

Wyoming Community College Commission

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16 and 17-Year-Old Age Waiver Application for High School Equivalency Certificate (HSEC) Testing

Instructions:

Requirements for Credential Testing:

The minimum HSEC testing age in Wyoming is 18 years old. You may not test if you are currently enrolled in school or have received an accredited high school diploma. If you are 16 or 17 you may request an age waiver for testing. To be considered, you will spend a minimum of 12 hours working with an approved Adult Basic Education (ABE) center preparing to submit your Age Waiver Application including verification that you are ready to test. During the 12 hours, you will be required to take at least one TABE test, complete required paperwork, and take an official practice test for each section of the High School Equivalency Examination. All applications must be approved by the state office **prior** to testing.

Age requirement: You are requesting special permission to participate in HSEC testing. Your application will only be considered if you meet at least one of the following criteria:

1. The school district withdrawal verification is signed by the high school principal and/or designated high school counselor stating they are in agreement that the HSEC program is your best option and they describe all other options attempted to keep you enrolled in public education explored with you and your parent or legal guardian,
2. If you are home schooled,
3. If you are court ordered,
4. Enrolled in the Wyoming Cowboy Challenge Program, or
5. If you are entering the United States armed forces. (17 years old only)

The following must be included (if required) for your Age Waiver Application to be complete:

1. *If* court ordered, a copy of the docket clearly showing the HSEC order and a required date of completion (if so ordered),
2. *If* you are enrolled in the Wyoming Youth Challenge Program, the program will submit a letter requesting an age waiver, or
3. For 17-year-old candidates entering the United States armed forces, a letter on the service branch letterhead stating when you are entering the military.

Programs submitting the application must verify that the applicant:

1. has at least 1 valid TABE score
2. has at a minimum, 12 hours of instruction
3. is registered on LACES

The following **must be submitted as a packet** for the Age Waiver Application to be considered.

- **Demographics.** Must include you and your parent or legal guardian's signature. The application will not be considered and will be returned for failure to provide all required signatures.
- **Pretest Verification.** Submit this form to the local Adult Education center for completion.
- **School District Withdrawal Verification.** Submit this form to the local high school where you live. If home schooled, submit the form to your local school district office or the high school you would attend if enrolled in public school.

No student will be granted an exception from completing an age waiver. If you do not have the required documentation for the Age Waiver Application, you will not be granted an age waiver and will not be allowed to test.

Once a complete Age Waiver Application has been submitted it will be processed by the HSEC program in 2 business days. Submit Age Waiver Applications to: Wyoming Community College Commission, HSEC Program
2300 Capitol Avenue, 5th Floor, Ste B, Cheyenne, WY 82002

If you have questions about this application, contact the Wyoming State HSEC Program Manager at alina.timofte@wyo.gov

16 and 17-Year-Old Age Waiver Application

Demographics

PLEASE TYPE OR PRINT IN INK (Candidate information)

Name: Mr. Ms. _____ Date: _____

Mailing Address: _____ Phone Number: _____

City, State, Zip: _____

Date of Birth: _____ Social Security #: _____

Type of test: CBT PBT **Vendor of test:** GED® HiSET ETS ID _____

(Must mark all applicable boxes above: eg; PBT and HiSET or GED® and CBT)

Mark the reason for the waiver request below:

<input type="checkbox"/> Home Schooled: <input type="checkbox"/> Online Academy: Or <input type="checkbox"/> School withdrawal: Required documentation: Completed school district withdrawal verification	<input type="checkbox"/> Court Ordered: Required documentation: Copy of court order	<input type="checkbox"/> Wyoming Youth Challenge Program: Required documentation: WYCP Letter	<input type="checkbox"/> Armed Forces: Required documentation: Letter from Branch of Service 17 Years Old Only
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Briefly explain the circumstance checked. (Use back of this sheet or additional pages if needed) _____

X _____ **X** _____

Applicant's Printed Name

Parent's or Legal Guardian's Printed Name

X _____ **X** _____

Applicant's Signature

Parent's or Legal Guardian's Signature

Your Adult Education Center will be notified by e-mail of approval or denial. If you have questions about the approval process, please call (307) 777-7775.

