

# Wyoming Community College Commission

2300 Capitol Ave., 5<sup>th</sup> Floor, Suite B, Cheyenne WY 82002

## Commissioners

Mr. Gregg Blikre, Gillette  
Mr. Dennis Boal, Evanston  
Ms. Katherine Dooley, Powell  
Dr. Craig Frederick, Guernsey  
Dr. Jackie Freeze, Rock Springs  
Ms. Julia Newman, Torrington  
Ms. Ember Oakley, Riverton



Ex-officio  
Governor Mark Gordon  
State Superintendent  
Jillian Balow  
Executive Director  
Dr. Sandra Caldwell

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## Memorandum

To: Wyoming Legislature

Date: September 30, 2019

Subject: Report ID: 1302 – Wyoming Works Program

From: Dr. Sandy Caldwell, Executive Director  
Larry Buchholtz, Chief Operating Officer

The Community College Commission passed emergency [rules](#) during its June 13<sup>th</sup>, 2019 meeting that established the criteria for the student application process, approval of existing for-credit programs and the methodology by which funds from the student grant account would be apportioned to the seven colleges and how those funds would be administered by the colleges for student grants. A working group comprised of personnel from the colleges, Wyoming Business Council, Department of Workforce Services, Governor's Office and the WCCC developed the process collaboratively, not only for the emergency rules approved in June, but also the emergency rules yet to be approved in October.

The allocation among the colleges is calculated by using population counts as published by the Economic Analysis Division of the Department of Administration and Information of all 18-64 year olds within the service area of each college district. The counts for Albany County are adjusted to reduce that published number by the number of undergraduates enrolled at UW that claim a different county as their home county. Using those numbers, a proportionate share is calculated and the colleges are informed of the amount. Colleges then ask for reimbursement from that balance after successful completion of students each semester.

The first \$2,000,000 allocation from the student grant account is as follows:

Casper College:	\$285,956.05
Central Wyoming College:	\$229,986.10
Eastern Wyoming College	\$175,609.53
LCCC	\$477,310.74

Northwest College	\$157,596.71
NWCCD	\$302,764.34
Western Wyoming	\$370,776.53

At that 13 June meeting, and a subsequent 28 August special meeting, the Commission also took action to approve 250 certificate and degree programs across the system. Criteria to be considered eligible for Wyoming Works funding included a discipline that aligned with either a pillar of ENDOW or a Next Generation Sector Partnership. Further, the grant award level, being equivalent to a Hathaway Honors or Provisional Scholarship, is determined by the occupational need as published with the O-Net catalog and further defined by distinction of a Bright Outlook occupation. Those such designated qualify for the Honors (critical need) scholarship level, all others receive the Provisional level.

Although data is not complete for the first semester (fall 2019) Wyoming Works student grants were handed out, the colleges report a student headcount of 161 across 71 degree and certificate programs, ranging from addictionology, automotive tech, cybersecurity, electrical apprenticeships, veterinary aide, welding and computer science, among others.

The Commission will take action during its October 24<sup>th</sup> 2019 meeting to approve the emergency rules that set forth the criteria for non-credit programs and courses that qualify for student grant funding and the methodology by which colleges may make application for a grant from the program grant account. Information regarding both of these will appear in this annual report next year.

Additionally, attached is a recent report to the Joint Education Interim Committee that lists the specific programs already approved by the Commission.

Attachment 1 – September 11, 2019 report to JEIC

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## Memo

**To:** Joint Education Interim Committee

**From:** Dr. Sandy Caldwell, Executive Director, Wyoming Community College Commission  
Dr. Ben Moritz, Chief Academic and Student Services Officer

**Date:** September 11, 2019

**Re:** Wyoming Works Status Update

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This memo is an update on the status of the Wyoming Works program at the community colleges per SEA 78 (2019).

Effort moved very quickly with a workgroup created to develop the rules, policies, and processes necessary to begin the programs by Fall 2019. As a result of consistent effort, the first set of emergency rules were adopted at the June 2019 WCCC regular meeting. The initial set of emergency rules provided for the program approval process for credit programs that met state-level economic priority as well student grants awards including an institutional appeals process. All seven of the community colleges were granted authorization for existing programs to qualify as Wyoming Works and student grant funding was distributed. Across the colleges, over 240 programs were authorized. Through the effort, the colleges reported participation of over 800 business, industries, community partners, and other agencies participated in the advisory councils across the state in the creation of these programs.

In August 2019, the WCCC conducted a special meeting where additional programs were authorized or approved. At this time, there are almost 250 programs approved for Wyoming Works. The colleges are carefully determining which programs have priority at their colleges and working to admit students as quickly as possible.

