

# Wyoming Community College Commission

2020 Carey Avenue, 8<sup>th</sup> Floor, Cheyenne WY 82002

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[www.communitycolleges.wy.edu](http://www.communitycolleges.wy.edu)

## 16 and 17 Year Old GED Age Waiver Application

### Instructions:

#### Requirements for GED Testing:

The State of Wyoming has a minimum GED testing age of 18 years old. You may not test if you are currently enrolled in school or have received an accredited high school diploma. If you are 16 or 17 you may request special consideration for testing. To be considered, you may be spending a minimum of 12 hours preparing to submit your Age Waiver Application. An Age Waiver Application must be approved by the state office **prior** to testing.

**Age requirement:** You are requesting special permission to participate in GED testing. Your application will **only** be considered if you meet one of the following criteria:

1. The local school district's high school principal and/or the designated high school counselor agree that all other options to keep you enrolled in public education have been explored with you and your parent or legal guardian,
2. If you are court ordered,
3. Enrolled in the Wyoming Youth Challenge Program, or
4. For 17 year old candidates only, you are entering the United States armed forces.

The following **must** be attached to your Age Waiver Application:

1. The attached school withdrawal verification is signed by the high school principal and/or designated high school counselor stating they are in agreement that your best option is the GED program,
2. If you are court ordered, a copy of the court order,
3. If you are enrolled in the Wyoming Youth Challenge Program, the WYCP instructor will submit a letter for you requesting an age waiver, or
4. For 17 year old candidates only, you are entering the United States armed forces, a letter on the branch of service's letterhead stating when you are entering the military.

The following must be submitted as a packet for the Age Waiver Application to be considered.

- Demographics. Must include your signature and your parent's or legal guardian's signature. The application will not be considered and will be returned for failure to provide all needed signatures.
- School District Withdrawal Verification. Submit this form to the last school attended. If home schooled, submit the form to your local school district office.
- Pretest Verification. Submit this form to the local Adult Basic Education center for completion.

If you receive age waiver approval, you must begin official GED testing **within** eight weeks of the date on the approval letter. No student will be granted an exception from completing an age waiver. If you do not have the required documentation for the Age Waiver Application, you will not be granted an age waiver.

Submit Age Waiver Applications to:

Wyoming Community College Commission, GED Department  
2020 Carey Avenue, 8<sup>th</sup> Floor, Cheyenne, WY 82002

If you have questions about this application, contact Carolyn Chelsvig, GED Administrator; at (307) 777-5897.

**16 and 17 Year Old GED  
Age Waiver Application  
Demographics**

**PLEASE TYPE OR PRINT IN INK**

Name:  Mr.  Ms. \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

\_\_\_\_\_ Social Security #: \_\_\_\_\_

City, State Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mark the reason for the waiver request.

**17 Years Old Only:**

_____ School withdrawal: Required documentation: Completed school district withdrawal verification
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_____ Court Ordered: Required documentation: Copy of court order
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_____ Wyoming Youth Challenge Program: Required documentation: WYCP Letter
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_____ Armed Forces: Required documentation: Letter from Branch of Service
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Briefly explain the circumstance checked. Use back of this sheet or additional pages if needed.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**X** \_\_\_\_\_

**X** \_\_\_\_\_

**Applicant's Signature**

**Parent's or Legal Guardian's Signature**

You will be notified, by mail, of approval or denial. It will be your responsibility to provide the testing center with a copy of your approval letter prior to testing. If you have questions about the application, please contact Carolyn Chelsvig, GED Administrator at; (307) 777-5897.

**FOR WYOMING COMMUNITY COLLEGE COMMISSION ADMINISTRATIVE USE ONLY:**

Approved  Denied  Additional Information Required

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**16 and 17 Year Old  
GED Age Waiver Application  
School District Withdrawal Verification**

**Submit this form to the local school district office.**

Wyoming GED policy states that unless court ordered a GED candidate must not be currently enrolled in an accredited school or have received a high school diploma. In order to verify that the candidate is eligible to participate in the GED program the following information is needed.

According to policy, the local school district must provide a statement outlining that it is his/her agreement that the candidates' best option is the GED program. This must be signed by the school district representative.

GED candidate's name: \_\_\_\_\_

This student is currently enrolled in this school district:  Yes  No If no, date withdrawn: \_\_\_\_\_

Last Grade Completed: \_\_\_\_\_ Was this student home schooled:  Yes  No  Unknown

Total number of high school credits to date: \_\_\_\_\_ Total required for graduation: \_\_\_\_\_

Is the candidate incarcerated?:  Yes  No Where? \_\_\_\_\_

School name, address and phone: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Statement regarding GED as best option for candidate:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Verified by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Please return completed form to the local Adult Basic Education Office at:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**16 and 17 Year Old  
GED Age Waiver Application  
Pretest Verification**

**To be completed by the Adult Basic Education Instructor.**

Wyoming GED policy states that an age waiver applicant must demonstrate the ability to obtain passing scores prior to applying for the waiver. In order to verify that the candidate is eligible to participate in the GED program, the following information must be provided.

GED candidate's name: \_\_\_\_\_

Minimum of 450 on individual tests with  
A battery average of 500 is **required**.

Pretest Scores:

Test	PD	PE	PF	PG
<b>Reading:</b>	<b>Score:</b>			
	<b>Date</b>			
<b>Math:</b>	<b>Score:</b>			
	<b>Date</b>			
<b>Writing:</b>	<b>Score:</b>			
	<b>Date</b>			
<b>Science:</b>	<b>Score:</b>			
	<b>Date</b>			
<b>Social Studies:</b>	<b>Score:</b>			
	<b>Date</b>			

Pretest Average \_\_\_\_\_

Facility name, address and phone: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Comments: \_\_\_\_\_

Verified by: ABE Instructor: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Email: \_\_\_\_\_