FOR WYOMING COMMUNITY COLLEGE COMMISSION ADMINISTRATIVE USE ONLY:

Approved Partially Approved Denied Additional Information Required

Reviewed by: _____ Date: _____

Comments:

Authority: The Privacy Act of 1974, 5 USC 552a, authorizes the collection of this data. **Purpose:** The Wyoming High School Equivalency Certificate (HSEC) Program will use this data to process and track an Age Waiver Application for approving an exception to underage testing. **Routine Uses:** The information will be used by and disclosed to Adult Education and HSEC staff that needs the information for activities related to your education. HSEC staff may share the data with other agencies as necessary for federally reportable education requirements. **Disclosure:** Furnishing this information (including your SSN) is voluntary; however, failure to furnish the data may delay or prevent the approval of your Age Waiver Application or any other lawful education related activity for which it has been requested.

16 and 17-Year-Old Age Waiver Application

Pretest Verification page 1

To be completed by the Adult Education Instructor.

Wyoming HSEC policy states that an age waiver applicant must demonstrate the ability to obtain passing scores prior to applying for the waiver. In order to verify that the candidate is eligible to participate in the HSEC program, the following information must be provided.

Candidate's name: _____ Verified: Date: _____

Subject		GED	PPT2	PPT3	PPT4	PPT5	PPT-6A	PPT-7
Math	Score							
	Date							
Writing (or RLA)	Score							
	Date							
Reading	Score							
	Date							
Science	Score					N/A		
	Date					N/A		
Social Studies	Score					N/A		
	Date					N/A		

Subject		OPT2	OPT3	OPT-6A	OPT-7	OPT8	OPT9
Math	Score						
	Date						
Writing (or RLA)	Score						
	Date						
Reading	Score						
	Date						
Science	Score						
	Date						
Social Studies	Score						
	Date						

(If HiSET: Scores must be "Well Prepared" (WP) minimum. If using GED Ready™ a "Likely to Pass" (LTP) is required in all subjects.)

All tests must be proctored at a WY ABE Center.

Free Practice Tests (FPT's) may not be used as part of the Age Waiver Application.

16 and 17-Year-Old Age Waiver Application

Pretest Verification page 2

Facility name, address and phone: _____

Comments: _____

AE Instructor(s): [Name, e-mail] _____

Adult Ed Director Name, e-mail: _____

Chief Examiner Name, e-mail: _____

Other contact, Name, e-mail: _____

****Only AE/Testing staff on this form will be notified of waiver decisions. State Staff will not decide who to include.****

There are multiple pathways to your Wyoming High School Equivalency Certificate



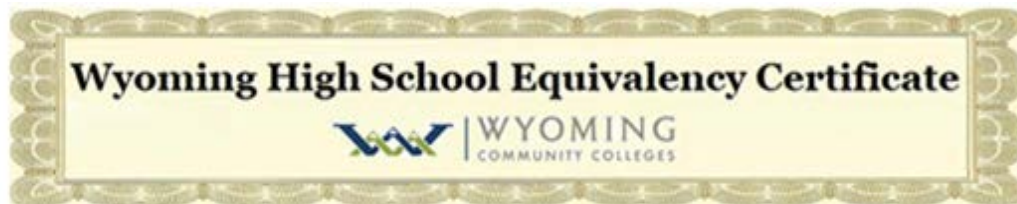
The 2014 GED® test

- **Computer-based**
- **Subject Areas**
Reasoning Through Language Arts
Science
Social Studies
Mathematical Reasoning
- **Up to 2 free retakes**
- **Non-refundable**
\$80 for Computer-based (only option)



