

Wyoming Community College Commission

Commissioners

Mr. Larry Atwell, Cheyenne
Mr. Bruce Brown, Devils Tower
Ms. Katherine Dooley, Powell
Dr. Craig Frederick, Guernsey
Dr. Jackie Freeze, Rock Springs
Ms. Sandra Meyer, Evanston
Ms. Julia Newman, Torrington



Ex-officio
Governor Matt Mead
State Superintendent Jillian Balow
Executive Director
Dr. Sandra Caldwell

Phone: 307-777-7763
Fax: 307-777-6567
www.communitycolleges.wy.edu

16 and 17 Year Old Age Waiver Application for High School Equivalency Certificate (HSEC) Testing

Instructions:

Requirements for Credential Testing:

The minimum HSEC testing age in Wyoming is 18 years old. You may not test if you are currently enrolled in school or have received an accredited high school diploma. If you are 16 or 17 you may request an age waiver for testing. To be considered, you will spend a minimum of 12 hours working with an approved Adult Basic Education (ABE) center preparing to submit your Age Waiver Application including verification that you are ready to test. All applications must be approved by the state office **prior** to testing.

Age requirement: You are requesting special permission to participate in HSEC testing. Your application will only be considered if you meet at least one of the following criteria:

1. The school district withdrawal verification is signed by the high school principal and/or designated high school counselor stating they are in agreement that the HSEC program is your best option and they describe all other options attempted to keep you enrolled in public education explored with you and your parent or legal guardian,
2. If you are home schooled,
3. If you are court ordered,
4. Enrolled in the Wyoming Cowboy Challenge Program, or
5. If you are entering the United States armed forces. (17 years old only)

The following must be included (if required) for your Age Waiver Application to be complete:

1. *If* court ordered, a copy of the docket clearly showing the HSEC order and a required date of completion (if so ordered),
2. *If* you are enrolled in the Wyoming Youth Challenge Program, the program will submit a letter requesting an age waiver, or
3. For 17 year old candidates entering the United States armed forces, a letter on the service branch letterhead stating when you are entering the military.

The following **must be submitted as a packet** for the Age Waiver Application to be considered.

- **Demographics.** Must include you and your parent or legal guardian's signature. The application will not be considered and will be returned for failure to provide all required signatures.
- **Pretest Verification.** Submit this form to the local Adult Education center for completion.
- **School District Withdrawal Verification.** Submit this form to the local high school where you live. If home schooled, submit the form to your local school district office or the high school you would attend if enrolled in public school.

No student will be granted an exception from completing an age waiver. If you do not have the required documentation for the Age Waiver Application, you will not be granted an age waiver and will not be allowed to test.

Once a complete Age Waiver Application has been submitted it will be processed by the HSEC program in 2 business days. Submit Age Waiver Applications to: Wyoming Community College Commission, HSEC Program
2300 Capitol Avenue, 5th Floor, Ste B, Cheyenne, WY 82002

If you have questions about this application, contact the Wyoming State HSEC Program Manager at (307) 777-7775

16 and 17 Year Old Age Waiver Application

Demographics

PLEASE TYPE OR PRINT IN INK (Candidate information)

Name: Mr. Ms. _____ Date: _____

Mailing Address: _____ Phone Number: _____

City, State, Zip: _____

Date of Birth: _____ Social Security #: _____

Type of test: CBT PBT **Vendor of test:** GED® HiSET ETS ID
 (Must mark all applicable boxes above: eg; PBT and HiSET or GED® and CBT)

Mark the reason for the waiver request below:

<input type="checkbox"/> Home Schooled: <input type="checkbox"/> Online Academy: Or <input type="checkbox"/> School withdrawal: Required documentation: Completed school district withdrawal verification	<input type="checkbox"/> Court Ordered: Required documentation: Copy of court order	<input type="checkbox"/> Wyoming Youth Challenge Program: Required documentation: WYCP Letter	<input type="checkbox"/> Armed Forces: Required documentation: Letter from Branch of Service 17 Years Old Only
--	---	--	---

Briefly explain the circumstance checked. (Use back of this sheet or additional pages if needed) _____

X _____ **X** _____

Applicant's Printed Name

Parent's or Legal Guardian's Printed Name

X _____ **X** _____

Applicant's Signature

Parent's or Legal Guardian's Signature

Your Adult Education Center will be notified by e-mail of approval or denial. If you have questions about the approval process, please contact the High School Equivalency Certificate Program Manager at (307) 777-5897.

