

# Educational Goal Plan

**EFFECTIVE July 1, 2013**

**Directions:** Complete the blanks below. This form should be completed by the student and instructor. Both student and instructor signatures are required. A copy of this plan must be given to the student for reference and a copy must be retained by the Center.

I, \_\_\_\_\_, have selected the following follow-up goal(s):  
Please Print Your Name

GOAL	GOAL DEFINITION	DATE SET	DATE MET
<b>Educational</b>			
<input type="checkbox"/> <b>Obtain HSEC Credential</b>	<i>Achieve sufficient skills and credit hours to pass High School Equivalency Credential tests.</i>		
<input type="checkbox"/> <b>Placement in Postsecondary Education or Job Training</b>	<i>Achieve skills to enable enrollment in a postsecondary education program or job training program.</i>		
<input type="checkbox"/> Improve Basic Literacy Skills	<i>Improve overall basic literacy and numeracy skills.</i>		
<input type="checkbox"/> Improve English Language Skills	<i>Improve overall skills in the English language (e.g., speaking, reading, and writing).</i>		
<input type="checkbox"/> Improve Basic Computer Literacy Skills	<i>Obtain or increase basic computer operation skills based on educational, employment, or social needs.</i>		
<b>Economic</b>			
<input type="checkbox"/> <b>Enter Employment</b>	<i>Obtain full- or part-time paid employment.</i>		
<input type="checkbox"/> <b>Retain Current Job</b>	<i>Upgrade skills to enable retention of current job or improve employment status.</i>		
<input type="checkbox"/> Obtain Career Readiness Certificate	<i>Obtain a Gold-, Silver- or Bronze-level Career Readiness Certificate (CRC), covering the areas of Applied Mathematics, Reading for Information, and Locating Information, which ensures that an individual has certain foundational skills that are important across a range of jobs.</i>		
<b>Social</b>			
<input type="checkbox"/> Obtain Citizenship Skills	<i>Obtain skills to pass the U.S. citizenship test.</i>		
<b>Other</b>			
<input type="checkbox"/> Family Literacy	<i>Increase involvement in child(ren)'s education by assisting them with schoolwork, increasing contact with child(ren)'s teacher(s) and becoming more involved with child(ren)'s school activities.</i>		
	<i>Any other goal related to instruction with a clearly definable outcome.</i>		
	<i>Your Personal Goal:</i>		
<i>Your Long-Term Goal:</i>			

*I understand that my goals, with the exception of my long-term goal, must be obtainable within the program year.*

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Instructor Signature

\_\_\_\_\_  
Date