High School Equivalency Test HiSET

- **Computer or Paper-based**
- **Subject Areas**
Language Arts
- Reading
Writing
Science
Social Studies
Mathematics
- **Up to 2 free retakes, per individual**
- **Non-refundable**
\$53.75 for computer-based
\$75 for paper-based



ter Info Here

For a list of High School Equivalency testing locations in your area
http://is.gd/WY_HSEC

Wyoming High School Equivalency Certificate Program
 2300 Capitol Ave, 5th Floor, Suite B.
 Cheyenne, WY 82002
 Phone: 307-777-7885

All test are considered equal by JobCorps, College Financial Aid, U.S. Military & Employers!

I choose the GED or the HiSET for my School Equivalency test.

Student Signature X _____

Instructor Signature X _____

Test Center Signature X _____

Both options are not available at all test centers. Some restrictions apply. Examinees must meet certain eligibility requirements. Additional services and local Administrative fees not included in price. Inquire at local testing center for complete details.

16 and 17 Year Old Age Waiver Application
School District Withdrawal Verification

Submit this form to the local school district office.

Wyoming High School Equivalency Certificate policy states that unless court ordered a HSEC candidate must not be currently enrolled in an accredited school or have received a high school diploma. In order to verify that the candidate is eligible to participate in the HSEC program the following information is needed.

According to policy, the local school district must provide a certification the HSEC candidate has withdrawn from school OR was never enrolled. This must be signed by the school district representative.

Candidate's name: _____

Is student currently enrolled in this school district: Yes No

If no, date left school: _____

Last Grade Completed: ____ Total high school credits to date: ____ Total required for graduation: _____

Was this student home schooled: Yes No Unknown

Is the candidate incarcerated? Yes No

School name, address and phone: _____

Verified by: _____

Title: _____

Date: _____

E-mail: _____

Please return completed form to the local Adult Education Office at: -

Are You Ready to Take the *HiSET*® Exam?

Preparation is the key to doing your best on the *HiSET*® exam. You can estimate how well prepared you are for the actual test using the chart below.

1. First, count how many questions you answered correctly on each practice test. Do not include any questions that you did not answer or that you answered incorrectly.
2. Then find the number of questions you answered correctly in the table below to see an estimate of how ready you are to take the HiSET exam.

	Not yet prepared	Somewhat prepared	Prepared	Well prepared
Math				
Released 2019				
Official Practice Test OPT9	0–5	6	7	8+
Reading				
Released 2019				
Official Practice Test OPT9	0–13	14–15	16–17	18+
Writing				
Released 2019				
Official Practice Test OPT9	0–12	13–15	16–21	22+
Science				
Released 2019				
Official Practice Test OPT9	0–12	13–15	16–19	20+
Social Studies				
Released 2019				
Official Practice Test OPT9	0–12	13–15	16–17	18+
Math				
Released 2018				
Official Practice Test OPT8	0–5	6	7	8+
Reading				
Released 2018				
Official Practice Test OPT8	0–13	14–16	17–20	21+

	Not yet prepared	Somewhat prepared	Prepared	Well prepared
Writing				
Released 2018				
Official Practice Test OPT8	0–9	10	11–14	15+
Science				
Released 2018				
Official Practice Test OPT8	0–9	10–12	13–14	15+
Social Studies				
Released 2018				
Official Practice Test OPT8	0–9	10–11	12–13	14+
Math				
Released 2017				
Free Practice Test FPT7	0–6	7–8	9–10	11+
Paid Practice Test PPT7	0–5	6–8	9–10	11+
Official Practice Test OPT7	0–7	8–9	10–11	12+
Reading				
Released 2017				
Free Practice Test FPT7	0–10	11–12	13–15	16+
Paid Practice Test PPT7	0–9	10–12	13–16	17+
Official Practice Test OPT7	0–12	13–14	15–16	17+
Writing				
Released 2017				
Free Practice Test FPT7	0–10	11–12	13–17	18+
Paid Practice Test PPT7	0–11	12–14	15–20	21+
Official Practice Test OPT7	0–11	12–14	15–19	20+
Science				
Released 2017				
Free Practice Test FPT7	0–10	11–13	14–16	17+
Paid Practice Test PPT7	0–10	11–13	14–16	17+
Official Practice Test OPT7	0–11	12–14	15–16	17+