FOR WYOMING COMMUNITY COLLEGE COMMISSION ADMINISTRATIVE USE ONLY:

Approved Partially Approved Denied Additional Information Required

Reviewed by: _____ Date: _____

Comments:

Authority: The Privacy Act of 1974, 5 USC 552a, authorizes the collection of this data. **Purpose:** The Wyoming High School Equivalency Certificate (HSEC) Program will use this data to process and track an Age Waiver Application for approving an exception to underage testing. **Routine Uses:** The information will be used by and disclosed to Adult Education and HSEC staff that needs the information for activities related to your education. HSEC staff may share the data with other agencies as necessary for federally reportable education requirements. **Disclosure:** Furnishing this information (including your SSN) is voluntary; however, failure to furnish the data may delay or prevent the approval of your Age Waiver Application or any other lawful education related activity for which it has been requested.

16 and 17 Year Old Age Waiver Application

Pretest Verification page 1

To be completed by the Adult Education Instructor.

Wyoming HSEC policy states that an age waiver applicant must demonstrate the ability to obtain passing scores prior to applying for the waiver. In order to verify that the candidate is eligible to participate in the HSEC program, the following information must be provided.

Candidate's name: _____ Verified: Date: _____

Subject		FPT-6A	PPT-6A	OPT-6A	FPT2	FPT3	PPT2	PPT4	PPT3	PPT5	OPT2	OPT3
Math	Scor											
	Date											
Writin g (or RLA)	Scor											
	Date											
Readin g	Scor											
	Date											
Science	Scor					N/A		N/A		N/A		N/A
	Date					N/A		N/A		N/A		N/A
Social Studies	Scor					N/A		N/A		N/A		N/A
	Date					N/A		N/A		N/A		N/A

Subject		GED	FPT-7	PPT-7	OPT-7	OPT8
Math	Scor					
	Date					
Writing (or RLA)	Scor					
	Date					
Readin g	Scor					
	Date					
Science	Scor					
	Date					
Social Studies	Scor					
	Date					

(If HiSET: Scores must be "Well Prepared" (WP) minimum. If using GED Ready™ a "Likely to Pass" (LTP) is required in all subjects.)

All tests must be proctored at a WY ABE Center.

16 and 17 Year Old Age Waiver Application

Pretest Verification page 2

Facility name, address and phone: _____

Comments: _____

AE Instructor(s): [Name, e-mail] _____

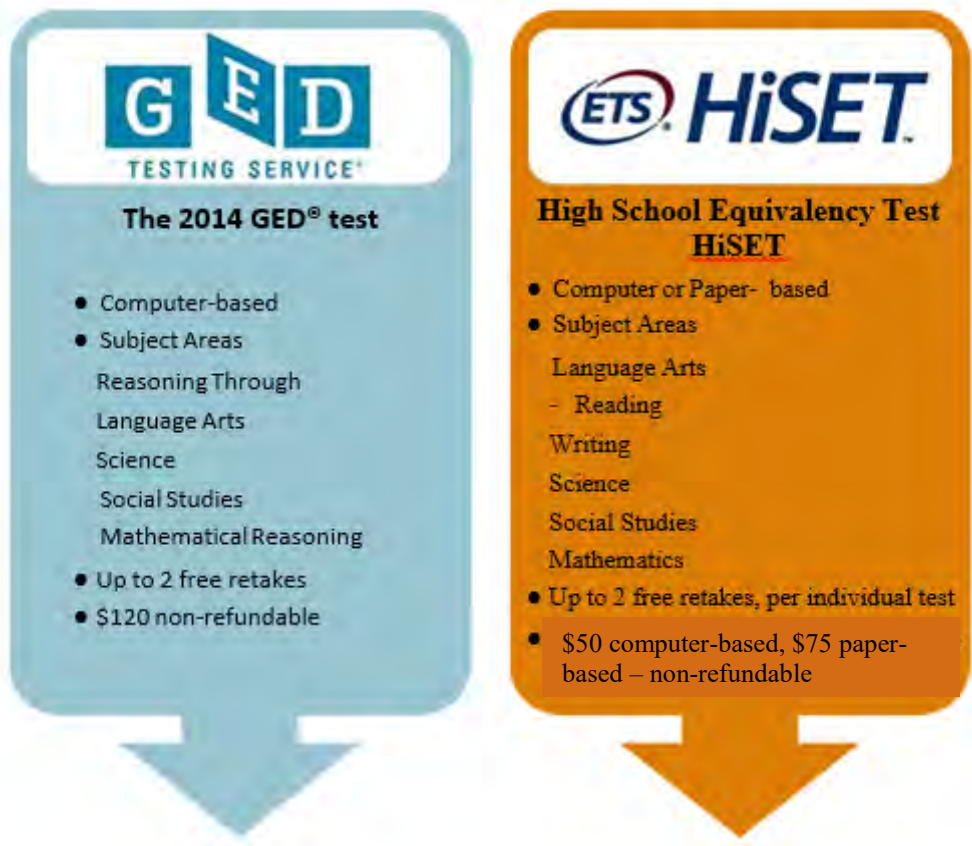
Adult Ed Director Name, e-mail: _____

Chief Examiner Name, e-mail: _____

Other contact, Name, e-mail: _____

****Only AE/Testing staff on this form will be notified of waiver decisions. State Staff will not decide who to include.****