*The emergency rules and programs authorized for Wyoming Works can be found at:*  
<https://communitycolleges.wy.edu/about-us/commission-meetings/>

The next set of emergency rules and potential draft regular rules are expected for the October 2019 WCCC regular meeting in Gillette. The next set of rules will provide for regional economic priority, program funding for expanding or opening new CTE or workforce programs, non-credit program approval process, and consortia capacity. Note that colleges who seek consortia must complete a substantive change process with their accrediting body, Higher Learning Commission.

## **Summary**

The first set of emergency rules to launch the Wyoming Works program were adopted in June 2019. In working with over 800 business, industries, community partners, and other agencies through advisory councils, the colleges have been granted Wyoming Works authorization of almost 250 programs at the June and August 2019 WCCC meetings. Another set of emergency rules and possibly draft regular rules are anticipated for the October 2019 WCCC meeting in Gillette. The rules are anticipated to provide for regional economic priority, program funding, non-credit program approval, and consortia. The WCCC anticipates that colleges will be requesting additional Wyoming Works program authorization.

## **Wyoming Works Programs Authorized June and August 2019:**

### **Casper College**

- Accounting AAS
- Accounting Certificate
- Addiction Studies AS
- Addiction Studies Certificate
- Autobody Repair Technology AAS
- Autobody Repair Technology Certificate
- Automotive Technology AAS
- Automotive Technology Certificate
- Bookkeeper AAS
- Bookkeeper Certificate
- Computer Science AS
- Construction Management AS
- Construction Technology AAS
- Construction Technology Certificate
- Criminal Justice AAS
- Criminal Justice AS
- Criminal Justice Certificate
- Diesel Power Technology AAS
- Diesel Power Technology Certificate
- Electrical Apprenticeship Certificate
- Electronics Technology AAS
- Engineering Technology \_ Design AAS
- Machine Tool Technology Certificate
- Machine Tool Technology AAS
- Management, AAS
- Manufacturing \_ Automation Technology Certificate
- Marketing, AAS
- Medical Laboratory Technician AS
- Occupational Therapy Assistant AS
- Office Management, AAS
- Paralegal Studies AA

- Paralegal Studies Certificate
- Paramedic Technology AS
- Pharmacy Technology AS
- Radiography AS
- Respiratory Therapy AS
- Retail Management, AAS
- Software Application \_ Support AAS
- Software Application \_ Support Certificate
- Web Design AAS
- Web Design Certificate
- Web Development, AAS
- Welding Technology AAS
- Welding Technology Cert

### **Central Wyoming College**

- Accounting AS
- Accounting Bookkeeping Certificate
- Administrative Assistant
- Automotive Technology
- Automotive Technology - Power Sports AS
- Automotive Technology Certificate I
- Automotive Technology Certificate II
- Automotive Technology Certificate II Automotive Technology Certificate I - Power Sports
- Automotive Technology Certificate II - Power Sports
- Business Administration
- Business Management
- Certified Nursing Assistant
- Computer Science
- Computer Technology
- Criminal Justice AA
- Criminal Justice AAS
- Culinary Arts Certificate
- Culinary Arts
- Dental Assistant Certificate I
- Dental Assistant Certificate II
- Electrical Apprenticeship Certificate
- Entrepreneurship
- Entrepreneurship Certificate I
- Entrepreneurship Certificate II
- Hotel Restaurant Management
- Human Services Addiction Option
- Human Services
- Medical Assistant Certificate
- New Media
- Office Specialist Certificate
- Office Support Certificate
- Patient Care Technician
- Software Support Specialist
- Welding AAS

- Welding Certificate I
- Welding Certificate II

### **Eastern Wyoming College**

- Beef Production Certificate
- Business Administration AAS
- Business Administration AAS DL (Distance Learning)
- Certified Nursing Assistant
- Child Development Certificate
- Child Development Certificate DL (Distance Learning)
- Corrections Certificate
- Corrections Certificate DL (Distance Learning)
- Criminal Justice AAS
- Farm and Ranch Management AAS
- Human Services AA
- Machine Tool Technology Certificate
- Plate Welding Certificate
- Precision Agriculture AAS
- Precision Agriculture Certificate
- Veterinary Aide AAS
- Veterinary Aide Certificate
- Welding and Joining Technology AAS
- Welding and Joining Technology Certificate
- Welding and Joining Technology Specialist Certificate

### **Laramie County Community College**

- Automotive Technology
- Automotive Technology Certificate
- Certified Nursing Assistant Certificate
- CIS Computer Support Specialist Certificate
- CIS Data Technician Certificate
- CIS Systems Administrator Certificate
- Cisco Certified Networking Associate Certificate
- Computer Information Systems
- Cybersecurity
- Cybersecurity Fundamentals Certificate
- Cybersecurity Professional Certificate
- Diesel Technology
- Diesel Technology Certificate
- Electrical Technology Certificate
- EMS Paramedic
- EMS Paramedic Certificate
- Health Information Technology / Management
- Heating, Ventilation, and Air Conditioning
- Heating, Ventilation, and Air Conditioning Certificate
- Industrial Maintenance Certificate