	Not yet prepared	Somewhat prepared	Prepared	Well prepared
Social Studies				
Released 2017				
Free Practice Test FPT7	0–10	11–13	14–16	17+
Paid Practice Test PPT7	0–11	12–14	15–16	17+
Official Practice Test OPT7	0–12	13–15	16–17	18+
Math				
Released 2016				
Free Practice Test FPT-6A	0–7	8–9	10–11	12+
Paid Practice Test PPT-6A	0–7	8–9	10–11	12+
Official Practice Test OPT-6A	0–7	8–9	10–11	12+
Reading				
Released 2016				
Free Practice Test FPT-6A	0–8	9–11	12–14	15+
Paid Practice Test PPT-6A	0–12	13–14	15–16	17+
Official Practice Test OPT-6A	0–11	12–13	14–15	16+
Writing				
Released 2016				
Free Practice Test FPT-6A	0–10	11–13	14–18	19+
Paid Practice Test PPT-6A	0–9	10–12	13–17	18+
Official Practice Test OPT-6A	0–13	14–16	17–20	21+
Science				
Released 2016				
Free Practice Test FPT-6A	0–8	9–10	11–13	14+
Paid Practice Test PPT-6A	0–9	10–12	13–15	16+
Official Practice Test OPT-6A	0–8	9–10	11–13	14+
Social Studies				
Released 2016				
Free Practice Test FPT-6A	0–9	10–12	13–16	17+
Paid Practice Test PPT-6A	0–10	11–12	13–15	16+
Official Practice Test OPT-6A	0–10	11–12	13–15	16+

	Not yet prepared	Somewhat prepared	Prepared	Well prepared
Math				
Released 2015				
Free Practice Test FPT2	0–12	13–16	17–20	21+
Free Practice Test FPT3	0–12	13–16	17–20	21+
Paid Practice Test PPT2	0–10	11–13	14–17	18+
Paid Practice Test PPT3	0–10	11–14	15–18	19+
Paid Practice Test PPT4	0–10	11–13	14–17	18+
Paid Practice Test PPT5	0–10	11–14	15–18	19+
Official Practice Test OPT2	0–11	12–14	15–17	18+
Official Practice Test OPT3	0–11	12–14	15–17	18+
Reading				
Released 2015				
Free Practice Test FPT2	0–11	12–14	15–16	17+
Free Practice Test FPT3	0–11	12–14	15–16	17+
Paid Practice Test PPT2	0–12	13–15	16–17	18+
Paid Practice Test PPT3	0–9	10–12	13–15	16+
Paid Practice Test PPT4	0–12	13–15	16–17	18+
Paid Practice Test PPT5	0–9	10–12	13–15	16+
Official Practice Test OPT2	0–11	12–13	14–15	16+
Official Practice Test OPT3	0–11	12–13	14–15	16+
Writing				
Released 2015				
Free Practice Test FPT2	0–9	10–13	14–19	20+
Free Practice Test FPT3	0–9	10–13	14–19	20+
Paid Practice Test PPT2	0–11	12–13	14–19	20+
Paid Practice Test PPT3	0–9	10–13	14–19	20+
Paid Practice Test PPT4	0–11	12–13	14–19	20+
Paid Practice Test PPT5	0–9	10–13	14–19	20+
Official Practice Test OPT2	0–8	9–11	12–20	21+
Official Practice Test OPT3	0–8	9–11	12–20	21+