There are multiple pathways to your Wyoming High School Equivalency Certificate



GED TESTING SERVICE®

The 2014 GED® test

- Computer-based
- Subject Areas
 - Reasoning Through Language Arts
 - Science
 - Social Studies
 - Mathematical Reasoning
- Up to 2 free retakes
- \$120 non-refundable

ETS HiSET

High School Equivalency Test HiSET

- Computer or Paper-based
- Subject Areas
 - Language Arts - Reading
 - Writing
 - Science
 - Social Studies
 - Mathematics
- Up to 2 free retakes, per individual test
- \$50 computer-based, \$75 paper-based – non-refundable



For more information, click here

For a list of High School Equivalency testing locations in your area
http://is.gd/WY_HSEC

Wyoming High School Equivalency Certificate Program
 2300 Capitol Ave, 5th Floor, Suite B.
 Cheyenne, WY 82002
 Phone: 307-777-8703

All test are considered equal by JobCorps, College Financial Aid, U.S. Military & Employers!

I choose the GED or the HiSET for my School Equivalency test.

Student Signature X _____

Instructor Signature X _____

Test Center Signature X _____

Both options are not available at all test centers. Some restrictions apply. Examinees must meet certain eligibility requirements. Additional services and local Administrative fees not included in price. Inquire at local testing center for complete details.

16 and 17 Year Old Age Waiver Application
School District Withdrawal Verification

Submit this form to the local school district office.

Wyoming High School Equivalency Certificate policy states that unless court ordered a HSEC candidate must not be currently enrolled in an accredited school or have received a high school diploma. In order to verify that the candidate is eligible to participate in the HSEC program the following information is needed.

According to policy, the local school district must provide a certification the HSEC candidate has withdrawn from school OR was never enrolled. This must be signed by the school district representative.

Candidate's name: _____

Is student currently enrolled in this school district: Yes No

If no, date left school: _____

Last Grade Completed: ____ Total high school credits to date: ____ Total required for graduation: _____

Was this student home schooled: Yes No Unknown

Is the candidate incarcerated? Yes No

School name, address and phone: _____

Verified by: _____

Title: _____

Date: _____

E-mail: _____

Please return completed form to the local Adult Education Office at: -

Are You Ready to Take the *HiSET*® Exam?

Preparation is the key to doing your best on the *HiSET*® exam. You can estimate how well prepared you are for the actual test using the chart below.

1. First, count how many questions you answered correctly on each practice test. Do not include any questions that you did not answer or that you answered incorrectly.
2. Then find the number of questions you answered correctly in the table below to see an estimate of how ready you are to take the HiSET exam.

	Not yet prepared	Somewhat prepared	Prepared	Well prepared
Math				
Released 2018				
Official Practice Test OPT8	0–5	6	7	8+
Reading				
Released 2018				
Official Practice Test OPT8	0–13	14–16	17–20	21+
Writing				
Released 2018				
Official Practice Test OPT8	0–9	10	11–14	15+
Science				
Released 2018				
Official Practice Test OPT8	0–9	10–12	13–14	15+
Social Studies				
Released 2018				
Official Practice Test OPT8	0–9	10–11	12–13	14+
Math				
Released 2017				
Free Practice Test FPT7	0–6	7–8	9–10	11+
Paid Practice Test PPT7	0–5	6–8	9–10	11+
Official Practice Test OPT7	0–7	8–9	10–11	12+

	Not yet prepared	Somewhat prepared	Prepared	Well prepared
Reading				
Released 2017				
Free Practice Test FPT7	0–10	11–12	13–15	16+
Paid Practice Test PPT7	0–9	10–12	13–16	17+
Official Practice Test OPT7	0–12	13–14	15–16	17+
Writing				
Released 2017				
Free Practice Test FPT7	0–10	11–12	13–17	18+
Paid Practice Test PPT7	0–11	12–14	15–20	21+
Official Practice Test OPT7	0–11	12–14	15–19	20+
Science				
Released 2017				
Free Practice Test FPT7	0–10	11–13	14–16	17+
Paid Practice Test PPT7	0–10	11–13	14–16	17+
Official Practice Test OPT7	0–11	12–14	15–16	17+
Social Studies				
Released 2017				
Free Practice Test FPT7	0–10	11–13	14–16	17+
Paid Practice Test PPT7	0–11	12–14	15–16	17+
Official Practice Test OPT7	0–12	13–15	16–17	18+
Math				
Released 2016				
Free Practice Test FPT-6A	0–7	8–9	10–11	12+
Paid Practice Test PPT-6A	0–7	8–9	10–11	12+
Official Practice Test OPT-6A	0–7	8–9	10–11	12+
Reading				
Released 2016				
Free Practice Test FPT-6A	0–8	9–11	12–14	15+
Paid Practice Test PPT-6A	0–12	13–14	15–16	17+
Official Practice Test OPT-6A	0–11	12–13	14–15	16+

