel. QuickBooks was a high demand course by the local workforce. Monthly lunch programs are offered in each location. The programs offer timely education and networking opportunities. A Social Networking program was particularly well received by attendees. A course, "eBay – the Complete experience" taught entrepreneurs how to understand the customer perspective through purchases and then all about selling through e-Bay. In partnership with Center Line Resources, we offered 2 classes in Utility Line Location. MSHA training continues to be offered meeting the certification requirements for local employers. We began an Executive Book Club for local professionals to have a forum to discuss new and emerging trends in business. We delivered customized training for M-I SWACO and Motivational Education Training. We continue our partnerships with the Wyoming Department of Education, Wyoming Business Council, Wyoming Entrepreneur. Biz and Wyoming Workforce Services. We delivered several programs in collaboration with these partners, and we were able to help Workforce Services present on the Wyoming CRC in several venues.

NORTHERN WYOMING COMMUNITY COLLEGE DISTRICT

Under the broad umbrella of Workforce Training and Development, the college provides six main areas of service to the business community: 1) Industry Training and Education (I-TEC); 2) Professional Development Courses; 3) Community Education courses; 4) Mine Safety courses (MSHA); 5) Industry Safety and Health training and 6) Entrepreneurship programming and assistance to business and industry. The Private Industry council made up of industry representatives has met twice in 2008-2009 to discuss industry training needs, new programs and certificates, and future trends in business and industry. Workforce Training and Development provided the training for Eleutian Technology SpeakENG Teacher Pre-Hires on a Department of Workforce Services Workforce Development Training Fund Pre-Hire Economic Development Grant. The goal of the grant is to train 96 retired or currently certified K-12 teachers in the Sheridan Area to teach English online to Korean students via Eleutian Technology's SpeakEng video Software program. In addition,

WTD has provided training to 378 clients and served 1018 students. During the 2008-2009 year, WTD has developed and implemented classes in three demographic areas of the District – Sheridan, Gillette and most recently Buffalo. This allows WTD to bring the classes to the students where they live. WTD has increased its online course offerings and a special focus on courses to help community members and businesses to survive and thrive during this downturn in the economy. WTD has also been involved with a state-wide initiative to train all State of Wyoming Supervisors in leadership skills.

WESTERN WYOMING COMMUNITY COLLEGE

Despite the change in economy, WWCC has had a busy year serving almost 6000 students in workforce training. In 2008, WWCC awarded its first Certificate of Industrial Safety. This was the beginning of a Certificate program that is also in the planning stages for an AAS.

Through this economic transition, workforce training demand in the area of customized Computer and Leadership training has increased. Western remains committed to its close working relationship with local industry and is always looking for opportunities to better serve the community.

Through partnerships with the BLM, Sweetwater County and Cities of Rock Springs and Green River, WWCC was able to begin offering Fire Science Courses for Wildland Fire Management. We have further partnered to bring in guest speakers for these areas. All of the offered courses are required for students participating in the BLM Summer Firefighting Internship Program. Through our partnership with the Center for the Advancement of Process Technology and Shell, we trained 22 middle school math and science teachers on integrating process technology into their current math and science curriculum.

We also partnered with Sweetwater County School Districts 1 and 2 to offer ACT preparation and study skills courses as well as customer service courses.

<p style="text-align: center;">Industries Served Through</p> <p style="text-align: center;">Customized Training</p> <p style="text-align: center;">By 2 digit NAICS code *</p> <p style="text-align: center;">2008-2009 Academic Year</p>	<p style="text-align: center;"><small>Headcount enrollment in workforce development classes customized for specific industries</small></p>
Mining/Extraction	6,248
Health Care & Social Assistance	1,107
Manufacturing	408
Public Administration	1,545
Finance & Insurance	253
Utilities	223
Education Services	1,972
Other Services (except Public Admin.)	186
Retail Trade	96
Agriculture, Forestry, Fishing and Hunting	95
Transportation & Warehousing	97
Construction	497
Real Estate, Rental & Leasing	21
Accommodations & Food Services	48
Administrative & Support & Waste Management & Remediation Services	30
Professional, Scientific, & Technical Services	136
Management of Companies & Enterprises	58
Arts, Entertainment & Recreation	91
TOTAL	13,111
<p style="text-align: center;"><small>*North America Industry Classification System</small></p>	

Adult Basic Education (ABE) General Educational Development (GED)

2008-2009 Program Year

There were 5,788 Adult Basic Education (ABE) students for program year 2008-2009

- 2,877 of these students completed 12 hours or more of instruction and were reportable to the Office of Vocational & Adult Education (OVAE)
- 268 individuals set the goal of entering post-secondary education
262 or 98% met their goal
- 1,181 students had set a program year goal of obtaining their GED
980 or 83% achieved their goal who participated in Adult Basic Education (ABE) classes.

In 2008-09, ABE served 840 students more than in 2007-08.

Teacher Shortage Loan Repayment Program

TSLRP began in 2005 to address Wyoming's shortage of math, science, special education and foreign language teachers through the University of Wyoming. In the 2009 legislative session the legislation was expanded to include teachers seeking an additional endorsement in Reading & English as a second language.

- Awarded and tracked \$176,900 in student loans
- Served 41 students at the University of Wyoming in 2008-2009 academic year and 99 students since the beginning of the program
- Since 2005 the program has assisted 30 math teachers, 26 science teachers, 38 special education teachers and 5 foreign language teacher with tuition and fees in return these teachers have agreed to work in Wyoming to repay their loans

Wyoming Investment in Nursing Program

The WylN program addresses Wyoming's nursing shortages through six community colleges & the University of Wyoming.

- Awarded and tracked \$875,296 in student loans
- Served 208 students in 2008-2009 academic year and 613 students since the beginning of the program
- Added or maintained 20 full time & 6 part time WylN funded nursing educator positions to the six community colleges with nursing programs
- Expanded training capacity for students at all six colleges as well as students at the University of Wyoming to 977 students total for the state up from 548 in 2003

CONTACT INFORMATION

Center for Training and Development at Casper College (CC)

www.caspercollege.edu/training 307.268.2085

Center for Training & Development at Central Wyoming College (CWC)

www.cwc.edu/community_friends/customized_training/index.php

307.855.2038

Workforce Training and Community Education Department at Eastern Wyoming College (EWC)

www.ewc.wy.edu/instruction/commed/

307.532.8323

Laramie County Community College Business Training and Development (LCCC)

www.lccc.wy.edu/bt/

307.778.4381

Rocky Mountain Industrial Training Center at LCCC

www.lccc.wy.edu/bt/rmitc.php

307.432.1637

Center for Training & Development at Northwest College (NWC)

www.northwestcollege.edu/Wfdev/

307.754.6062

Northern Wyoming Community College District (NWCCD)

www.sheridan.edu/programs/workforce.asp

307.674.6446 x 4502 – Sheridan

307.686.0254 x 4502 – Gillette

Western Wyoming Community College Professional, Technical & Community Education Department (WWCC)

www.wwcc.wy.edu/cont-ed

307.875.2278 x 326

Wyoming Community College Commission www.communitycolleges.wy.edu

307.777.8703

Wyoming's seven community colleges provide affordable, accessible and lifelong education. The Wyoming Community College Commission supports the colleges through advocacy, coordination and collaboration. In partnership with the colleges, the Commission is committed to improving quality of life through learning.