	Not yet prepared	Somewhat prepared	Prepared	Well prepared
Science				
Released 2015				
Free Practice Test FPT2	0–10	11–13	14–15	16+
Paid Practice Test PPT2	0–10	11–14	15–17	18+
Paid Practice Test PPT3	0–10	11–13	14–16	17+
Official Practice Test OPT2	0–8	9–10	11–13	14+
Social Studies				
Released 2015				
Free Practice Test FPT2	0–9	10–11	12–15	16+
Paid Practice Test PPT2	0–9	10–11	12–15	16+
Paid Practice Test PPT3	0–10	11–13	14–15	16+
Official Practice Test OPT2	0–9	10–12	13–15	16+

If you fall in the “Not yet prepared” or “Somewhat prepared” categories, you may want to do additional preparation before you take the exam. Visit hiset.ets.org/prepare/overview to find useful tips, strategies and free preparation materials, including the downloadable *Study Companion*.

- Practice tests are intended to complement your preparation and classroom instruction. They will not fully prepare students for the actual HiSET exams.
- Each practice test is approximately half the length of the HiSET exam and may not represent every type of item on the exam.
- The “Well prepared” category scores are not indicators of college and career readiness. They are meant to help provide guidance on the likelihood of a student passing the HiSET exam. Visit hiset.ets.org/tcs-ae to learn how the HiSET exam reflects college and career readiness.

http://hiset.ets.org/s/pdf/2020_taag.pdf

HiSET® Language Arts – Writing Test

Writing Response Scoring Guide

Score Explanation

1

Essays at this score point demonstrate weak command over writing an argument on a given substantive topic using valid reasoning and relevant and sufficient evidence.

- The response has little or no development of a central position or claim(s). No correct and/or understandable context of the topic is provided for the discussion. The writer's own position on the issue or claim(s) may not be clear. A few ideas may be provided but these lack explanation of ideas, only repeat ideas, or ideas are derived entirely from provided texts.
- The response lacks an introduction and/or conclusion, and fails to demonstrate any understanding of paragraphing. Transitions are not used or may be used incorrectly.
- Language control is minimal. Word choice and sentence structure are simple. The response lacks formal style and an objective tone.
- Minimal or no command of the conventions of Standard English grammar and usage is demonstrated. Errors in capitalization, punctuation and spelling frequently appear.

2

Essays at this score point demonstrate limited command over writing an argument on a given substantive topic using valid reasoning and relevant and sufficient evidence.

- The response demonstrates limited development of a central position or claim(s). A context of the topic that is only somewhat correct or understandable is provided for the discussion. The writer's own position on the issue or claim(s) may be somewhat unclear or confusing. A few ideas are provided but the explanation is thin and/or superficial and parts of the explanation may be repetitious or derived too heavily from provided texts without interpretation.
- The introduction and conclusion are minimally developed. Some related ideas are grouped together though paragraphing may not be used. Few transitions are used.
- Beginning skill in language is demonstrated. Word choice is general and repetitive. The response has repetitive sentence structure and/or long, uncontrolled sentences. The response lacks formal style and/or an objective tone.
- Limited command of the conventions of Standard English grammar and usage is demonstrated. Numerous errors in capitalization, punctuation and spelling appear and may interfere with understanding.

3

Essays at this score point demonstrate partial command over writing an argument on a given substantive topic using valid reasoning and relevant and sufficient evidence.

- The response demonstrates partial development of a central position or claim(s). A brief context of the topic is provided for the discussion, including introduction of alternate claims and/or counterclaims. The writer's own position on the issue or claim(s) is evident. Several ideas with limited or uneven explanation are provided; few or only general examples and/or details support ideas. The response uses evidence drawn from provided texts but this is limited or overused, poorly chosen or misrepresented.
- The response has an introduction and conclusion, though one or both of these may be underdeveloped. Ideas are grouped together in paragraphs, though the relationship among ideas may at times be unclear. Transitions are simple and used inconsistently.
- Some developing skill in language is demonstrated. Word choice is general and the response demonstrates a little variety in sentence structure, although a few long, uncontrolled sentences may be used. The response attempts to maintain formal style and an objective tone but may fail to sustain these throughout discussion.
- Partial command of the conventions of Standard English grammar and usage is demonstrated. Errors in capitalization, punctuation and spelling are regularly present throughout the response and may sometimes interfere with understanding.