	Not yet prepared	Somewhat prepared	Prepared	Well prepared
Writing				
Released 2016				
Free Practice Test FPT-6A	0–10	11–13	14–18	19+
Paid Practice Test PPT-6A	0–9	10–12	13–17	18+
Official Practice Test OPT-6A	0–13	14–16	17–20	21+
Science				
Released 2016				
Free Practice Test FPT-6A	0–8	9–10	11–13	14+
Paid Practice Test PPT-6A	0–9	10–12	13–15	16+
Official Practice Test OPT-6A	0–8	9–10	11–13	14+
Social Studies				
Released 2016				
Free Practice Test FPT-6A	0–9	10–12	13–16	17+
Paid Practice Test PPT-6A	0–10	11–12	13–15	16+
Official Practice Test OPT-6A	0–10	11–12	13–15	16+
Math				
Released 2015				
Free Practice Test FPT2	0–12	13–16	17–20	21+
Free Practice Test FPT3	0–12	13–16	17–20	21+
Paid Practice Test PPT2	0–10	11–13	14–17	18+
Paid Practice Test PPT3	0–10	11–14	15–18	19+
Paid Practice Test PPT4	0–10	11–13	14–17	18+
Paid Practice Test PPT5	0–10	11–14	15–18	19+
Official Practice Test OPT2	0–11	12–14	15–17	18+
Official Practice Test OPT3	0–11	12–14	15–17	18+
Reading				
Released 2015				
Free Practice Test FPT2	0–11	12–14	15–16	17+
Free Practice Test FPT3	0–11	12–14	15–16	17+
Paid Practice Test PPT2	0–12	13–15	16–17	18+
Paid Practice Test PPT3	0–9	10–12	13–15	16+
Paid Practice Test PPT4	0–12	13–15	16–17	18+
Paid Practice Test PPT5	0–9	10–12	13–15	16+

	Not yet prepared	Somewhat prepared	Prepared	Well prepared
Official Practice Test OPT2	0–11	12–13	14–15	16+
Official Practice Test OPT3	0–11	12–13	14–15	16+
Writing				
Released 2015				
Free Practice Test FPT2	0–9	10–13	14–19	20+
Free Practice Test FPT3	0–9	10–13	14–19	20+
Paid Practice Test PPT2	0–11	12–13	14–19	20+
Paid Practice Test PPT3	0–9	10–13	14–19	20+
Paid Practice Test PPT4	0–11	12–13	14–19	20+
Paid Practice Test PPT5	0–9	10–13	14–19	20+
Official Practice Test OPT2	0–8	9–11	12–20	21+
Official Practice Test OPT3	0–8	9–11	12–20	21+
Science				
Released 2015				
Free Practice Test FPT2	0–10	11–13	14–15	16+
Paid Practice Test PPT2	0–10	11–14	15–17	18+
Paid Practice Test PPT3	0–10	11–13	14–16	17+
Official Practice Test OPT2	0–8	9–10	11–13	14+
Social Studies				
Released 2015				
Free Practice Test FPT2	0–9	10–11	12–15	16+
Paid Practice Test PPT2	0–9	10–11	12–15	16+
Paid Practice Test PPT3	0–10	11–13	14–15	16+
Official Practice Test OPT2	0–9	10–12	13–15	16+

If you fall in the “Not yet prepared” or “Somewhat prepared” categories, you may want to do additional preparation before you take the exam. Visit hiset.ets.org/prepare/overview to find useful tips, strategies and free preparation materials, including the downloadable *Study Companion*.

- Practice tests are intended to complement your preparation and classroom instruction. They will not fully prepare students for the actual HiSET exams.
- Each practice test is approximately half the length of the HiSET exam and may not represent every type of item on the exam.
- The “Well prepared” category scores are not indicators of college and career readiness. They are meant to help provide guidance on the likelihood of a student passing the HiSET exam. Visit hiset.ets.org/tcs-ae to learn how the HiSET exam reflects college and career readiness.

http://hiset.ets.org/s/pdf/2019_taag.pdf