- Industry Systems Technology Certificate
- Medical Claims Coding Associate Certificate
- Paralegal
- Paralegal Certificate
- Physical Therapy Assistant
- Plumbing Technology Certificate
- Speech-Language Pathology Assistant
- Surgical Technology
- Welding Technology
- Welding Technology (Advanced Pipe) Certificate
- Welding Technology (Combination Welding) Certificate
- Wind Energy Technology

### **Northern Wyoming Community College District**

- Addictions Practitioner Certificate
- Agriculture AAS
- Business AAS
- Business Cert
- Certified Nursing Assistant Certificate
- Clinical Medical Assistance Certificate
- Computer Aided Design Certificate
- Computer Networking Administration AAS
- Computer Web Design AAS
- Computer Science AS
- Construction Technology AAS
- Construction Technology Certificate
- Culinary Arts AAS
- Culinary Arts Certificate
- Cyber Security AAS
- Cyber Security Certificate
- Dental Hygiene AAS
- Diesel AAS
- Diesel Technology Certificate
- Electrical Apprenticeship Certificate
- Emergency Medical Responder
- Emergency Medical Technician - Basic Certificate
- Engineering Technology AAS
- Engineering Technology Certificate
- Environmental Engineering Technology
- Farrier Science Certificate
- Horticulture and Sports Turf Management AAS
- Hospitality Management AAS
- Hospitality Management Certificate
- Human Services AA
- Human Services Certificate
- Industrial Electrician Certificate
- Industrial Electricity AAS
- Industrial Operations Management \_ Supervision Certificate
- IT Support Technician Certificate

- Machine Tool Technology AAS
- Machine Tool Technology Certificate
- Web Development AAS
- Welding Technology AAS
- Welding Technology Certificate

### **Northwest College**

- Advanced Welding Skills Certificate
- Aeronautics AAS
- Agriculture-Production AAS
- Agriculture-Production Comprehensive Skills Certificate
- Archaeological Technician AS
- Archaeological Technician Skills Certificate
- Business AAS
- Criminal Justice AAS
- Criminal Justice Comprehensive Skills Certificate
- Coach – Head Skills Certificate
- Computer Science AS
- Drafting Technology AAS
- Drafting Technology Comprehensive Skills Certificate
- Electrical Apprenticeship AAS Tech Studies
- Nursing: EMT Advanced Certificate
- Nursing: EMT Basic Comprehensive Skills Certificate
- Equine Business Management AAS
- Equine Care & Basic Riding Skills Certificate
- Equine Training AAS
- Equine Training Comprehensive Skills Certificate
- Equine Riding AAS
- Equine Riding Comprehensive Skills Certificate
- Farm & Ranch Management AAS
- Graphic Design
- Nursing: Certified Medical Assistant Skills Certificate
- Nursing: Certified Nursing Assistant Skills Certificate
- Nursing: Practical Nurse (LPN) Comprehensive Skills Certificate
- Music Technology AAS
- Outdoor Recreation
- Phlebotomy AMT Certification
- Photographic Communications AAS
- Robotics Technology Skills Certificate
- Veterinary Assistant
- Welding AAS
- Welding Comprehensive Skills Certificate
- Welding: Gas Metal ARC Skills Certificate
- Welding: Gas Tungsten Arc Skills Certificate

### **Western Wyoming Community College**

- Accounting Certificate
- Automotive Technology AAS



- Automotive Technology Certificate
- Certified Nursing Assistant
- Cloud Computing AAS
- Cloud Computing Certificate
- Commercial Driver's License
- Computer Science AS
- Computer Science Preparation Endorsement Certificate
- Diesel and Heavy Equipment Technology AAS
- Diesel Medium-Heavy Truck Technology
- Diesel Technology Certificate
- Electrical Instrumentation Technology AAS
- Electrical Apprenticeship Certificate
- Electrical, Instrumentation, Control Technology Certificate
- Emergency Medical Services AAS
- Emergency Medical Services Certificate
- Industrial Maintenance Technology AAS
- Industrial Maintenance Technology Mechanics, Hydraulics Option Certificate
- Industrial Maintenance Technology Mechanics, Welding Option Certificate
- Maintenance Mechanic for Industry Certificate
- Natural Gas Compression Technology AAS
- Natural Gas Compression Technology Certificate
- Oil \_ Gas Production Operator Certificate
- Oil \_ Gas Technology AAS
- Paramedicine AS
- Plant Operations AAS
- Plant Operations Certificate
- Power Plant Maintenance Mechanics Certificate
- Powersports Technology AAS
- Powersports Technology Certificate
- Surface Maintenance Mechanics Certificate
- Welding Technology - Fabrication Shop AAS
- Welding Technology - Fabrication Shop Certificate