Score Explanation

4

Essays at this score point demonstrate adequate command over writing an argument on a given substantive topic using valid reasoning and relevant and sufficient evidence.

- The response demonstrates adequate development of a central position or claim(s). A context of the topic is provided for the discussion, including some discussion of alternate claims and/or counterclaims. The writer's own position on the issue or claim(s) is clear. Several ideas with adequate explanation are provided; some specific and relevant examples and/or details support ideas, including relevant evidence drawn selectively from provided texts and appropriately integrated.
- A clear, functional introduction and conclusion are provided. Relationships between ideas are clarified by organization: transitions are consistently used, though they may be simple, and some evidence of logical sequencing of ideas is demonstrated. The response uses appropriate paragraphing.
- Adequate skill in language use is demonstrated. Word choice is mostly specific and somewhat varied. The response demonstrates control of sentences with some variety in length and structure. A formal style is established and an objective tone maintained throughout the discussion.
- Adequate command of the conventions of Standard English grammar and usage is demonstrated. Some errors in capitalization, punctuation and spelling appear but do not interfere with understanding.

5

Essays at this score point demonstrate strong command over writing an argument on a given substantive topic using valid reasoning and relevant and sufficient evidence.

- The response demonstrates competent development of a central position or claim(s). A context of the topic is provided for the discussion, including balanced discussion of alternate claims and/or counterclaims. The writer's own position on the issue or claim(s) is clear and considered. Several ideas with complete explanation are provided; specific, relevant and somewhat elaborated reasons, examples and/or details support ideas, including clear and relevant evidence drawn from provided texts and skillfully integrated.
- The introduction and conclusion are clear and sufficient. Clear and appropriate paragraphing is used. Varied transitions and logical sequencing of ideas are used throughout to link major sections of text, create cohesion and clarify relationships between ideas.
- The response demonstrates competent skill in language. Word choice is usually precise and varied. The response uses well-controlled sentences that are varied in length and complexity. A formal style is established and an objective tone maintained throughout. Counterclaims are discussed fairly, without bias.
- Able command of the conventions of Standard English grammar and usage is demonstrated. Few errors in capitalization, punctuation and spelling appear, and most are superficial.

6

Essays at this score point demonstrate superior command over writing an argument on a given substantive topic using valid reasoning and relevant and sufficient evidence.

- The response demonstrates expert development of a central position or claim(s). A context of the topic is provided for the discussion, including balanced discussion of the strengths and limitations of alternate claims and/or counterclaims. The writer's own position on the issue or claim(s) is clear, considered and nuanced. Several ideas with effective and thorough explanation are provided; relevant and fully elaborated reasons, examples and/or details support ideas, including compelling evidence drawn from provided texts and effectively integrated.
- The response has an effective introduction and conclusion. Clear and appropriate paragraphing is used, creating a coherent whole. Effective transitions and logical sequencing of ideas are used throughout to link major sections of text, create cohesion, and clarify the relationships between claim(s) and reasons, between reasons and evidence, and between claim(s) and counterclaims.
- The response demonstrates proficient skill in language. Word choice is precise, varied and engaging. The response effectively varies sentence length and complexity. A formal style is established and an objective tone that enhances the effectiveness of the response maintained. Counterclaims are discussed fairly, without bias.
- Expert command of the conventions of Standard English grammar and usage is demonstrated, and the response demonstrates sophisticated use of grammar, usage and mechanics. Few or no errors in capitalization, punctuation and spelling appear.